

Dual Enrollment Articulation Agreement Submission Site

Submitter:

Agreement Effective Date: 7/1/2021

Representing:

School District: Pinellas County Schools

Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – School District

(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

This agreement supersedes all previous career dual enrollment agreements between the School and College. ss.1007.271 (21)(a)

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

Interested students will complete a career dual enrollment admissions packet and have the opportunity to “shadow” a College program(s) of interest with their parents. The College will facilitate the application and scheduling of shadowing experiences through School guidance counselors, College staff and the College website. ss.1007.271 (21)(b)

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement (see Exhibit “B”). New programs/courses meeting this specification can be added to the agreement at any time by agreement between the high school Principal, technical college Director and Executive Director, CTAE. ss.1007.271 (21)(c)

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

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Career dual enrollment is available to high school students meeting the following criteria and attending college courses either on the college campus or those offered on the high school campus;

- I. Possess and maintain a minimum 2.0 grade point average (GPA). Health occupations programs require a minimum 2.5 GPA.
 - II. Be on-track for high school graduation.
 - III. Have an interest in completing a technical college program and earning industry certifications
- ss.1007.271 (21)(e)

Applications for career dual enrollment will be accepted by the College in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted on a space available basis and with mutual agreement of the School principal and college director. ss.1007.271 (21)(d)

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

Career dual enrollment is available to high school students meeting the following criteria and attending college courses either on the college campus or those offered on the high school campus;

- I. Possess and maintain a minimum 2.0 grade point average (GPA). Health occupations programs require a minimum 2.5 GPA.
 - II. Be on-track for high school graduation.
 - III. Have an interest in completing a technical college program and earning industry certifications
- ss.1007.271 (21)(e)

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

All career dual enrollment courses under this agreement will be weighted equally as Advance Placement (AP) courses and will count toward high school graduation. ss.1007.271 (21)(f)

7. A description of the process for informing students and their parents of college-level course expectations.

The School will ensure all career dual enrolled students will meet the College requirements for admission. The School and College will collaborate to monitor and maintain individual student performance in high school and career courses. ss.1007.271 (21)(l)

The College shall be responsive to parent inquiries of their student performance and progress in the career dual enrollment program.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

Dual enrolled students with disabilities will be provided instructional accommodations by the College as defined by the individual education plan (IEP). Accommodations commonly provided by the College include, modified occupational completion points, provisions for more time on tasks and tests, hearing and visual enhancements.

The College will consult with the School on individual student needs that require services beyond those commonly provided at the College.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

The School will ensure all career dual enrolled students will meet the College requirements for admission. The School and College will collaborate to monitor and maintain individual student performance in high school and career courses. ss.1007.271 (21)(l)

Students participating in career dual enrollment will responsible to meet College rules for registration, attendance, and behavior as specified in the College student handbook. ss.1007.271 (21)(g)(i)

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

N/A

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

N/A

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

The School will ensure all career dual enrolled students will meet the College requirements for admission.

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13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

The School and College will collaborate to report student attendance and grades in compliance with the established District grade reporting procedures and schedule. ss.1007.271 (21)(m)

14. A funding provision that delineates costs incurred by each entity.

The College will be responsible for the costs of tuition, instructional materials and industry certification fees.

15. Any institutional responsibilities for student transportation, if provided.

The College will be responsible for the costs of transporting career dual enrolled students between the School and College within the established transportation system routes and boundaries for programs offered on the College campus. ss.1007.271 (n)(o)

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1) (i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

Dual enrolled students with disabilities will be provided instructional accommodations by the College as defined by the individual education plan (IEP). Accommodations commonly provided by the College include, modified occupational completion points, provisions for more time on tasks and tests, hearing and visual enhancements.

The College will consult with the School on individual student needs that require services beyond those commonly provided at the College.