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Luis Fuste

**CONTACT PERSONS:**

**NAMES:** Josh Bemis  
Lisa Raker  
**PHONE:** 850-245-0405  
850-245-0400

**MEMORANDUM**

**TO:** School District Superintendents

**FROM:** Suzanne Pridgeon

**DATE:** June 12, 2026

**SUBJECT: June 2025-26 Student Transportation Survey Information**

The June 2025-26 student transportation survey (Survey 4) will be conducted during the week of June 15-19, 2026. The Automated Student Information System (student transportation format) will be used by all districts to transmit their June student transportation survey information.

The initial due date for reporting June survey data is July 3, 2026. Any corrections or revisions to this data must be addressed by August 15, 2026, to be incorporated into the 2025-26 Florida Education Finance Program (FEFP) Final Calculation. The attached form letter, which certifies the adjusted student membership and the number of buses reported on the database, must be signed by the superintendent or designee and submitted to the Florida Department of Education (department) no later than **August 30, 2026**. The June student transportation information provided in the letter must match that reported in the district database as of the August 15, 2026, cut-off date. **Once notified of the availability of certification reports, districts may use Transportation Report F63499 or F70092 to verify adjusted membership and bus information recorded in the database for the certification letter.** The information in the letter will be compared with the department's report to ensure that accurate information is used to calculate transportation funding.

Charter schools with eligible students who are reported for FEFP transportation funding must submit ridership reports to their sponsoring school district for inclusion in the survey data submitted to the department. **Charter schools do not have to submit a certification letter to the department** and are encouraged to contact the transportation director in their sponsoring school district regarding the district's reporting process and procedures prior to the survey.

Suzanne Pridgeon  
Deputy Commissioner, Finance and Operations

School District Superintendents  
June 12, 2026  
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Please contact Josh Bemis, Office of Funding and Financial Reporting, at [Josh.Bemis@fldoe.org](mailto:Josh.Bemis@fldoe.org) or 850-245-0405, or Lisa Raker, PK-12 Education Information Services, at [Lisa.Raker1@fldoe.org](mailto:Lisa.Raker1@fldoe.org) or 850-245-0400, if assistance is needed. The signed certification letter should be emailed to [James.Andrews@fldoe.org](mailto:James.Andrews@fldoe.org).

SP/ja

Attachments: June 2025-26 Student Transportation Certification Letter  
Student Transportation Reporting Deadlines 2025-26 to 2028-29

cc: School District Charter School Contacts  
School District Transportation Directors  
School District Finance Officers  
School District Management Information System Directors  
School District MIS Student Database System Contacts  
Li Liu, Bureau Chief, School Business Services  
Lisa Raker, Bureau Chief, PK-12 Education Information Services  
Josh Bemis, Educational Policy Director, Office of Funding and Financial Reporting  
James Andrews, Educational Policy Consultant, Office of Funding and Financial Reporting

ATTENTION: James Andrews  
[James.Andrews@fldoe.org](mailto:James.Andrews@fldoe.org)  
**Due Date: August 30, 2026**

Date: \_\_\_\_\_

Li Liu, Bureau Chief  
Florida Department of Education  
Bureau of School Business Services  
325 West Gaines Street, Room 814  
Tallahassee, Florida 32399-0400

Dear Ms. Liu:

This letter certifies the student transportation information totals in the Automated Student Transportation Survey Information Database for the July 2025, October 2025, February 2026 and June 2026 surveys for the \_\_\_\_\_ County School District. Zeros entered below indicate that there were no transported students during the survey period. All district schools are represented.

|                             | <u>Total<br/>Buses</u><br>(Excluding<br>Intersession) | <u>Total<br/>Adjusted Base Students</u> | <u>Total<br/>Adjusted ESE Students</u> |
|-----------------------------|-------------------------------------------------------|-----------------------------------------|----------------------------------------|
| July 2025 survey totals     | _____                                                 | _____                                   | _____                                  |
| October 2025 survey totals  | _____                                                 | _____                                   | _____                                  |
| February 2026 survey totals | _____                                                 | _____                                   | _____                                  |
| June 2026 survey totals     | _____                                                 | _____                                   | _____                                  |

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Signature of School District Superintendent or Designee

# APPENDIX A

## Schedule of State Processing Dates for 2025-2026 thru 2028-2029

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <p><b>2025-2026</b></p> <p><u>Survey 1</u><br/>Survey Week: July 14 – 18, 2025<br/>Due Date: August 1, 2025<br/>State Processing: July 28 – September 12, 2025<br/>Final Update/Amendment Date: September 30, 2025</p> <p><u>Survey 2</u><br/>Survey Week: October 6 – 10, 2025<br/>Due Date: October 17, 2025<br/>State Processing: October 13 – 31, 2025<br/>Final Update/Amendment Date: December 15, 2025</p> <p><u>Survey 3</u><br/>Survey Week: February 2 – 6, 2026<br/>Due Date: February 13, 2026<br/>State Processing: February 9 – 27, 2026<br/>Final Update/Amendment Date: April 15, 2026</p> <p><u>Survey 4</u><br/>Survey Week: June 15 – 19, 2026<br/>Due Date: July 3, 2026<br/>State Processing: June 22 – July 10, 2026<br/>Final Update/Amendment Date: August 15, 2026</p> <p><u>Survey 5</u><br/>Due Date: July 24, 2026<br/>State Processing: July 20 – August 7, 2026<br/>Final Update/Amendment Date: October 31, 2026</p>              | <p><b>2026-2027</b></p> <p><u>Survey 1</u><br/>Survey Week: July 13 – 17, 2026<br/>Due Date: July 31, 2026<br/>State Processing: July 27 – September 11, 2026<br/>Final Update/Amendment Date: September 30, 2026</p> <p><u>Survey 2</u><br/>Survey Week: October 5 – 9, 2026<br/>Due Date: October 16, 2026<br/>State Processing: October 12 – November 6, 2026<br/>Final Update/Amendment Date: December 15, 2026</p> <p><u>Survey 3</u><br/>Survey Week: February 8 – 12, 2027<br/>Due Date: February 19, 2027<br/>State Processing: February 15 – March 5, 2027<br/>Final Update/Amendment Date: April 15, 2027</p> <p><u>Survey 4</u><br/>Survey Week: June 14 – 18, 2027<br/>Due Date: July 2, 2027<br/>State Processing: June 21 – July 9, 2027<br/>Final Update/Amendment Date: August 15, 2027</p> <p><u>Survey 5</u><br/>Due Date: July 23, 2027<br/>State Processing: July 19 – August 6, 2027<br/>Final Update/Amendment Date: October 31, 2027</p> |
| <p><b>2027-2028</b></p> <p><u>Survey 1</u><br/>Survey Week: July 12 – 16, 2027<br/>Due Date: July 30, 2027<br/>State Processing: July 26 – September 10, 2027<br/>Final Update/Amendment Date: September 30, 2027</p> <p><u>Survey 2</u><br/>Survey Week: October 4 – 8, 2027<br/>Due Date: October 15, 2027<br/>State Processing: October 11 – November 5, 2027<br/>Final Update/Amendment Date: December 15, 2027</p> <p><u>Survey 3</u><br/>Survey Week: February 7 – 11, 2028<br/>Due Date: February 18, 2028<br/>State Processing: February 14 – March 3, 2028<br/>Final Update/Amendment Date: April 15, 2028</p> <p><u>Survey 4</u><br/>Survey Week: June 12 – 16, 2028<br/>Due Date: June 30, 2028<br/>State Processing: June 19 – July 7, 2028<br/>Final Update/Amendment Date: August 15, 2028</p> <p><u>Survey 5</u><br/>Due Date: July 21, 2028<br/>State Processing: July 17 – August 4, 2028<br/>Final Update/Amendment Date: October 31, 2028</p> | <p><b>2028-2029</b></p> <p><u>Survey 1</u><br/>Survey Week: July 10 – 14, 2028<br/>Due Date: July 28, 2028<br/>State Processing: July 24 – September 8, 2028<br/>Final Update/Amendment Date: September 30, 2028</p> <p><u>Survey 2</u><br/>Survey Week: October 2 – 6, 2028<br/>Due Date: October 13, 2028<br/>State Processing: October 9 – November 3, 2028<br/>Final Update/Amendment Date: December 15, 2028</p> <p><u>Survey 3</u><br/>Survey Week: February 5 – 9, 2029<br/>Due Date: February 16, 2029<br/>State Processing: February 12 – March 2, 2029<br/>Final Update/Amendment Date: April 15, 2029</p> <p><u>Survey 4</u><br/>Survey Week: June 11 – 15, 2029<br/>Due Date: June 29, 2029<br/>State Processing: June 18 – July 6, 2029<br/>Final Update/Amendment Date: August 15, 2029</p> <p><u>Survey 5</u><br/>Due Date: July 20, 2029<br/>State Processing: July 16 – August 3, 2029<br/>Final Update/Amendment Date: October 31, 2029</p>   |