



2021-22 Home/Private Education Dual Enrollment

Articulation Agreement

Between the Home Education Student and their parents
or the Private School Education Student and their parents
and



Manatee Technical College

THIS AGREEMENT is entered into by and between the Home Education Student and their parents or the Private School Education Student and their parents, hereafter referred to as the "Home/Private", and Manatee Technical College, hereafter referred to as the "College"; and

WHEREAS, Florida Statutes provides that home education dual enrollment is a curricular option of elective credits toward earning a home school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, Manatee Technical College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options.

NOW, THEREFORE, BE IT RESOLVED that the Home/Private and the College agree to the following:

The Home/Private Education Articulation Agreement, pursuant to section (s.) 1007.271(13)(b), Florida Statutes (F.S.), requires each postsecondary institution to enter into an agreement with each home education or private school student seeking enrollment in a dual enrollment course and the student's parents. The following are the minimum components required in the agreement:

- A. Courses and programs available to dually enrolled home/private education students appear in Exhibit B. Courses and programs may be added, revised, or deleted at any time by the postsecondary institution.
- B. The initial and continued eligibility requirements for home/private education student participation, not to exceed those required of other dually enrolled students. An eligible home/private education student must:
 1. Provide proof of enrollment in a home education program/private school, pursuant to s. 1002.41, F.S.
 2. Be responsible for his or her own instructional materials, textbooks, and other fees such as technology fees and parking decal fees associated with the costs of attendance. Students are responsible for their own transportation to the college. Students are also responsible to purchase the proper uniform for their program. Home/private education students are **exempt** from the payment of registration, tuition and laboratory fees.
 3. Sign the home/private education articulation agreement.

Note: While there is no grade point average (GPA) requirement to initially enroll, home/private education students must still present qualifying scores on a common placement test (SAT, ACT, or P.E.R.T.). See Exhibit A below. The postsecondary institution may also establish a postsecondary grade point average for continued participation.

In order to provide comparable dual enrollment programs between home/private education and public school students, the postsecondary institution may require a determination of the home/private education student grade level prior to entry to the dual enrollment program.

There is no statutory requirement that home/private education students must present a transcript at the time of entry to the dual enrollment program; however, there may be educational benefits to the student for sharing his or her education background.

- C. The Florida Department of Education “Statement of Dual Enrollment Transfer Guarantees” is available at <http://www.fldoe.org/policy/articulation>
- D. Section 1007.271(25), F.S., requires that the dual enrollment articulation agreement include services and resources that are available to students with disabilities who register for dual enrollment.
- E. Applications for career dual enrollment will be accepted by the College in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted on a space available basis and with mutual agreement of the home/private high school principal and College director. S.1007.271 (21)(d)
- F. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C, and detailed in Exhibit “A”.
- G. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career program. Programs are listed in Exhibit “B”.
- H. Only career preparatory courses contained within the state course numbering system and are part of sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. S.1007.271 (21)(c)
- I. Students participating in home/private education dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College Student Handbook. s.1007.271 (21)(m)
- J. The College shall be responsive to parent inquiries of their student performance and progress in the home/private education dual enrollment program.

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Parent Signature _____ Date _____

Student Signature _____ Date _____

MTC Staff Signature _____ Date _____

Exhibit A – Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. All career dual enrollment students will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination within the first six (6) weeks after admission into the program. The acceptable exam for this requirement is the Test of Adult Basic Education (TABE).
2. Entrance Testing Exemptions. A student may be exempted for the entrance testing requirements by documenting any one of the following: (a, b, c, d OR e)
 - a. Minimum SAT scores
 - i. Critical Reading – 440 prior to March 1, 2016; Reading Test - 24 since March 1, 2016
 - ii. Mathematics – 440 prior to March 1, 2016; Math Test – 24 since March 1, 2016
 - iii. Writing & Language Test – 25 since March 1, 2016
 - b. Minimum ACT scores
 - i. Reading – 19
 - ii. English – 17
 - iii. Mathematics - 19
 - c. Minimum PERT scores
 - i. Reading – 106
 - ii. Writing – 103
 - iii. Mathematics – 114
 - d. Possessing a state, national or industry certification or licensure examination that is identified in the list entitled “Basic Skills and Licensure Exemption List”.
<http://www.fldoe.org/core/fileparse.php/5398/urlt/basic-skill-tap-att1.pdf>
 - e. Documented learning disability and a current individualized education plan (IEP).

Articulation with SCF:

Completion of OCP A: 3 credits towards AS in Business Admin. Mgmt. at SCF for CGS1000 (Computer Information Systems)

Completion of OCP B: 3 credits towards AS in Business Admin. Mgmt. at SCF for CGS1570 (Integrated Business Apps)

Completion of OCP D: Credits towards AS in Business Admin. Mgmt. at SCF for GEB2949 (Internship in Business) 64 MTC hrs = 1 credit at SCF; 128 MTC hrs = 2 credits at SCF; 192 MTC hrs - 3 credits at SCF

Program: Courses: HS Credits:

Advanced Manufacturing & Production Technology

- A-ETI0400-150 hrs 1
- B-ETI0431-150 hrs 1
- C-ETI0432-150 hrs 1
- D-ETI0453-150 hrs 1

Certification:

***RECF Pre-Engineering Certification (RECFN001) -No college articulation**

Program: Courses: HS Credits:

Automotive Collision Technology Technician

- A-ARR0140-150 hrs 1
- B-ARR0141-450 hrs 4
- C-ARR0312-300 hrs 2
- D-ARR0022-75 hrs .5
- E-ARR0112-75 hrs .5
- F-ARR0295-350 hrs 3

Certification(s):

***ASE Collision Repair and Refinishing Technician: Non-Structural Analysis and Damage Repair (B3) (NIASE018) – No college articulation**

***ASE Collision Repair and Refinishing Technician: Painting and Refinishing (B2) (NIASE029) – No college articulation**

***ASE Collision Repair and Refinishing Technician: Structural Analysis and Damage Repair (B4) (NIASE032) – No college articulation**

Program: Courses: HS Credits:

Automotive Service Technology

- A-AER0014-300 hrs 2
- B-AER0110-150 hrs 1
- C-AER0257-150 hrs 1
- D-AER0274-150 hrs 1
- E-AER0453-150 hrs 1

- F-AER0418-150 hrs 1
- G-AER0360-300 hrs 2
- H-AER0172-150 hrs 1
- I-AER0503-300 hrs 2

Certification(s):

***ASE Automotive & Light Truck Certification – A1 – Engine Repair (NIASE010)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A2 Automotive Transmission/Transaxle (NIASE005)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A3 – Manual Drive Train and Axles (NIASE012)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A4 – Suspension and Steering (NIASE014)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A5 – Brakes (NIASE007)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A6 – Electronic Systems (NIASE008)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A7 – Heating and Air Conditioning (NIASE011)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Automotive & Light Truck Certification – A8 – Engine Performance (NIASE009)** - 3 credits in Automotive Service Management at FL public colleges

***ASE Auto Maintenance and Light Repair (G1) (NIASE076)** - 3 credits in Automotive Service Management at FL public colleges

Program: Courses: Credits:

Baking & Pastry Arts

- A-FSS0090-300 hrs 2
- B-FSS0091-300 hrs 2

Certification:

***Certified Food Protection Manager (ServSafe) (NRAEF003)** - 3 credits towards AAS/AS degree in Culinary Management at FL public colleges

Program: Courses: Credits:

CNC Production Specialist

- A-PMT0026-300 hrs 2
- B-PMT0027-300 hrs 2

Certification(s):

- *NIMS Machining Level I – CNC Milling: Programming Setup & Operations - (NIFMS001) – No college articulation
- *NIMS Machining Level I - CNC Turning: Programming Setup & Operations – (NIFMS002) – No college articulation
- *NIMS Machining Level I - CNC Milling: Operations – (NIFMS0014) – No college articulation
- NIMS Machining Level I - CNC Turning: Operations – No college articulation

Program: Courses: Credits:

Computer Systems & Information Technology

- | | |
|---------------------|---|
| ○ A-CTS0082-300 hrs | 2 |
| ○ B-CTS0083-150 hrs | 1 |
| ○ C-CTS0084-150 hrs | 1 |
| ○ D-CTS0069-300 hrs | 2 |

Certification(s):

- ***CompTIA A+** (COMPT001) - 3 credits in Computer Information Technology at FL public colleges
- ***CompTIA Network+** (COMPT006) - 3 credits towards AAS/AS degree in Computer Engineering Technology OR Networking Services Technology at FL public colleges

Articulation with SCF:

- Completion of OCP A:** 3 credits towards AS in All Computer Programs for which these are required at SCF for CGS1000 (CIS)
- Completion of OCP B:** 3 credits towards AS in All Computer Programs for which these are required at SCF for CTS1150 (Microcomputer Hardware)
- Completion of OCP C:** 3 credits towards AS in All Computer Programs for which these are required at SCF for CET1600 (Networking Fundamentals)

Programs: Courses: Credits:

Drafting

- | | |
|---------------------|---|
| ○ A-TDR0070-150 hrs | 1 |
| ○ B-TDR0370-450 hrs | 3 |
| ○ C-TDR0775-150 hrs | 1 |
| ○ C-TDR0776-150 hrs | 1 |
| ○ D-TDR0570-150 hrs | 1 |
| ○ E-TDR0874-150 hrs | 1 |
| ○ F-TDR0777-150 hrs | 1 |
| ○ G-TDR0875-150 hrs | 1 |

Certification(s):

- ***Autodesk Certified Professional – AutoCAD** (ADESK021) - 3 credits towards AAS/AS degree in Drafting and Design Technology at other FL public colleges

***Autodesk Certified User -AutoCAD (ADESK002)** - 3 credits towards AAS/AS degree in Drafting & Design Technology or Architectural Design and Construction Technology in FL public colleges

***Autodesk Certified User -Revit Architecture (ADESK008)** - 3 credits towards AAS/AS degree in Architectural Design & Construction Technology OR Building Construction Technology/Building Construction Technology OR Drafting and Design Technology in FL public colleges

***Autodesk Certified User - Autodesk Inventor (ADESK011)** - 3 credits towards AAS/AS degree in Engineering Technology in FL public colleges

Autodesk Certified Associate - AutoCAD - 3 credits towards AAS/AS degree in Drafting& Design Technology in FL public colleges

Autodesk Certified Associate - AutoCAD Architecture - 3 credits towards AAS/AS degree in Drafting & Design Technology in FL public colleges

Autodesk Certified Associate - AutoCAD Civil 3D - 3 credits towards AAS/AS degree in Civil Engineering Technology in FL public colleges

Autodesk Certified Associate (Revit Architecture) - 3 credits towards AAS/AS degree in Architectural Design & Construction Technology in FL public colleges

Autodesk Certified Professional (AutoCAD Architecture) - 3 credits towards AAS/AS degree in Architectural Design & Construction Technology in FL public colleges

***Autodesk Certified Professional (AutoCAD Civil 3D) (ADESK023)** - 3 credits towards AAS/AS degree in Civil Engineering Technology in FL public colleges

***Autodesk Certified Professional (Inventor) (ADESK024)** - 3 credits towards AAS/AS degree in Engineering Technology in FL public colleges

***Autodesk Certified Prof. - Revit Architecture (ADESK025)** - 3 credits towards AAS/AS degree in Architectural Design & Construction Technology in FL public colleges

Certified SolidWorks Associate (CSWA) - 3 credits towards AAS/AS degree in Engineering Technology OR Manufacturing Technology

***Certified SolidWorks Professional (CSWP) (SOLID004)** – No college articulation

Program: **Courses:** **HS Credits:**

Fundamental Foodservice Skills

- A-HMV0101-300hrs 2
- B-HMV0102-300hrs 2

Certification:

***Certified Food Protection Manager (ServSafe) (NRAEF003)** - 3 credits towards AAS/AS degree in Culinary Management at FL public colleges

Program: **Courses:** **HS Credits:**

Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R)

- A-ACR0041-250 hrs 1.5
- B-ACR0043-250 hrs 1.5
- C-ACR0047-250 hrs 1.5
- C-ACR0049-250 hrs 1.5
- D-ACR0044-350 hrs 2

Certification(s):

***HVAC Excellence Employment Ready – Heat Pump (HVACE001)** - 4 credits towards AAS/AS degree in Air Conditioning, Refrigeration, Heating System Technology at FL public colleges

***HVAC Excellence Employment Ready - Air Conditioning (HVACE002)** - 4 credits towards AAS/AS degree in Air Conditioning, Refrigeration, Heating System Technology at FL public colleges

***HVAC Excellence Employment Ready – Electrical (HVACE011)** - 4 credits towards AAS/AS degree in Air Conditioning, Refrigeration, Heating System Technology at FL public colleges

Program: **Courses:** **HS Credits:**

Machining Technologies

- A-PMT0020-300 hrs 2
- B-PMT0022-300 hrs 2
- C-PMT0024-600 hrs 4
- D-PMT0025-300 hrs 2

Certification(s):

***NIMS Machining Level 1 - Drill Press Skills I (NIFMS013)** - 3 credits towards AAS/AS degree in Manufacturing Technology at FL public colleges

***NIMS Machining Level I - Turning Operations (Turning Chucking Skills) (NIFMS010)** - 3 credits towards AAS/AS degree in Manufacturing Technology at FL public colleges

***NIMS Machining Level I - Milling I (NIFMS017)** – No college articulation

***NIMS Machining Level I - CNC Mill Operations (NIFMS014)** – No college articulation

***NIMS Machining Level I CNC Mill - Programming Setup & Operations (NIFMS001)** - 1 credit towards AAS/AS degree in Engineering Technology at FL public colleges

NIMS Machining Level I - CNC Lathe Operations – No college articulation

***NIMS Machining Level I CNC Turning - Programming Setup & Operations (NIFMS002)** - 1 credit towards AAS/AS degree in Engineering Technology OR 3 credits in Manufacturing Technology at FL public colleges

Program: **Courses:** **HS Credits:**

Professional Culinary Arts and Hospitality

- A-HMV0100-300 hrs 2
- B-HMV0170-300 hrs 2
- C-HMV0171-300 hrs 2
- D-HMV0126-300 hrs 2

Certification:

***Certified Food Protection Manager (ServSafe) (NRAEF003)** - 3 credits towards AAS/AS degree in Culinary Management at FL public colleges

Program: **Courses:** **HS Credits:**

Web Development

- A-OTA0040-150 hrs 1
- B-CTS0070-150 hrs 1
- B-CTS0071-150 hrs 1
- C-CTS0049-150 hrs 1
- C-CTS0015-150 hrs 1
- D-CTS0016-150 hrs 1
- D-CTS0017-150 hrs 1

Certification(s):

Certified Internet Web (CIW) Internet Business Associate – No college articulation

Certified Internet Web (CIW) Site Development Associate - 3 credits for AAS/AS degree in Internet Services Technology at FL public colleges

***Certified Internet Web (CIW) Database Design Specialist (PROSO006)** – 3 credits towards AS in Graphic & Web Design Certificate and/or Web Development Specialist and /or All Computer Programs for which these are required at SCF

***Certified Internet Web (CIW) JavaScript Specialist (PROSO017)** – No college articulation

Articulation with SCF:

Completion of OCP A: 3 credits towards AS in Graphic & Web Design Certificate and/or Web Development Specialist and /or All Computer Programs for which these are required at SCF for CGS1000 (Computer Information Systems)

Completion of OCP B: 3 credits towards AS in Graphic & Web Design Certificate and/or Web Development Specialist and /or All Computer Programs for which these are required at SCF for CGS2820 (Web Page Development) & 3 credits towards AS in Graphic & Web Design Certificate and/or Web Development Specialist and /or All Computer Programs for which these are required at SCF for GRA2142C (Web Design)

Certification:

***Certified Pharmacy Technician (CPht)** (NATHA010) – No College articulation

***Pharmacy Technician** (PTCBD001) - 9 credits towards AAS/AS degree in Pharmacy Management at FI public colleges

*=On the CAPE industry certification list