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MEMORANDUM 30-2020-14

TO: Florida College System Reports Coordinators

FROM: Juan Mestre

DATE: December 2, 2019

SUBJECT: Salaries of Selected Positions Data Collection
Data and Certification Due: Friday, December 20, 2019

The purpose of this memorandum is to request salaries, of selected positions, for state reporting. Attached is the 2019-20 Salaries of Selected Positions spreadsheet, which contains instructions for this submission. Should you have any questions regarding the requested financial data, email [Dottie Sisley](#), Director of the Florida College System Budget Office.

Please submit the completed spreadsheet through TIBCO® using the file name:
CCxx.SEL.SALARIES.T4E2020.PROD.xlsx (where xx is the institution number).

The completed spreadsheet and certification form are due no later than Friday, December 20, 2019. Certification forms are available on the [CCTCMIS website](#) and should be submitted using the specified certification file name listed within the form.

If you have any technical questions regarding the form or the submission process, email [Linda Wheatcraft-Smith](#) and [Kimberly Pippin](#).

JM/kmp

Attachment

cc: Dottie Sisley, Director, Florida College System Budget Office