



GET THERE

Florida's Workforce Education Initiative

2020-2021

Department of Juvenile Justice (DJJ)
Perkins V Funding Opportunities Webinar
October 22, 2020

How to submit questions during the webinar?

You may submit questions during the presentation through the webinar “questions” feature.

2020-2021 Funding Opportunities

**Perkins V: The Strengthening Career and Technical
Education for the 21st Century Act**

**Department of Juvenile Justice (DJJ)
Competitive – Request for Proposal**

Due November 17, 2020

[http://www.fldoe.org/academics/career-adult-edu/funding-
opportunities/index.shtml](http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/index.shtml)

Funding Webinar

October 22, 2020

Perkins V

Department of Juvenile Justice (DJJ)

10:00 AM – 11:00 AM (EDT)

Call Number: 1-877-309-2071

Access Code: 133-084-180 then #

Welcome and Introduction

Gloria Spradley-Brown, Chief



Funding Webinar Goals

- **To provide DJJ funding opportunity Information**
- **To provide pertinent DJJ programmatic information**
- **To provide updates related to Perkins V implementation**
- **To provide Local Application submission requirements**

Perkins V

Department of Juvenile Justice

Funding Opportunities Webinar Agenda

- 1. Welcome and Introduction**
- 2. Perkins V Overview**
- 3. DJJ Grant Application Requirements**
- 4. Submitting the Local Application**
- 5. General State and Federal Requirements**
- 6. Participants' Questions**

Perkins V Overview



"Career and Technical Education" means

Organized educational activities that—

- offer a sequence of courses that--
 - provides individuals with rigorous academic content and relevant technical knowledge and skills needed to prepare for further education and careers in current or emerging professions
 - provides technical skill proficiency or a recognized postsecondary credential which may include an industry-recognized credential, a certificate, or an associate degree;
 - include competency-based, work-based, or other applied learning
- to the extent practicable, coordinate between secondary and postsecondary education programs through programs of study
- may include career exploration at the high school level or as early as the middle grades

What is the Purpose of Perkins?

The purpose of the Act is to develop more fully the academic knowledge and employability skills of secondary education students and postsecondary education students who elect to enroll in career and technical education programs and programs of study

- Perkins is dedicated to increasing learner access to high-quality CTE programs of study.
- With a focus on systems alignment and program improvement, this law has been critical to ensuring programs meet the ever-changing needs of learners and employers.

What's Different in Perkins V?

- **Comprehensive Local Needs Assessment (CLNA)** performed every 2 years, (first in 2019-2020).
- **Direct link required between results of CLNA and 4-year plan and annual budget**
- **More required Stakeholder Engagement and Consultation** at the State and local level
- **Clarification and strengthening of Programs of Study**
- Emphasis on **closing subpopulation gaps** in performance and enrollment
- **Performance measures** redefined

Maximizing the Use of CLNA to Drive CTE Program Quality and Equity

- The new needs assessment is designed as the foundation of Perkins V implementation at the local level—it drives your local application development and future spending decisions.
- The needs assessment, if implemented thoughtfully, can also be a powerful opportunity to engage stakeholders in a common understanding and vision for the future of CTE in your community.
- Make certain that programs and programs of study are aligned to and validated by local workforce needs and economic priorities;
- Ensure that local Perkins eligible recipients are serving each learner equitably;
- Provide a structured way to engage key stakeholders regularly around the quality and impact of local CTE programs and systems.

Comprehensive Local Needs Assessment (CLNA): What “Comprehensive” Means

- Student indicator performance, including disaggregated by subgroup and special populations
- Size, scope, and quality for all CTE programs
- Labor market alignment for all CTE programs
- Implementation progress for programs and Programs of Study
- Recruitment, retention, and training of staff and faculty
- Equity and access for special populations

Programs Of Study

- Eligible agencies are encouraged to increase the number of opportunities for students to participate in fully implemented programs of study
- These are not the same old programs of study!
 - Programs of Study are now defined in the Act
 - Additional components were added to the definition for Florida
- Agencies are **required** to have one fully implemented program of study as documented in the application
- Secondary institutions only have an additional requirement to increase the percentage of CTE students enrolled in programs of study by 25% each year, to reach the goal of 75% by 2023-2024.

Perkins V Implementation Resources

Bill Text



- <https://www.congress.gov/bill/115th-congress/house-bill/2353/text>

FDOE Perkins V Resources and Mailbox



- <http://www.fldoe.org/perkins>
- Perkins@fldoe.org

Advance CTE



- <https://careertech.org/Perkins>

ACTE



- <https://www.acteonline.org/perkins-implementation/>

DJJ Grant Application Requirements

DJJ Grant Application Purpose

Serve Department of Juvenile Justice (DJJ) secondary students by implementing new, or improving existing, career and technical education programs that align to High-Skill, High-Wage, and/or High-Demand fields and lead to CAPE secondary or postsecondary industry certifications.

DJJ Grant Application Requirements

- Total \$650,000
- Up to \$75,000 maximum per project award
- Limited to one funded DJJ project per District
- Funded ONLY in conjunction with eligible recipients Secondary approved Perkins V Local Four-Year Plan Application
- CTE Program offered must be identified on the CLNA
- CTE Program offered must be in alignment with the Secondary four (4) year plan and meet all the Perkins V requirements

DJJ Grant Application Requirements

- Projects must prepare students for CAPE secondary or postsecondary industry certifications and High-Skill, High-Wage, and / or High-Demand Fields as substantiated by the district's CLNA documentation through primary or secondary sources.
- Must have a Cooperative Agreement and Action Plan between School District and DJJ Facility
- Selected recipients must have an approved Perkins V four-year plan prior to the issuance of the grant award
- Budget/Program Performance Period
 - Date Grant Approved through June 30, 2021

Important Application Dates

Notice of Intent-to-Apply: **November 2, 2020**

- <https://www.surveymonkey.com/r/S7F5BXP>

Open Questions Period: **November 2, 2020**

- <http://www.fldoe.org/academics/career-adult-edu/funding-opportunities>

Application Due Date: **November 17, 2020** (by 5pm EDT)

Email application submission to: CTEGrant@fldoe.org

Narrative Sections

1. Project Abstract and Summary

- Brief Summary of the project
- Aligned with DJJ purpose
- List the CTE Program(s)
- Aligned with Labor Market and CLNA
- Enrollment and Cost per Student Chart

2. Project Need

- Need for the program(s)
- Provide supporting data
- Explain the gaps and weaknesses
- Number and Percentage of students
- Labor Market information

Narrative Sections

3. Project Design and Implementation (a-f)

- a) Measurable objectives, Activities, Timeline and Performance Indicators
- b) Career Guidance and Academic Counseling
- c) Fiscal and Program Management
- d) Collaboration
- e) Action Plan
- f) Follow-up Data (one-year period)

4. Project Evaluation

- Program Evaluation, including Special Population

5. Dissemination Plan

- Methods/Strategies to disseminate the information about the CTE Program

Narrative Sections

6. Support For Reading/Strategic Imperatives

- Project incorporate goals included in the State Board of Education's K-20 Strategic Plan
- <http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.shtml>

7. General Education Provisions Act (GEPA)

- Federal requirement– ensure equitable access to and participation of students, teachers and special needs
- <http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>

Narrative Sections

8. Budget Narrative Requirements

In the Perkins V Budget Narrative Form (DOE 101S Form) you will list out these numbers, such as: “Section 1, Part A, 4”

(1) FUNCTION	(2) OBJECT	(3) ACCOUNT TITLE, NARRATIVE, AND EXPLANATION	(4) FTE	(5) AMOUNT (whole \$)
####	###	Salaries: Full-Time: Career Specialist responsible for advisory committees, students scheduling, career specialists work collaboratively with the ESE Department to facilitate academic assistance to further the integration of academic and career and technical components and curriculum modifications and other support services collaborating with business partner. <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 	1.0	\$59,000
####	###	Retirement: <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 		\$4,425
#####	###	FICA: <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 		\$1586
####	###	Worker's Comp: <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 		\$1054

Submitting the Local Application



Narrative Section response format

- Applications that are late will not be reviewed or scored
- Place all application items in the order specified (see Application Checklist)
- Font - Arial/Size – 12
- Margin size - 1” – both sides and top/bottom margins
- Double spaced (this does not include charts)
- Single-sided pages
- Complete the narrative using the same sequence presented in the Narrative Components Sections
- Narrative Components (1-8) **MAXIMUM PAGE LIMIT (20) PAGES**

Submitting the Proposal

- Application must be submitted electronically to the Office of Grants Management via email to: CTEGRANT@fldoe.org
- Required application submission naming convention:
 - Agency number- Agency Name -TAPS21B006
 - Example: 999- Jones County SD -TAPS21B006
 - Save and upload all the application documents in one Pdf. file
- All required forms must have signatures by an authorized entity. The Department will accept electronic signatures from the agency head in accordance with section 668.50(2)(h), Florida Statutes.
- Department will accept as an electronic signature a scanned or PDF copy of a hardcopy signature.

Conditions for Acceptance

- Request for Application is due:
 - **November 17, 2020, by 5 p.m. (EDT)**
- Application must be submitted electronically
- DOE 100A and DOE101S – Budget Narrative Form
- Assigned TAPS Number included on the forms
- Save the application with the required Naming Convention

Method of Review

- Review Committee will evaluate eligible proposals
- Each eligible proposal will be scored by three reviewers and scores will be averaged for the final review score
- 100-point scale, with a minimum score of 70 points required for an application to be considered
- Ranked order highest to lowest score
- Commissioner of Education final approval
- The Department retains the discretion to negotiate with applicants, as deemed appropriate

General State and Federal Requirements



General Information

- **General Terms, Assurances and Conditions** for participation in Federal and State Programs
 - Must be signed by current agency head
- **Risk Analysis**
 - DOE 610 - School Districts, State Colleges, State Universities and State Agencies
 - DOE 620 - Governmental and Non-Governmental Entities

General Information

- **Payment Methods**

- The funding method is designated by the approved method stated in the original DOE200 Award Notification

- **Financial Consequences**

- Awarded projects are periodically reviewed based on the progress made on the activities and deliverables.
- Contractors that fail to meet and comply with the activities/deliverables established in the contract or to make appropriate progress on the activities and/or towards the deliverables, may receive a reduced payment or be required to redo the work or terminate the contract.

General Information

- **Fiscal Requirements**

- Must submit a completed DOE 101S, Budget Narrative form
- Adhere to the “Green Book” and the General Assurances for Participation in Federal and State Programs
- Charges to federal projects for personnel costs, whether treated as direct or indirect costs, will be based on payrolls documented in accordance with generally accepted accounting principles.
- All project grantees must submit a completed DOE 399 form, and Final Project Disbursement Report Form to the Florida Department of Education, Comptroller’s Office, by August 20, 2021

General Information

- **Executive order 11-116**
 - Must utilize E-verify system to verify employment of new employees hired
- **Intellectual Property**
 - Items produced by or developed in connection with the Grant/Contract shall become the exclusive property of the State of Florida and may be copyrighted, patented or otherwise restricted as provided by Florida or federal law.

Federal and State Requirements

- **Fiscal Control**
 - 2CFR 200 in the Uniform Administrative Requirement,
 - Education Department General Administration Regulations (EDGAR), and
 - Reference Guide for State Expenditures
- **Funding shall Supplement, Not Supplant**
 - Non-federal funds
- **Equipment Purchases**
 - Uniform Grant Guidance (UGG),
 - FLDOE Equipment Form, and
 - Florida Administrative Code, Rule, 691-72.002.

Federal and State Requirements

- **Administrative Costs**

- Includes indirect cost
- Not to exceed 5%
- Positions such as project coordinator, accountant, clerical staff, or other positions not directly involved in instructional activities of students are considered administrative.
- Travel, equipment, and supplies for administrators are also considered administrative costs unless used for the purpose of providing personnel professional development directly related to Career and Technical Education.

Federal and State Requirements

- **Records Retention**

- Maintained for five years from the last day of the program or longer, if there is an ongoing investigation or audit.

- **Data Privacy Requirement Students** must be informed, in writing, that their personal and confidential information:

- will be shared only among the Perkins program partner staff and subcontractors;
- will be used only for the purpose of conducting an employment data match and that further disclosure of personal confidential information or records is prohibited; and
- will not be shared among Perkins core partners if the individual declines to share personal confidential information or records and that declining to share will not impact eligibility for services.

Resources

- [Green Book](#)
- Division of Career and Adult Education Grants website at:
<http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/>
- [Uniform Grants Guidance \(UGG\)](#)
- [Reference Guide for State Expenditures](#)
- Florida's Perkins V Four-Year State Plan
<http://fldoe.org/academics/career-adult-edu/perkins/>
- 2020-2021 Perkins V Implementation Guide
<http://fldoe.org/academics/career-adult-edu/perkins/>

Participants' Questions

Thank You

Gloria Spradley-Brown, Chief
Bureau of Grant Administration and
Compliance

gspradley@fldoe.org