

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STAFF INFORMATION SYSTEM  
AUTOMATED STAFF DATA ELEMENTS

Year: 2024-25

Data Element Number: **203080**

Data Element Name: **Days Absent, Personal Leave**

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Number of days in the 180 day school year that the teacher or school administrator was absent for personal leave, as defined by the school district. The school year comprises the student contact days for that school. (Round to the nearest full day.)

Use 999 for teachers and school administrators who were on leave with pay and those who received only benefit or supplemental pay for the fiscal year. Use 000 for employees other than teachers and administrators.

Note: Teachers are those employees whose job codes place them on lines 21-33 of the Public Schools Staff Survey (EEO-5). School administrators are those whose job codes place them on lines 9-19 of the Public Schools Staff Survey (EEO-5).  
Length:

Code	Definition/Example
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Not applicable for this element.

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**Length:** 3  
**Data Type:** Numeric  
**Year Implemented:** 0001  
**State Standard:** No

**Use Types:**  
State Reporting: Yes  
Local Accountability: Yes  
FASTER:  
Migrant Tracking:

**Required Grades:**

**Programs Required:**

**Formats Required:** Staff Demographic Information DB9 27x

**Surveys Required:**  
Survey 2 Default  
Survey 3 Default  
Survey 5 Yes

**Appendixes:** None

**Description of Changes:**

10/10/2023 Removal of Survey 8. Data collection no longer conducted