* College submits NOI to DFC (anytime).
* DFC must forward NOI to FCS institutions and to the Chancellor of the SUS system within 10 business days.
* College submits proposal (after at least 70 days since NOI submission).
* DFC conducts review of proposal.
* FCS and SUS institutions have 60 days to submit comments to the proposed degree program.

Step 3

Step 2

Step 1

* DFC provides review to college within 30 days.
* College addresses all deficiencies and returns completed proposal (no specified timeframe).

 DFC provides informal feedback throughout the process.

* DFC forwards to Commissioner within 45 days.
* Commissioner makes recommendations to the State Board of Education (SBOE).
* If SBOE approves, college may offer the new specialized associate in arts transfer degree program.

Step 4

Step 6

Step 5