

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN
THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY (RIVEROAK Technical College)
AND
MELODY CHRISTIAN ACADEMY

This agreement is entered into by and between the District School Board of Suwannee County (RIVEROAK Technical College), Live Oak, Florida, hereinafter referred to as "RTC", and Melody Christian Academy, hereinafter referred to as "MCA".

WHEREAS, Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to s. [1008.44](#), which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course.

WHEREAS, pursuant to section 1007.271, Florida Statutes, The District School of Suwannee County (RIVEROAK Technical College) and Melody Christian Academy(MCA) shall enter into a dual enrollment agreement; and,

NOW, THEREFORE,

The SCSB/ RIVEROAK Technical College (RTC) and Melody Christian Academy(MCA) do hereby agree as follows:

- I. EFFECTIVE DATE AND EFFECT OF AGREEMENT
- II. Upon signature, this agreement will be in effect for one school year based on the RIVEROAK Technical College/Suwannee County School District Calendar.

- III. THE INTENT OF THE AGREEMENT
It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and, the participation in Career Pathways.

IV. PARTIES TO THE AGREEMENT

District School Board of Suwannee County (RIVEROAK Technical College) and Melody Christian Academy(MCA)

V. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

- A. Career Dual Enrollment;
- B. Nationally Recognized Industry Certifications;
- C. Career Pathways.

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

VI. COURSES

- A. ALL Career and Technical Education programs offered by RTC as Dual Enrolled Post-Secondary Adult Vocational Education (PSAV) Courses that are contained within the common course numbering system shall be eligible, if not specifically excluded by State Statute, State Board of Education Rule, District School Board of Suwannee County and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
- B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VII. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

- A. Career Dual Enrollment, 1007.2711, Florida Statutes
 - 1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
 - 2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
- B. Career Early Admission, 1007.271(11), Florida Statutes
 - Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high

school diploma, industry certification or the technical Postsecondary Career Certificate.

C. Career pathways, 1007.235(2)(d), Florida Statutes

The Board and RTC agree to cooperate in the advancement of the Career Pathways program. Working through a Career Pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high school to RTC to help prepare students for Postsecondary Career Certificate. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school Career Pathway courses with a satisfactory grade point average stated in this agreement.

VIII. STUDENT ELIGIBILITY

- A. An eligible student is defined in 1007.271(2) Florida Statutes, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
- B. RTC limits dual enrollment to private high school sophomores, juniors and seniors.
- C. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
- D. The high school is responsible for verifying the student is eligible to apply for admission as a dual enrolled student. The student is responsible for applying for admission and meeting the admission requirements prior to applicable deadlines.
- E. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
- F. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
- G. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
- H. If a dual enrolled student receives a grade of a "D" or "F" in any Postsecondary Career Certificate credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.
- I. Students must take the TABE examination within the first six weeks of beginning a RTC program of study.
- J. The student's private school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

IX. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

A. Schedule

1. Slots are available to private high school students on a “space available” basis.
2. Time slots are designed to maximize instructional time in both home school and RTC CTE courses
3. Students must abide by the student code of conduct of RTC.
4. Students must maintain regular attendance in accordance with the RTC attendance policy. Absences in excess of the allowable number may result in dismissal from RTC.

B. Eligible Programs can be found at www.riveroakcollege.com

C. Enrollment

1. Registration form with verification of eligibility signed by the private school are due to RIVEROAK Technical College prior to enrollment.
2. Student enrollment may occur no later than two weeks prior to the beginning of a semester.
3. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S.

IX. TERM OF AGREEMENT: July 2021 - June 2022

X. Date signed _____ for the 2021-2022 school year

XI. SIGNATURES

SIGNATURES

RIVEROAK Principal/Director of Career and Technical Education	Principal/ Melody Christian Academy