



State Board of Education

Marva Johnson, *Chair*
John R. Padget, *Vice Chair*
Members
Gary Chartrand
Rebecca Fishman Lipsey
Michael Olenick
Andy Tuck

Pam Stewart
Commissioner of Education

CONTACT PERSONS

NAMES: Carolyn DuBard
Elisabeth Goodman
PHONE: 850-245-0405

MEMORANDUM

TO: District School Superintendents

FROM: Linda Champion

DATE: October 16, 2015

SUBJECT: Factors to Estimate February 2016 Full-Time Equivalent (FTE) Student Membership for the 2015-16 Third Florida Education Finance Program (FEFP) Calculation

Attached is a list of the factors that will be used to estimate each school district's February 2016 FTE student membership for the 2015-16 third FEFP calculation. Ten factors were calculated for each district, one for each of the following programs:

- 101 Basic Education Grades PK-3
- 102 Basic Education Grades 4-8
- 103 Basic Education Grades 9-12
- 111 Basic Education Grades PK-3 with Exceptional Student Education (ESE) Services
- 112 Basic Education Grades 4-8 with ESE Services
- 113 Basic Education Grades 9-12 with ESE Services
- 130 ESOL/Intensive English Grades K-12
- 254 ESE Support Level 4
- 255 ESE Support Level 5
- 300 Career Education Grades 9-12

The February 2016 factors are based on historical relationships between October and February FTE. For the 2015-16 third FEFP calculation, the February 2016 calculated factors will be multiplied by the reported October 2015 survey FTE prorated to 1.0 FTE per student for each program to estimate the February 2016 survey FTE.

Linda Champion
Deputy Commissioner, Finance and Operations

District School Superintendents

October 16, 2015

Page Two

The FTE that will be used in the 2015-16 third FEFP calculation is the sum of the calculated July and October 2015 FTE, the estimated February 2016 FTE that is derived from the February factors process and the estimated June 2016 FTE.

Please review the recommended factors on the attached worksheet and complete and fax the worksheet to Andrew Morrell at 850-245-9135 by Friday, October 30, 2015. If these factors are not appropriate for determining the February FTE, please propose revisions on the attached form. The review of these factors is critical because the estimated February FTE will be a major determinant in the amount of each district's FEFP funding following the 2015-16 third FEFP calculation. The attached factors will be used if no response is received by the deadline.

LC/eg

Attachment: Factors to Estimate February 2016 Survey FTE

cc: District Finance Officers

District FTE Administrators

ATTENTION: ANDREW MORRELL

Due Date: October 30, 2015

FLORIDA DEPARTMENT OF EDUCATION BUREAU OF SCHOOL BUSINESS SERVICES
OFFICE OF FUNDING AND FINANCIAL REPORTING

FACTORS TO ESTIMATE FEBRUARY 2016 SURVEY FTE

_____ COUNTY SCHOOL DISTRICT

Complete the form by indicating that the recommended factors listed below are appropriate for determining February FTE. If the factors are not appropriate, please provide revisions by FEFP program.

Fax the form to the Office of Funding and Financial Reporting at 850-245-9135.

- The recommended factors are appropriate for determining February FTE.
- The recommended factors are not appropriate for determining February FTE. Revised factors by program are provided below.

<u>Program</u>	<u>Recommended Factor</u>	<u>Revised Factor Proposed School By District</u>
101 Basic Education Grades PK-3	0.9857	_____
102 Basic Education Grades 4-8	1.0003	_____
103 Basic Education Grades 9-12	0.9947	_____
111 Basic Education Grades PK-3 with ESE Services	1.1068	_____
112 Basic Education Grades 4-8 with ESE Services	1.0056	_____
113 Basic Education Grades 9-12 with ESE Services	0.9539	_____
130 ESOL/Intensive English Grades K-12	1.0121	_____
254 ESE Support Level 4	0.9966	_____
255 ESE Support Level 5	1.2169	_____
300 Career Education Grades 9-12	0.8500	_____

Signature of FTE Administrator

Date of Signature