

Dual Enrollment Articulation Agreement Submission Site

Submitter:

Agreement Effective Date: 7/30/2021

Representing:

Career and Technical Center: Big Bend Technical College

District(s) the Agreement(s) include
Dixie County Schools
Lafayette County Schools
Madison County Schools
Taylor County Schools

Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – School District

(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

This is for the dual enrollment agreement between BBTC, Dixie, Lafayette, Madison and Taylor Counties

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

BBTC will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities. Interested students will complete a career dual enrollment application and have the opportunity to “shadow” a College program(s) of interest. BBTC will facilitate the application and scheduling of shadowing experiences through the guidance counselor, BBTC staff, and the BBTC website. FS.1007.271 (21)(b)

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

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Diesel Maintenance Technician – T440400 (600 hrs.)
A DIM0101 Diesel Engine Mechanic/Technician Helper
B DIM0131 Diesel Air Brakes Technician
C DIM0153 Diesel Preventive Maintenance Technician
Electronic Systems Technician – J5440300 (900 hrs.)
A EEV0012 Electronics Assembler and DC Technician
B EEV0820 Electronics Digital and Microprocessor Tech
C EEV0130 Electronic AC Technician
D EEV0824 Electronic Solid-State and Analog Technician
E EEV0825 Electronic Systems and Equipment Technician
Electrical & Instrumentation 1 - J110100 (1000 hrs.)
A EEV0650 Electrician (Construction)
B EEV0652 Instrument Mechanic
C EEV0654 Electrician Maintenance
Electrical & Instrumentation 2 - J110200 (800 hrs.)
A EEV0656 Instrument Technician
B EEV0658 Operating Engineer Assistant Stationary
Massage Therapy – H120406 (750 hrs.)
A MSS0204 Massage Therapy 1
B MSS0209 Massage Therapy 2
Medical Coder/Biller – H170529 (1110)
A HIM0009 Intro. To Health Info. Tech.
B HIM0091 Medical Coder/Biller I
HIM0092 Medical Coder/Biller II
HIM0093 Medical Coder/Biller III
Millwright 1- J590400 (750 hrs.)
A ETI0450 Industrial Machinery Maintenance Assistant
B ETI0456 Machinery Maintenance Mechanic
Millwright 2 - J590500 (600 hrs.) TABE: M-9 / L-9 / R-9
A ETI0457 Machinery Maintenance Technician
B ETI0459 Millwright
Patient Care Technician (PCT) - H170694 (600 hrs.)
A HSC0003 Basic Healthcare Worker
B HCP0121 Nurse Aide and Orderly (Articulated)
C HCP0332 Advanced Home Health Aide
D HCP0020 Patient Care Assistant
E HSC0016 Allied Health Assistant
F MEA0580 Advanced Allied Health Assistant
G PRN0094 Patient Care Technician
Welding Technology - J400400 (1050 hrs.)
A PMT0070 Welder Assistant 1
PMT0071 Welder Assistant 2
B PMT0072 Welder, SMAW 1
PMT0073 Welder, SMAW 2
C PMT0074 Welder
Welding Technology Adv. - J400410 (750 hrs.)
A PMT0075 Advanced Welder 1
B PMT0076 Advanced Welder 2

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

Students must complete an application that must be signed by their respective guidance counselor. Completed applications must be submitted to BBTC.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

Career Dual enrollment is available to High School students that meet the following criteria:

- Be enrolled as a student in a Florida public secondary school.
- Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
- Demonstrate readiness for post-secondary work evidenced by a good attendance record and a satisfactory disciplinary record

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

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Diesel Maintenance Technician – T440400 (600 hrs.) TABE: M-9 / L-9 / R-9 (Transportation Cluster)				
A	DIM0101	Diesel Engine Mechanic/Technician Helper	150 hours	1
B	DIM0131	Diesel Air Brakes Technician	150 hours	1
C	DIM0153	Diesel Preventive Maintenance Technician	300 hours	2
Electronic Systems Technician - J540300 (650 hrs.) TABE: M-10 / L-9 / R-9 (Manufacturing Cluster)				
A	EEV0012	Electronics Assembler and DC Technician	150 hours	1
B	EEV0820	Electronics Digital and Microprocessor Tech	150 hours	1
C	EEV0130	Electronic AC Technician	150 hours	1
D	EEV0824	Electronic Solid-State and Analog Technician	150 hours	1
E	EEV0825	Electronic Systems and Equipment Technician	300 hours	2
Electrical & Instrumentation 1 - J110100 (1000 hrs.) TABE: M-11 / L-10 / R-10				
A	EEV0650	Electrician (Construction)	350 hours	2
B	EEV0652	Instrument Mechanic	350 hours	2
C	EEV0654	Electrician Maintenance	300 hours	2
Electrical & Instrumentation 2 - J110200 (800 hrs.) TABE: M-11 / L-10 / R-10				
A	EEV0656	Instrument Technician	400 hours	2.5
B	EEV0658	Operating Engineer Assistant Stationary	400 hours	2.5
Massage Therapy – H120406 (750 hrs.) TABE: M-9 / L-10 / R-10 7:45 – 12:00 (Health Science Cluster)				
A	MSS0204	Massage Therapy 1	375 hours	2.5
B	MSS0209	Massage Therapy 2	375 hours	2.5
Medical Coder/Biller – H170529 (1110) TABE: M-9/L-11/R-11 8:00 – 3:00 (50 min. lunch) (Health Science Cluster)				
A	HIM0009	Intro. To Health Info. Tech.	90 hours	.5
B	HIM0091	Medical Coder/Biller I	350 hours	2
	HIM0092	Medical Coder/Biller II	350 hours	2
	HIM0093	Medical Coder/Biller III	320 hours	2
Millwright 1- J590400 (750 hrs.) TABE: M-9 / L-9 / R-9 (Manufacturing Cluster)				
A	ETI0450	Industrial Machinery Maintenance Assistant	450 hours	3
B	ETI0456	Machinery Maintenance Mechanic	300 hours	2
Millwright 2 - J590500 (600 hrs.) TABE: M-9 / L-9 / R-9				
A	ETI0457	Machinery Maintenance Technician	150 hours	1
B	ETI0459	Millwright	450 hours	3
Patient Care Technician (PCT) - H170694 (600 hrs.) TABE: M-10/L-10/R-10 (7:45-11:05/12:00-3:20) (HS Cluster)				
A	HSC0003	Basic Healthcare Worker	90 hours	1
B	HCP0121	Nurse Aide and Orderly (Articulated)	75 hours	1
C	HCP0332	Advanced Home Health Aide	50 hours	0
D	HCP0020	Patient Care Assistant	75 hours	.5
E	HSC0016	Allied Health Assistant	150 hours	1
F	MEA0580	Advanced Allied Health Assistant	100 hours	.5
G	PRN0094	Patient Care Technician	60 hours	0
Welding Technology - J400400 (1050 hrs.) TABE: M-9 / L-9 / R-9 (Manufacturing Cluster)				
A	PMT0070	Welder Assistant 1	150 hours	1*
	PMT0071	Welder Assistant 2	150 hours	1*
B	PMT0072	Welder, SMAW 1	150 hours	1*
	PMT0073	Welder, SMAW 2	150 hours	1*
C	PMT0074	Welder	450 hours	3
Welding Technology Adv. - J400410 (750 hrs.) TABE: M-9 / L-9 / R-9				
A	PMT0075	Advanced Welder 1	600 hours	4
B	PMT0076	Advanced Welder 2	150 hours	1

7. A description of the process for informing students and their parents of college-level course expectations.

BBTC will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities. Interested students will complete a career dual enrollment application and have the opportunity to “shadow” a College program(s) of interest. BBTC will facilitate the application and scheduling of shadowing experiences through their guidance counselor, BBTC staff, and the BBTC website. FS.1007.271 (21)(b)

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

According to the Taylor County Student Progression Plan, the Taylor County School Board authorizes and instructs the Superintendent to plan for and establish alternative educational schools and programs, in accordance with Florida Statutes and State Board of Education Rules, which provide for the needs of the differing school populations.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

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Applications for career dual enrollment will be accepted by BBTC in spring and summer for the beginning of the following school year. Mid-term applications will only be accepted on a space available basis and with mutual agreement between high school principals and the BBTC director. FS.1007.271 (21)(d)

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

There are no exceptions to the professional rules, guidelines, and expectations stated in the BBTC Faculty Handbook.

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

There are no exceptions to the rules, guidelines, and expectations stated in the BBTC Student Handbook.

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

High school staff will ensure all career and dual enrolled students will meet BBTC's requirements for admission. High school and BBTC will collaborate to monitor and maintain individual student performance in high school and career courses. FS.1007.271(21)(l)

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

BBTC will report student attendance and grades to high school in compliance with the established school's grade reporting procedures and schedule. FS.1007.271(21)(m)

14. A funding provision that delineates costs incurred by each entity.

Students participating in career dual enrollment are exempt from the payment of registration, tuition, laboratory fees, and other fees such as technology fees and parking decal fees associated with the costs of attendance. Each respective high school will be billed by BBTC the cost of books and other instructional materials and program uniforms (if applicable). All funds earned for the passage of industry certifications will be awarded according to BBTC.

15. Any institutional responsibilities for student transportation, if provided.

The student will be responsible for self-transportation to and from BBTC.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

The high school guidance counselor will provide BBTC with the individual student plan developed by the IEP team for secondary students participating in career dual enrollment. This plan will include established accommodations to meet the students' individual needs and to ensure equal access. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. FS.1007.271(25)