**Early Learning Provider Video\_Final**

0:04  
Education is one of the building blocks of a strong community.

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As early learning childcare providers, you help provide the foundation.

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My Florida Schools allows childcare providers to create customized program websites enabling families to discover and learn about various childcare options.

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Between managing a program and parents busy schedules, it's sometimes difficult for providers to reach families.

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My Florida Schools provides a digital, easy to use solution that lets you introduce families to all that your school offers.

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It works like this.

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Families can search listings using easy to navigate filters.

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They can also contact programs or schools to set up a tour and kick start their child's education.

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Meanwhile, providers can add staff members and set up tours to help parents and caregivers find children the best possible opportunities.

1:02  
You can enter My Florida Schools through a secure login.

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From there, you can take advantage of several user friendly features.

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The 1st is the ability to add staff members to your listing.

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Think of this as a Control Center that gives you an overview of everyone on your team.

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When you add a new staff member, they are sent an invite to create their own account and gain access to your listing.

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Once the staff member is added, you can search for them and decide how much access they have to your school's listing.

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Another advantage is having the ability to edit your program's listing.

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A listing is the public facing information families see when they view your program in the portal.

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It includes details such as your program website, the number of children your program serves, whether potty training is required, payment schedules, languages supported or spoken by staff, and admissions process.

1:58  
As you edit your listing, you'll notice some inaccessible Gray areas.

2:03  
This information comes directly from the state.

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Only their administrators can change this.

2:08  
If you'd like Gray data edited for early learning providers, reach out directly to the Florida Department of Education at My Florida Schools at fldoe.org.

2:21  
You may also update your program's sample daily schedule and school calendar to give families more clarity and help them decide whether your program is right for them.

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From My Florida Schools, you can also go the extra mile with a calendar that allows you to schedule and manage tours for prospective families.

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If you have any issues, the My Florida Schools landing page includes helpful information and frequently asked questions, so feel free to check those out as you explore.

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To claim your free and secure account, follow the link in your e-mail or reach out to My Florida Schools at fldoe.org.

3:01  
Along with providers and families, we share a common goal of helping children in our community.

3:07  
Your job is tough.

3:09  
Let us help you make it easier.