

6A-1.0019 Threat Management.

(1) through (2) No change.

(3) Required policies.

(a) No change.

(b) Parental notification.

1. School districts and charter school governing boards must, at a minimum, require parental notification in the following circumstances:

a. No change.

b. If the Chair does not summarily close the case and refers it to the SBTMT, reasonable efforts must be made to notify the student of concern's parent or guardian on the same day the SBTMT assigns the preliminary and final level of concern.

c. through f. No change.

2. through 3. No change.

(c) No change.

(4) Florida Harm Prevention and Threat Management Model ("Florida Model"). Threat management and assessment of concerning behaviors or communications must be conducted in accordance with the Florida Model, as follows:

(a) District Threat Management Coordinator (DTMC). Each school district superintendent must designate a Primary District Threat Management Coordinator to oversee threat management at all public K-12 schools, including charter schools sponsored by or under contract with the district. Each school district superintendent must also designate a Secondary District Threat Management Coordinator to provide support to the district's threat management process at the discretion of the Primary DTMC. Before a person can be designated as Primary or Secondary DTMC, that person must have already received DTMC training offered by the Office. Where there is no superintendent, the lead administrator for the school district must assign the Threat Management Coordinators Coordinator.

1. The Primary DTMC must:

a. through c. No change.

2. Each school district school superintendent, or lead administrator if there is no superintendent, must report the name, phone number, and email address of the Primary and Secondary District Threat Management Coordinator to the Office at FloridaModel@fldoe.org. This information must be reported annually by ~~August~~ July 1, and must be updated within one (1) school day if there is a change in the information provided.

(b) No change.

(c) School Based Threat Management Team (SBTMT). Each school must have an SBTMT comprised of four (4) members ("Core Four"), at a minimum, including persons with expertise in counseling, instruction, school administration, and law enforcement. The principal or equivalent administrative head of the school is responsible for appointing team members. The SBTMT must also include a member with personal knowledge of the student of concern who is the subject of threat management. Team members must meet the following requirements:

1. The counseling team member must be a school-based mental health services provider that is able to access student mental health records. This must not be the school principal, or equivalent.

2. The instructional team member must meet the definition of instructional personnel under Section 1012.01(2)(a)-(d), F.S., or must hold a current Florida Educator Certificate under Section 1012.56, F.S. This must not be the school principal, or equivalent.

3. The school administrator team member must meet the definition of administrative personnel found in Section 1012.01(3), F.S. This ~~must~~ should not be the school principal, or equivalent, unless they are the only administrator at the school, because the principal has administrative oversight of the SBTMT. In the event the principal is the only administrator at the school, the Principal must notify the district's DTMC. The DTMC must in turn notify the Office at FloridaModel@fldoe.org.

4. The law enforcement team member must be a sworn law enforcement officer, as defined by Section 943.10(1), F.S., including a School Resource Officer, school-safety officer, or other active law enforcement officer. At a minimum, a law enforcement officer serving on a threat management team must have access to local Records Management System information, the Criminal Justice Information System, and the Florida Crime Information Center and National Crime Information Center databases. Officers serving on school-based threat management teams must also have clearance to review Criminal Justice Information and Criminal History Record Information. A school guardian, as defined under Section 1006.12(3), F.S., or a school security guard, as defined under Section

1006.12(4), F.S., may not serve as the law enforcement member of a threat management team. This must not be the school principal, or equivalent.

5. No change.

(d) through (e) No change.

(f) Meetings. At a minimum, the Core Four members of eEach SBTMT must meet as often as needed to fulfill its duties of assessing and intervening with students whose behavior may pose a threat of harm to themselves or others, but no less than monthly. Districts must adopt policies requiring threat management teams to maintain documentation of their meetings, including meeting dates, team members in attendance, SSMPs ~~issues~~ discussed, and actions taken. If the SBTMT has no active SSMPs to discuss, they must document any other discussion points discussed at their meeting. DTMTs must meet as needed to review and consult with SBTMTs and must meet timeframes set forth in the Florida Threat Management Manual, but no less than monthly to discuss relevant data, strategies and interventions with collaborative stakeholders, provide ongoing support to SBTMTs, and ensure continuous improvement and fidelity in the implementation of the Florida Model.

(g) Training.

1. All members of SBTMTs and DTMTs must be trained on the Florida Model through training provided by or approved by the Office of Safe Schools, as follows:

a. All SBTMT and DTMT members must complete Day One ~~basic~~ Florida Model training.

b. through c. No change.

2. Beginning with the 2024-25 school year, district and school-level teams must be designated before the start of the school year. Team members who have not previously completed training must complete Florida Model training before the start of the school year. Those appointed to threat management teams after the start of the school year must complete Florida Model training within sixty (60) calendar days of appointment. For assistance in accessing this training, districts must contact the Office in writing at FloridaModel@fldoe.org.

3. Beginning with the 2024-25 school year, district and school-level team members who have been fully trained in a previous school year must complete an annual refresher training provided by the Office within the first sixty (60) calendar days of school. Any district or school-level team member who does not complete the annual refresher within the first sixty (60) calendar days of school must not serve on the SBTMT or DTMT in any capacity until such time as they retake and successfully complete Day One Florida Model Training.

(h) Reporting. Each district school safety specialist must ensure that all threat management teams in the district report to the Office on the team's activities during the previous school year, with required reporting due annually by June 15 for the preceding school year. The Office will provide reporting instructions prior to the start of each school year, that will include at a minimum the following metrics:

1. through 5. No change.
6. Number of SSMPs implemented after cases categorized as low, medium, and high levels of concern; and
7. Number of cases referred to the DTMT categorized as medium and high levels of concern; ~~and~~
8. ~~Number of high level of concern cases the DTMT referred back to SBTMT.~~

(5) Statewide Threat Management Portal. Upon availability, each SBTMT and DTMT must utilize the Florida Model Instrument in the Florida School Safety and Threat Management Portal (STMP) to document and manage all reported threats or concerning behaviors and communications. The date when the STMP will be available will be posted on the Office of Safe Schools website at <https://www.fldoe.org/safe-schools/>. The STMP will be accessible via the Department's Single Sign-On application, available at www.fldoe.org/sso. Access to the STMP is limited to SBTMTs, DTMTs, and Department employees who need access in order to carry out their official duties.

(5) through (7) renumbered (6) through (8) No change.

~~(9)(8)~~ The following forms are hereby incorporated by reference and made a part of this rule. Copies may be obtained from the Florida Department of Education, 325 West Gaines Street, Tallahassee, FL 32399-0400. Upon availability of the STMP, the Threat Management Instrument forms must be completed within the STMP.

(a) Florida Harm Prevention and Threat Management Manual, Form OSS-001

(<http://www.flrules.org/Gateway/reference.asp?No=Ref-18219> ~~16692~~), effective ~~August 2025~~ July 2024.

(b) Florida Harm Prevention and Threat Management Instrument, Form OSS-002

(<http://www.flrules.org/Gateway/reference.asp?No=Ref-18220> ~~16693~~), effective ~~August 2025~~ July 2024.

Rulemaking Authority 1001.02(1), (2)(n), 1001.11(9), 1001.212(12) FS. Law Implemented 1001.11(9), 1001.212(12), 1006.07(7) FS. History—New 9-26-23, Amended 7-2-24.