

# Kathy Wilks

---

Osprey, Florida 34229

## Objective

To utilize my skills as the Assistant Principal of Curriculum to support student and staff needs within the school and district

## Summary of Qualifications

- Leadership Experience: 1 Semester Acting Principal; 1 Year Principal; 4 Years Assistant Principal of Curriculum; 11 years as Assistant Principal; 15 years classroom teaching experience
- Serves on the Florida Education Practices Commission as commissioner for hearing panels (2018-present)

## Education

**University of West Georgia** Carrollton, Georgia

- Masters of Education in Administration and Supervision: Overall GPA 4.0

**Georgia State University** Atlanta, Georgia

- Bachelor of Education in Secondary Education (minor in Mathematics)
- Overall GPA 3.6/4.0- Cum Laude; Dean's list- multiple quarters

## Certifications

**School Principal - Florida**

**Educational Leadership- Florida**

**Mathematics: 6-12- Florida**

## Administrative Experience

**School-Based Administrator (2005-present)** Sarasota County Schools, Sarasota, FL

- **Riverview High School** (2011-2013, 2015-present), Assistant Principal, Assistant Principal of Curriculum, Acting Principal
- **North Port High School** (2005-2010, 2013-2015), Assistant Principal
- **Brookside Middle School** (2010-2011) Principal, Sarasota, FL

Responsibilities:

- Served as principal in the absence of the building principal, including Acting Principal during 2017-18 school year.
- Supervised and evaluated various departments and Small Learning Communities (SLC), as well as overseeing 500 students and families on campus
- Implemented and coordinated the International Baccalaureate Career-Related Program (IBCP)
- Supervised Cambridge AICE program, Advanced Placement (AP) program, and Dual Enrollment program
- Oversaw Master Scheduling, School-wide testing, SACS-CASI accreditation, School Improvement Plan, Professional Development, School Wide Support Team, Career-Technical Education, Sarasota County Induction Program (SCIP), Athletics
- Oversaw annual budgeting and staffing process

- Served on district committees: Technology, Master Scheduling, School Reassignment, Interviews for district positions, Teacher Recruitment
- Coordinated and Implemented interventions for students determined 'At Risk'
- presented to Sarasota County district Leadership Academy and Excel Academy for aspiring administrators
- Co-led Preparing New Principals cohort with Dr. Wendy Katz, Director of Leadership
- Co-led Professional Learning Community with Assistant Principals supervising mathematics at the high school level

## Teaching Experience

**Mathematics Teacher (1990-2005)** Sarasota County Schools, Sarasota, FL; Douglas County Public Schools, Douglasville, GA

- *North Port High School (2001-2005) North Port, FL*
- *Cyesis Teen Parent Program (1999-2001) Sarasota, FL*
- *Alexander High School (1990-1999) Douglasville, GA*

## Awards and Honors

- Sarasota County Assistant Principal of the Year 2019
- Commissioner on Florida Education Practices Commission (2018-present)
- Sarasota County High School Teacher of the Year (2004-2005)
- North Port High School Teacher of the Year (2003-2004)
- Recipient of numerous grants as classroom teacher

## Professional Development

- B.E.S.T Math Professional Learning- Naples, FL
- The Skillful Teacher- Analyzing Teaching for Student Results with Jon Saphier
- Visible Learning Conference with Professor John Hattie- San Francisco, CA
- Design to Align with Virginia McClain
- IB Reflective Project workshop- St. Petersburg, FL
- IB Career Program Coordinator workshop- Chicago, IL
- IB Annual Conference of the Americas- Chicago, IL; Toronto Canada
- IB Head of Schools workshop- Princeton, NJ
- Accountable Talk and Depth of Knowledge with Kevin Baird & Linda Dove
- Professional Learning Communities Conference with Richard DuFour and Michael Fullan
- Marzano Common Core workshop- Boca Raton, FL
- Differentiated Instruction with Carol Ann Tomlinson - University of Virginia
- Gradual Release of Responsibility with Doug Fisher
- SCIP Mentor Training
- Curriculum Mapping with Heidi Hayes Jacobs- Palm Springs, CA
- Pre-Advanced Placement Vertical Curriculum Alignment workshop- Atlanta, GA
- National Advanced Placement Conference- Orlando, FL
- FETC Conference- Orlando, FL
- Advanced Placement Summer Institute- AP Calculus- Orlando, FL
- Kagan Cooperative Learning- Orlando, FL