



Commission for Independent Education Staff News

Samuel L. Ferguson, Executive Director

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Important Dates:

May 15-16
Commission Meeting
Orlando

June 21
July Renewals Due

July 27
Commission Meeting
Ft. Lauderdale

CIE Website Links:

[CIE Home](#)

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AGENDA INFORMATION

Location:	Date and Time:
The Florida Hotel and Conference Center 1500 Sand Lake Road Orlando, Florida 32809 407.859.1500	May 15 – 2 p.m. May 16 – 9 a.m.
Webcast:	Webcast Requirements:
Go to www.fldoe.org/cie the day of the meeting and click on the webcast link.	Windows Media Player version 9 or higher

RULES COMMITTEE WORKSHOP TO BE HELD

The Commission for Independent Education will hold a Rule Development Workshop. The Rules Committee is seeking public input and discussion to revisions to Rule 6E-4.001, F.A.C., Fees and Expenses. The workshop will be held on May 7, 2007 from 1:00 p.m. to 3:00 p.m. at:

The Florida Hotel and Conference Center
1500 Sand Lake Road
Orlando, Florida 32809
(407) 859-1500

Please call the Commission for Independent Education at (850) 245-3200 for further details.

CIE WEB ADDRESS CHANGES

The Commission for Independent Education's website address has changed. Effective immediately, you may now locate our website at www.fldoe.org/cie.

Please update any "bookmarks" that may be pointing to the old web address.

BEWARE OF MISREPRESENTATION

It has come to our attention that someone may be visiting our institutions and misrepresenting themselves as a member of the Commission staff. The purpose of this misrepresentation appears to be based on their desire to offer consultancy services (at a price) to the institution.

The CIE does not endorse or employ any field consultants. We have two on-site evaluators that visit our institutions and their names (as well as the name of all CIE staff members) are listed on our website.

If you have any questions about the authenticity of any individual who claims to be from the Commission for Independent Education, we suggest that you review the staff listing that is posted on our website <http://www.fldoe.org/cie/staff.asp>.

MAY MEETING WILL BE BROADCAST ON THE WEB

The May meeting of the Commission for Independent Education (CIE) will be webcast on the CIE website (www.fldoe.org/cie) on May 15th beginning at 2:00 p.m. and on May 16th beginning at 9:00 a.m. An icon will be added to the CIE website's Home Page that will "link" to the webcast page. Click on the link named "Webcast with Windows Media Player" after you access the webcast page. This link will be activated approximately 30 minutes prior to the start of the meeting on each date.

The webcast will be broadcast in a format that can only utilize Windows Media Player. You must have Media Player version 9 or higher (a link to the Windows Media Player free download will be on the webcast page).

If you have further questions, please call Max Ketterman at (850) 245-3200.

ASK LICENSURE

Why are there so many Commission deadlines?

Each month we all face numerous deadlines. It often seems as though there is never enough time to meet the bothersome requirements for these dates. No matter how hard we work, before we know it, the deadline has arrived.

The deadlines set by the Commission are crucial to ensure that you get your license, get the approval for a new program, or achieve approval, in a timely manner, for whatever action you may wish to undertake.

It takes a lot of time and a great deal of effort to process all the requests received by the Commission. Each month the Commission staff is responsible for processing documents received from the hundreds of schools that request actions by the Commission. We must then write the appropriate correspondence, check the content of all the documents submitted, make telephone calls, and verify the information contained in all the documentation submitted to make sure that it complies with the law and rules.

All requests must be correct and complete before they are presented to the Commission. The procedures used by the Commission staff for any action that has to be presented before the Commission must be completed three to four weeks prior to the scheduled meeting to assure that our staff has the time to finalize the package for Commission review.

If these deadlines are not met, or if your responses to queries from the Commission staff are not submitted in a timely manner, the review process may be delayed and some of the applications may not be processed as quickly as possible. If you foresee that there will be delays in submitting the application or a response, contact your assigned Program Specialist as soon as possible. As application packages are being finalized for one Commission meeting, new applications begin arriving for the next scheduled meeting and the process starts over again.

The Commission staff and each institution share a vital role in preparing documents for each Commission meeting. As staff members, we are charged with the responsibility of assuring that certain educational standards (as outlined in Commission Rule and the Florida Statutes) are maintained by each licensed institution. The job of providing the people of Florida a quality education is the responsibility that the owners and administrators of our institutions meet every day. With your understanding and assistance, we can work together to achieve these goals.

CALENDAR

COMMISSION MEETING DATES AND LOCATIONS	- NEW INSTITUTE - SUBSTANTIVE CHANGES - CHANGE OF OWNERSHIP/CONTROL	- ANNUAL RENEWALS - PROGRAM ADDITIONS/MODIFICATIONS - AND ALL OTHER LICENSE RELATED MATTERS
	MUST BE RECEIVED NO LATER THAN:	MUST BE RECEIVED NO LATER THAN:
May 15-16, 2007 Orlando	Wednesday January 17, 2007	Friday February 16, 2007
July 27, 2007 Ft. Lauderdale	Friday March 16, 2007	Friday April 27, 2007
September 20-21, 2007 Orlando	Tuesday May 22, 2007	Thursday June 21, 2007
November 15-16, 2007 Orlando	Monday July 16, 2007	Thursday August 16, 2007

HOW TO CONTACT US

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