



My Florida Schools Frequently Asked Questions from Early Learning and Child Care Providers

What is My Florida Schools?

In response to Florida House Bill (HB) 1, which was signed into law by Governor Ron DeSantis in 2023, the Florida Department of Education (FLDOE) has launched a user-friendly online platform supporting child care and early learning providers and K-12 public and private schools. My Florida Schools allows child care and early learning providers to customize their program listings, allowing parents and families to discover and learn more about their options. It grows programs and increases provider enrollments by improving the visibility and accessibility of about 12,000 early learning and child care programs and 10,000 K-12 schools across Florida.

How can I sign up and access my account on My Florida Schools?

The Florida Department of Education keeps a record of registered early learning and Child Care providers, which they have used to send email invitations to claim your listing on My Florida Schools. To sign up for access, click the link in the email sent from the Florida Department of Education. The link will take you to My Florida Schools, where you can claim your provider listing. You can also create your account and claim your listing by visiting myfloridaschoolsadmin@fldoe.org and using the email address on file with FLDOE. If you have not received that email or you receive an error message while signing up, you can verify your contact information with the FLDOE Division of Early Learning by contacting FLDOE directly at myfloridaschools@fldoe.org. You can also find a step-by-step handbook guiding you through the steps at myfloridaschoolsadmin@fldoe.org.

Is there a fee for creating a program listing on the My Florida Schools?

No, My Florida Schools is entirely free for providers. You can claim your listing, manage your account, and edit your listing at no cost.

How do I know my program's information is secure?

We prioritize the security of your data and adhere to stringent data protection regulations. My Florida Schools employs advanced encryption and security protocols to safeguard all



information. Families and providers can rest assured that FLDOE complies with all federal regulations regarding student information security.

Can I update my program's information after I get started?

Yes, you can update your program's information at any time. By logging into your account, you can edit your listing details, including languages, hours of operation, program offerings, and more. Because some of your program's information is provided to the state by the FLDOE Division of Early Learning, you may need to update details in your Early Learning Provider Portal. Those changes will be reflected in your listing.

How will parents find my program through My Florida Schools?

After you claim and customize your program listing, parents and families can find you through a robust search function. The site features advanced search features to help parents and families find programs based on location, services offered, and other criteria. You can boost your program's visibility by providing detailed information in your listing and making sure it's always up to date.

What if I decide not to customize my listing?

If you decide not to customize your listing, your program will still be discoverable in parent searches, especially when parents filter by location. But remember, the more you customize your listing, the more easily families will be able to find you.

What kind of information can I include on my program's listing?

In addition to basic information like contact information, operating hours, and location, you can include details about your program's philosophy, types of care and education you provide, and federal or state programs you might participate in. The more detailed your listing, the better parents will be able to make informed decisions.

Do I have to be a center or school to have a My Florida Schools listing?

My Florida Schools is available to *all* early learning and child care providers in Florida who are registered with the FLDOE Division of Early Learning, including in-home and individual providers.



Is My Florida Schools only available to early learning or child care providers?

No, My Florida Schools is also open to providers, centers, and schools offering before- or after-school and summer care programs to elementary and middle school students if they have a Provider profile with the Division of Early Learning.

Where can I get support if I have questions or need help?

If you need help or have any questions about using the platform, you can find video tutorials here myfloridaschoolsadmin@fldoe.org or contact our support team at myfloridaschools@fldoe.org. We're here to support you and provide resources to help you get started and manage your listing for the best possible results.