**FLORIDA DEPARTMENT OF EDUCATION**
**DOE INFORMATION DATA BASE REQUIREMENTS**
**VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM**
**AUTOMATED STAFF DATA ELEMENTS**

| Implementation Date: |
| Fiscal Year 1989-90 |
| July 1, 1989 |

| **Element Name:** | **Salary Schedule Step** |
|---|---|

| **Definition/Domain** |
|---|

A two-digit salary schedule step for instructional personnel.  Instructional personnel who are in their first year should be placed on Step 00.  Second year personnel are on Step 01 and so forth.  Use code **99** for employees who are not instructional personnel and/or are not paid on the regular instructional personnel salary schedule.  Use code **98** for employees on a flat rate schedule (e.g., JROTC instructors).

| **Length:** | 2 | **State Reporting Formats Requiring This Data Element:** |
|---|---|---|
| **Format:** | Numeric | Staff Payroll Information DB9 30x |
| **Compatibility Requirement:** | | |
| | Compatible | |
| **Use Types:** | | |
| ☒ **State Report** | | |
| ☒ **Local Accountability** | | |
| **Data Element Number:** | | |
| | 217325 | **Reported in Survey Periods:**  ☐ 1  ☒ 2  ☒ 3  ☐ 4  ☒ 5 |