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MEMORANDUM

TO: Florida College System Chief Academic Officers and Baccalaureate Liaisons

FROM: Carrie E. Henderson, Ph.D., Executive Vice Chancellor *CEH*

DATE: August 5, 2020

SUBJECT: 2020 Updates to Baccalaureate Classification of Instructional Programs Codes

DEADLINE: September 14, 2020

The National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP) provides a classification system for postsecondary programs for tracking and reporting purposes. NCES published updated 6-digit CIP codes for 2020. To align with the new federal CIP codes, the Division of Florida Colleges (DFC) requests assistance from colleges that are currently authorized to offer baccalaureate programs pursuant to section 1007.33, Florida Statutes.

Attached is the baccalaureate CIP code survey template, which consists of instructions, the CIP 2010 and CIP 2020 crosswalk and the CIP 2020 to Standard Occupational Classification (SOC) 2018 crosswalk. The initial crosswalk of the 2010 CIP to 2020 CIP identified two cases where the 2010 6-digit CIP codes needed to be updated. Before transitioning to NCES 2020 CIP codes, in addition to updating the two CIP codes, DFC plans to analyze and evaluate the entire inventory of approved, active baccalaureate degree programs to confirm that degree programs are properly aligned with the appropriate 6-digit CIP codes.

Currently, there are no statewide established SOC linkages for baccalaureate programs. In addition to affirming the CIP assignments, we also request that institutions identify occupations that baccalaureate degree programs in the Florida College System institutions prepare students for, with the goal of identifying CIP to SOC linkages at the upper-division level.

Please submit the completed survey as an Excel file to FCSinfo@fldoe.org by Friday, September 14, 2020. Please contact Dr. Mike Sfiropoulos, Director of Academic Affairs, at 850-245-9523 or by email at Mike.Sfiropoulos@fldoe.org if you have any questions. Thank you for your assistance.

CH/ms

Attachments

cc: Florida College System Reports Coordinators
Dr. Mike Sfiropoulos, Director of Academic Affairs, Division of Florida Colleges
Hayley Spencer, Director of Research & Analytics, Division of Florida Colleges
Kathleen Taylor, Bureau Chief, Division of Career and Adult Education
Kimberly Pippin, Data Processing Manager, Community College and Technical Center MIS

KATHRYN S. HEBDA
FLORIDA COLLEGE SYSTEM CHANCELLOR

Attachment: Instructions for Completing Baccalaureate CIP Code Survey

The National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP) provides a classification system for the thousands of programs offered by postsecondary institutions for tracking and reporting purposes. Revisions to the CIP take place roughly every ten years and in July 2019, NCES published an updated CIP for 2020. The 2020 CIP update includes changes to the 6-digit CIP codes of programs offered in the Florida College System.

Instructions: In “Bacc CIP Code Survey” tab, please update columns 5 through 9 for each of your college’s active baccalaureate programs. Inactive, terminated and programs in teach out are not included on this list. Programs currently in teach out should keep the original CIP code until the program is taught out. By September 14, 2020, please send your completed file to fcsinfo@fldoe.org as an Excel attachment. In the email submission, include the contact information for the submitter.

Updates to CIP Codes

A general guideline for using the 2020 CIP codes is to select the series which best describes the content of the program. For the majority of programs, the 2020 CIPs are identical to the 2010 CIPs; the crosswalk is available in the tab “CIP 2010 and CIP 2020 Crosswalk.” Browse CIP codes at the [NCES website](#) by their 2-digit prefix using the drop-down boxes until locating the 6-digit CIP most closely aligned with your program. Column 4 contains the NCES program definition.

Column 5: Does the college agree the 2020 CIP program definition (column 4) adequately describes its program?

Field format: Yes/No dropdown box

Column 6: If you indicated the 2020 CIP definition does not adequately describe the program, please enter the 6-digit CIP whose definition more closely aligns with the program. If the 2020 CIP is appropriate, leave blank.

Field format: Dropdown box of all 2020 CIP codes. You may only select one.

Updates to CIP to SOC Crosswalk

The Standard Occupational Classification (SOC) system is a federal statistical standard used to classify workers into occupational categories for the purpose of collecting, calculating or disseminating data. The U.S. Bureau of Labor Statistics has detailed information for each occupation on its [website](#). The CIP to SOC crosswalk indicates that programs classified in the CIP category prepare individuals directly for jobs classified in the SOC category; this information is available in the tab “CIP 2020 to SOC 2018 Crosswalk.” Column 7 contains all SOC codes associated with each baccalaureate program.

Column 8: Which occupation(s) does your program train for that is not currently linked on the crosswalk?

Field format: Colleges should enter each SOC using the following format: XX-XXXX: SOC Title. For example, 19-1011: Animal Scientists. Colleges may enter more than one SOC. If there is more than one SOC code, use the Alt + Enter command to drop down to the next line within the same cell.

Column 9: What would the college consider the primary SOC (from column 7 or column 8)?

Field format: Colleges should enter the primary SOC using the following format: XX-XXXX: SOC Title. For example, 19-1011: Animal Scientists. Colleges may enter only one SOC.

For questions, please contact Dr. Mike Sfiropoulos, Director of Academic Affairs, at Mike.Sfiropoulos@fldoe.org.