

School District of Jefferson County Financial Emergency Board 2017

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Schneider Electric Buildings
Customer Trial Balance - All Documents - SEBA
Balances as of 3/29/2017

Reference Number	Document	Document Date	Period			Document Description	Document	Document
			Entered	to Post	Closed		Amount	Balance
Customer: JEF023 JEFFERSON COUNTY SCHOOL SIPCB								
637976	Invoice	08/03/16	08-16	08-16	02-17	BIREG	234,618.00	0.00
663692	Credit Memo	08/03/16	Applied		02-17	Reversal for invoice 637976	-234,618.00	
Current Balance for JEF023							0.00	
Report Balance							0.00	

Tab 1



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

Pam Stewart
Commissioner of Education

February 21, 2017

Marianne Arbulu, Superintendent
Jefferson County Schools
1490 West Washington Street
Monticello, Florida 32344

Dear Superintendent Arbulu,

I am writing to advise you of the recent decisions by the Florida Board of Education (the "Board") with respect to the turnaround plan proposed by Jefferson County School District ("Jefferson" or the "District"), the contingencies on which the Board's approval is based, and certain steps which Jefferson must undertake in conjunction with the Department of Education (the "Department" or "FDOE") to implement the turnaround plan.

The Plan

As you are aware, the State Board voted to approve the turnaround plan Jefferson County proposed for a K-12 charter school or schools, beginning in the 2017-18 school year. As expressed by the Board and its individual members, time is of the essence and each of the target dates Jefferson identified in its proposed plan must be met. Failure to meet the specified timelines will be viewed as a material breach of the terms of the approved plan and may be grounds for rendering any approval null and void.

In summary, the plan requires the following:

- **Criteria to select a charter school operator established (2/13-2/17)**
- **Potential charter operators identified and met (2/20-2/24)**
- **Charter school proposal recommended to School Board (2/27-3/3)**
- **Charter school proposal voted upon (3/6-3/10)**
- **Charter school contract is negotiated and approved (3/13-3/17)**
- **Shared services contract is negotiated and approved (3/20-3-24)**
- **Selected charter operator is provided with human resources support (3/27-4/7)**
- **Plan to evaluate charter school is established (3/13-3/24)**

The list above provides an outline of the plan's timeline as proposed by Jefferson and approved by the Board. The plan submitted by Jefferson as modified by the Board, should be reviewed for the detailed requirements of each key point bulleted above.

The Contingencies

The Board's approval of Jefferson's proposed plan is conditioned upon a number of conditions or contingencies aimed at ensuring the district remains on track to implement the plan. These are actions or events that must occur as part of Jefferson's approved plan. The contingencies are as follows:

- the superintendent shall submit a report to me on the actions and tasks undertaken and completed under the portion of the plan entitled "Timeline for Completion of Assurances" no more than 24 hours after the dates set out in the plan; additionally, the superintendent shall notify me within 24 hours if an assurance deadline will not be met;
- the superintendent shall consult with persons I designate from departmental staff prior to recommending a charter operator to the Jefferson County School Board;
- the district and superintendent shall cooperatively work with a charter transition team that will be established in the department, during the negotiation and implementation of the charter school contract;
- the district and superintendent shall cooperatively work with the Financial Emergency Board and comply with my directives issued while in a state of financial emergency;
- the charter school contract shall include a clause that prohibits termination of the charter school contract by the district without departmental notice and approval;
- the elementary and middle/high school shall be consolidated by the start of the '17-'18 school year;
- the superintendent shall provide notice to me and the chancellor, of any Jefferson County school board meeting, along with a copy of the agenda, at least 48 hours before the meeting, unless the meeting is an emergency meeting and notice shall be provided as soon as possible;
- the superintendent shall provide progress reports on the district's implementation of the plan, to the state board as directed by the Commissioner, but no less than four reports annually; and
- the superintendent and district shall continue working to improve the schools during the remainder of this year during the transition to charter school operators. These improvements include retaining the external operator, Success for All, establishing a pupil progression plan and other activities identified by the Department. In no case shall the activities impede the transition to a charter operator or operators.

Please understand that meeting the contingencies is an essential predicate to the Board's approval of the plan. In other words, if the contingencies are not met, there is no approved plan and the Board (or the Department) may immediately take action - administrative, judicial, or otherwise - to impose sanctions on responsible individuals and to return the district to the path of success.

In the same vein, we remind you that the directives of and any restrictions imposed by the Financial Emergency Board, whether currently existing or adopted in the future, are material parts of the approved plan. Thus, hiring or attempting to hire personnel or consultants without the express written permission of the Commissioner of Education is a material breach of the plan which may vacate the Board's plan approval.

The Implementation Process

To work out the approved plan's details and to assist with a timely and successful transition, the Board has required that the Department establish a charter transition team to assist Jefferson County while it transitions to the charter school operator. I anticipate that meetings will occur during the next two months once a week, but that may be modified as needed. Team membership will consist of a core team of Melissa Ramsey, Adam Miller, Hershel Lyons from the Department and Bob Bedford from The Florida Association of District School Superintendents. Additional members may be added as needed and will consist of other subject matter experts from the Department, and where available and helpful, from outside the Department. The team can be expected to provide you with advice on such matters as selecting an operator, contractual terms, and physical plant requirements, as well as matters that impact the financial emergency. This team will also provide me with information regarding the district's ability to meet its implementation schedule, so that I can advise the Board, should it be required.

Specifically regarding the second contingency, which requires that you consult with persons I designate prior to recommending a charter operator to your Board, I am designating Adam Miller and Hershel Lyons as individuals you must consult with during the selection process.

Finally, as part of the implementation process, the Board has requested that I schedule State Board meetings to review the superintendent's and school district's progress under the turnaround plan, with emphasis on the critical dates bolded above. To this end, please be advised that I have scheduled a special meeting solely for Jefferson County on Monday, March 13, 2017. In addition, the State Board's regular meeting of March 22, 2017, will be used to ensure that the charter transition is continuing to progress on schedule. The March 13 meeting may be cancelled if I determine that the district has met the requirements by this critical date, and additional meetings may be scheduled for April and/or May as I determine necessary. My team will let you know ahead of time if any of these meetings are canceled or any new meetings are added.

Conclusion

While I laud the steps Jefferson and its leadership have taken so far, it is important to recognize that there are many barriers on the road ahead. Candidly, years of poor management cannot be easily undone nor can their effects be easily overcome. While the Department will provide advice, monitoring and accountability, Jefferson remains responsible for successful implementation of its plan. That being said, if Jefferson can maintain its resolve and commitment to success in the years to come, then not only will the students of Jefferson County benefit, but the county may itself serve as a model for other similar school districts. We look forward to working with you, the charter operator to be selected, and with other stakeholders to reach our shared goals for the children of Jefferson County.

Sincerely,



Pam Stewart
Commissioner of Education

March 28, 2017

Information Excerpted from February 21, 2017 Letter from Commissioner Stewart to Jefferson Superintendent Arbulu.

In summary, the “turnaround” plan requires the following:

- Criteria to select a charter school operator established (2/13-2/17)
- Potential charter operators identified and met (2/20-2/24)
- Charter school proposal recommended to School Board (2/27-3/3)
- Charter school proposal voted upon (3/6-3/10)
- Charter school contract is negotiated and approved (3/13-3/17)
- Shared services contact is negotiated and approved (3/20-3/24)
- Selected charter operator is provided with human resources support (3/27-4/7)
- Plan to evaluate charter school is established (3/13-3/24)

The amended turnaround plan requirements:

- Charter school proposal recommended to School Board (3/10-3/21)
- Charter school proposal voted upon (3/21)
- Charter school contract is negotiated and approved (3/22-4/10)
- Shared services contact is negotiated and approved (4/10-4/21)
- Selected charter operator is provided with human resources support (4/10-4/21)
- Plan to evaluate charter school is established 4/21-4/28)

Tab 2

Jefferson County School District
Fiscal Year 2016-2017
General Operating Fund Revenues and Expenditures at Feb. 28, 2017 at 3/6/17
Percent of Year Completed: - 67%
Monthly Budget Summary - February 2017

	Original Budget	Budget Amendments	Revised Budget	Y-T- D Incomes	Budget % Received	Projected Year End	Projected Over/Under Revised Budget
Revenues							
Local Sources	\$3,375,925.00	\$155,997.48	\$3,531,922.48	\$2,934,115.61	83.07%	\$3,531,922.48	\$0.00
State Sources	\$3,852,004.00	(\$147,381.00)	\$3,704,623.00	\$2,216,032.76	59.82%	\$3,704,623.00	\$0.00
Federal Sources	\$136,912.00	\$145,066.20	\$281,978.20	\$191,547.32	67.93%	\$281,978.20	\$0.00
Other Sources	\$200,010.00	\$0.00	\$200,010.00	\$10.00	0.00%	\$200,010.00	\$0.00
Total Revenues	\$7,564,851.00	\$153,682.68	\$7,718,533.68	\$5,341,705.69	69.21%	\$7,718,533.68	\$0.00

	Original Budget	Budget Amendments	Revised Budget	Y-T- D Expenditures	Budget % Expended	Projected Year End	Projected Over/Under Revised Budget
Expenditures							
Instructional	\$3,289,099.00	\$0.00	\$3,289,099.00	\$1,968,982.30	59.86%	\$3,289,099.00	\$0.00
Pupil Services	\$207,387.00	\$0.00	\$207,387.00	\$65,766.02	31.71%	\$207,387.00	\$0.00
Instructional Media Services	\$52,505.00	\$0.00	\$52,505.00	\$35,652.32	67.90%	\$52,505.00	\$0.00
Instruction & Curriculum Development	\$11,164.00	\$23,275.84	\$34,439.84	\$3,416.81	9.92%	\$34,439.84	\$0.00
Instructional Staff Training	\$309,586.00	\$5,818.96	\$315,404.96	\$107,560.75	34.10%	\$315,404.96	\$0.00
Instructional Related Technology	\$674,625.00	\$0.00	\$674,625.00	\$189,603.23	28.10%	\$674,625.00	\$0.00
Board	\$345,099.00	\$0.00	\$345,099.00	\$292,635.09	84.80%	\$345,099.00	\$0.00
General Administration	\$401,269.00	(\$59,393.95)	\$341,875.05	\$282,900.88	82.75%	\$341,875.05	\$0.00
School Administration	\$483,104.00	(\$53,892.64)	\$429,211.36	\$322,252.66	75.08%	\$429,211.36	\$0.00
Facilities Acquisition & Construction	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Fiscal Services	\$222,494.00	\$0.00	\$222,494.00	\$143,710.51	64.59%	\$222,494.00	\$0.00
Food Services	\$165.00	\$0.00	\$165.00	\$164.12	99.47%	\$165.00	\$0.00
Central Services	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Pupil Transportation Services	\$491,841.00	(\$13,770.00)	\$478,071.00	\$291,064.22	60.88%	\$478,071.00	\$0.00
Operation of Plant	\$615,429.00	(\$44,405.00)	\$571,024.00	\$470,466.47	82.39%	\$571,024.00	\$0.00
Maintenance of Plant	\$205,257.00	\$0.00	\$205,257.00	\$144,169.41	70.24%	\$205,257.00	\$0.00
Administrative Technology Services	\$141,469.00	\$0.00	\$141,469.00	\$136,473.09	96.47%	\$141,469.00	\$0.00
Total Expenditures	\$7,450,493.00	(\$142,366.79)	\$7,308,126.21	\$4,454,817.88	60.96%	\$7,308,126.21	

FY 2016-2017 Remaining Fund Balance		\$410,407.47
FY 2015-2016 Ending Fund Balance		\$ 354,452.01
Total		\$764,859.48

	Revised Approved Budget	Amended Budget	
Budget			
Fund Balance 7-1-16			
Non Spendable	\$36,908.36	\$36,908.36	
Restricted	\$428,185.13	\$428,185.13	
Committed	\$0.00		
Assigned	\$0.00		
Unassigned Fund Balance	(\$110,641.48)	\$299,765.99	3.88%
	\$ 354,452.01	\$764,859.48	

3% Assigned & Unassigned Fund Balance Required \$231,556.01 \$ 68,209.98

Closeout Letter



Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

March 3, 2017

Ms. Marianne Arbulu, Superintendent
Jefferson County School District
1490 West Washington Street
Monticello, Florida 32344

RE: Jefferson County District School Board - Financial, Operational, and Federal Single Audit Reports, Auditor General Report Numbers **2012-168, 2013-154, 2014-177, 2015-179 and 2016-169**

Dear Superintendent Arbulu:

Thank you for your response to our request for documentation relative to the findings from the above-referenced Auditor General (AG) Reports pertaining to federal programs. We have reviewed the documentation related to federal findings and believe that appropriate corrective measures have been taken to resolve these findings. The basis for the Florida Department of Education's (department) decisions are stated below.

It is determined in AG Report 2012-168, Finding No. 1, that the district has enhanced procedures to ensure that all teachers working in school-wide Title I schools are highly qualified.

It is determined in AG Report 2012-168, Finding No. 2, that the district has provided updated procedures for Coordinated Early Learning Intervention (CEIS) expenditures.

It is determined in AG Report 2014-177, Finding Nos. 1 and 2; AG Report 2015-179, Finding No. 1; and AG Report 2016-169, Finding No. 1, that the district has provided reporting procedures to ensure that amounts reported to the department reconcile to the district's accounting records.

Additionally, the district restored all questioned costs related to AG Report 2012-168, Finding No. 3; AG Report 2013-154, Finding No. 2; and AG Report 2016-169, Finding Nos. 1 and 2. The department issued a determination letter dated July 11, 2016 (copy attached), and considers these findings closed.

Linda Champion
Deputy Commissioner, Finance and Operations

Ms. Marianne Arbulu, Superintendent

March 3, 2017

Page Two

However, upon review of the documentation provided to the department, we have decided that the "special conditions" which were placed on the district's federal awards for fiscal years 2015-16 and 2016-17 will now be extended to the 2017-18 fiscal year to further address the sustained findings. Specifically, the following special conditions apply:

- The payment methodology on all federal projects will continue to be "cash reimbursement," whereby the district must request reimbursement by entering the request into FLAGS. Form FA-399 along with supporting expenditure documentation must also be provided to the department for final approval prior to payment. Upon approval of the transactions, the payment will be released through FLAGS.
- The district must demonstrate that it is meeting the requirement outlined in the Special Education regulatory guidance. Specifically, Title 34, Sections 300.203 and 300.204, Code of Federal Regulations, which require that the amount of state and local funds expended by the district on special education related services during the fiscal year be at least equal, in total or average per capita, to that of the amount that was expended the last year the district maintained effort. The district last met the maintenance effort requirement in the 2014-2015 fiscal year with an amount of \$569,855 in total or \$4,032 per capita.
- The district must implement procedures to monitor applicable maintenance of effort requirements and provide the result of these monitoring activities to the department's Office of Audit Resolution and Monitoring for review prior to any cash draw request.

Please contact Martha Asbury at 850-245-9398 if you have any questions or if we can be of assistance.

Sincerely,



Linda Champion
Deputy Commissioner
Finance and Operations

LC/js

cc: Jeanie Walker, Chief Finance Officer, Jefferson County District Schools
Matt Kirkland, Comptroller, Department of Education
Martha Asbury, Assistant Deputy Director, Finance and Operations

Tab 3

Jefferson County School District

Fiscal Year 2016-2017

General Operating Fund Expenditures at Jan. 31, 2017 - Revised Feb. 20, 2017

Percent of Year Completed: - 58.33%

Monthly Budget Summary - January 2017

	January, 2017 Projected Expenditures	January, 2017 Actual Expenditures	Projected over/ (under)
Instructional	\$273,888.64	\$253,320.33	(\$20,568.31)
Pupil Services	6,295.29	6,777.17	481.88
Instructional Media Services	5,113.78	5,103.33	(10.45)
Instruction & Curriculum Development	31.37	42.77	11.40
Instructional Staff Training	22,842.89	17,759.43	(5,083.46)
Instructional Related Technology	11,527.01	11,739.64	212.63
Board	19,377.33	19,894.48	517.15
General Administration	27,656.19	33,888.47	6,232.28
School Administration	42,426.22	39,866.44	(2,559.78)
Facilities Acquisition & Construction	0.00	0.00	0.00
Fiscal Services	18,185.86	17,687.65	(498.21)
Food Services	0.00	0.00	0.00
Central Services	0.00	0.00	0.00
Pupil Transportation Services	45,849.59	33,998.59	(11,851.00)
Operation of Plant	60,823.10	73,889.07	13,065.97
Maintenance of Plant	11,836.86	16,754.14	4,917.28
Administrative Technology Services	11,482.55	5,964.92	(5,517.63)
Total Projected Expenditures	\$557,336.68	\$536,686.43	(\$20,650.25)

Jefferson County School District**Fiscal Year 2016-2017****General Operating Fund Revenues and Expenditures at Feb. 28, 2017 at 3/2/17****Percent of Year Completed: - 67%**

	February 2017/ Projected Expenditures	February 2017/ Actual Expenditures	Projected over/ (under)
Instructional	\$273,888.64	\$252,508.01	(\$21,380.63)
Pupil Services	6,295.29	7,897.07	1,601.78
Instructional Media Services	5,113.78	4,874.32	(239.46)
Instruction & Curriculum Development	31.37	0.00	(31.37)
Instructional Staff Training	22,842.89	10,740.55	(12,102.34)
Instructional Related Technology	11,527.01	13,979.58	2,452.57
Board	19,377.33	16,561.87	(2,815.46)
General Administration	33,906.00	46,200.79	12,294.79
School Administration	42,426.22	34,575.23	(7,850.99)
Facilities Acquisition & Construction	0.00	0.00	0.00
Fiscal Services	18,185.86	17,558.12	(627.74)
Food Services	0.00	0.00	0.00
Central Services	0.00	0.00	0.00
Pupil Transportation Services	45,849.59	33,608.36	(12,241.23)
Operation of Plant	60,223.08	29,485.36	(30,737.72)
Maintenance of Plant	11,836.86	9,622.17	(2,214.69)
Administrative Technology Services	11,482.55	5,905.75	(5,576.80)
Total Projected Expenditures	\$562,986.47	\$483,517.18	(\$79,469.29)

Tab 4

Jefferson County School District

Fiscal Year 2016-2017

General Operating Fund Revenues and Expenditures at Feb. 28, 2017 at 3/2/17

Percent of Year Completed: - 67%

Monthly Budget Summary - February 2017

Restricted Fund Balance:

Workforce Development Board	\$232,432.44
Fuel Tax Refund	14,737.40
Florida Digital Classroom Encumbrance	<u>181,014.69</u>
	<u><u>428,184.53</u></u>

Tab 5

Correspondence



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

Pam Stewart
Commissioner of Education

March 20, 2017

Marianne Arbulu, Superintendent
Jefferson County School District
1490 West Washington Street
Monticello, Florida 32344

Dear Superintendent Arbulu:

After verifying that the following positions are in the Jefferson County School District budget, and review of the candidates' credentials, I approve hiring Shannon Davis, fourth grade teacher, and Shaundra Buggs, exceptional student education paraprofessional. I further approve your request to recruit a teacher for the part-time Title I position, but will need to review the applicant's credentials prior to hiring.

Sincerely,


Pam Stewart

PS/me

cc: Jeanie Walker
Hershel Lyons
Linda Champion



Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick

February 24, 2017

Ms. Marianne Arbulu, Superintendent
Jefferson County School District
1490 West Washington Street
Monticello, Florida 32344

Dear Superintendent Arbulu:

This letter is in response to your request for permission to hire the individuals on the attached list which you submitted and to authorize Jefferson County School District's finance officer to pay those individuals for time worked through February 28, 2017.

I have been informed that, except for two individuals on the list -- Barbara Myers, and Elizabeth De Cardenas, who were approved by me -- the persons have been hired by the district without approval from me, in contravention of my directions issued August 10, 2016, as part of the district's financial emergency. I understand further, that many of the hires took place before you assumed office and that the individuals have actually worked for the district.

As a consequence of this, by this letter, I am authorizing the district's finance officer to pay the individuals on the attached list for services through the end of February 2017. Regarding the continued employment of the individuals in your submitted list beyond February 28, please note the following:

- Barbara Myers, and Elizabeth De Cardenas, who were approved by me prior to their employment may remain employed without conditions.
- I am disapproving the hiring of two individuals on the list, Shannon Davis and James Lamm; they may not be employed beyond February 28, 2017.
- All other employees on the list will be referred to the Financial Emergency Board for review. The district is directed to work with Department of Education staff and the Financial Emergency Board to reduce district staffing levels. Given the financial condition of the district and the continuing reduction in student enrollment, the district's

Ms. Marianne Arbulu
February 24, 2017
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status remains precarious. Further, as you are no doubt aware, the district's needs are changing while it is transitioning to a charter operator. I will await a recommendation from the Financial Emergency Board, which will meet in March.

I received your email confirming your intention to comply with all dates and contingencies noted in your turnaround plan. In that same vein, I expect that you will be in contact with my staff regarding this letter and any questions or actions related to it in the very near future. If you have any questions for me, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Pam Stewart". The signature is written in black ink and is positioned above the printed name.

Pam Stewart

PS/lc

Attachment

cc: Hershel Lyons
Bob Bedford
Linda Champion
Melissa Ramsey

Jefferson County School District budgeted
hires as of September, 2016 to February 6, 2017.

NAME	POSITION	ASSIGNMENT	EFFECTIVE DATE	SALARY
Angela Potter	Teacher – 5 th Grade	JES	08/03/16 – 05/31/17	7.5 hours/day J0091 - #0900
Hannah Routt	Teacher – 2 nd Grade	JES	08/03/16 – 05/31/17	7.5 hours/day J0090 - #2008
Teresa Blyden	Paraprofessional	JES	08/10/16 – 05/26/17	7.5 hours/day N1101 - #0076
Shannon Brockman	Paraprofessional	JES	08/10/16 – 05/26/17	7.5 hours/day N1101 – 55% - 2267B 45% - 2127B
Sharon Fleita	Paraprofessional	JES	08/10/16 – 05/26/17	7.5 hours/day N1101 - #0076
Tess Knight	Paraprofessional	JES	08/10/16 – 05/26/17	7.5 hours/day N1105 - #0900
Zola Leonard	Paraprofessional	JES	08/10/16 – 05/26/17	7.5 hours/day N1101 - #2127B
Kenneth Robinson	Paraprofessional	JES	08/10/15 – 05/26/17	7.5 hours/day N1131 - #2276B
Roderick Sailor	Paraprofessional	JES	08/10/16 – 05/26/17	7.5 hours/day N1101 - #2637B
Richard Colson	Resource Officer	JES	08/10/16 – 05/26/17	Up to 8 hours/day N1639 - #0029
Mack Norton	Resource Officer	JES	08/10/16 – 05/26/17	Up to 8 hours/day N1639 - #0029
Michael Orphee	Resource Officer	JES	08/10/16 –	Up to 8 hours/day

			05/26/17	N1639 - #0029
Brent Parramore	Resource Officer	JES	08/10/16 – 05/26/17	Up to 8 hours/day N1639 - #0029
Tanishia Barnhart	MTSS Coordinator/FDLRS Child Find Specialist	JES	08/03/16 – 05/31/17	Up to 1 hour/day J0003 - #1015
Amanda Hofheinz Transfer	From Academic Interventionist to Reading Coach	JES	11/08/16 – 05/31/17	7.5 hours/day J0028 - #0056
Michael Dross	Social Studies Teacher	JCMHS	08/03/16 – 05/31/17	7.5 hours/day J0089 - #0900
Angela Jones	Custodian	JCMHS	08/01/16 - 06/30/17	7.5 hours/day C0604 - #0900
Alexandria Brown	ELA Teacher	JCMHS	08/05/16 – 05/31/17	7.5 hours/day J0092 - #0900
Michael Smith	Custodian	JCMHS	08/09/16 – 06/30/17	7.5 hours/day C0604 - #0900
Karen Andrews	Custodian	JCMHS	08/24/16 – 06/30/17	7.5 hours/day C0604 - #0900
Caleb Bullock	Teacher – Social Studies	JCMHS	09/06/16 – 05/31/17	7.5 hours/day J0094 - #0900
Mark Sidhom	Teacher – Math	JCMHS	08/29/16 – 05/31/17	7.5 hours/day J0093 - #0900
Regina Cox Transfer	From ESE Teacher to Math Teacher	JCMHS	08/23/16 – 05/31/17	7.5 hours/day J0015 - #0900
Jason Armstrong	ESE Teacher	JCMHS	09/19/16 – 05/31/17	7.5 hours/day J0095 - #0900
Mark Sidhom Resignation	Math Teacher	JCMHS	10/11/16	N/A
Shaundra Buggs	<u>Substitute</u> Teacher	JES/JCMHS	01/03/17 – 05/31/17	7.5 hours/day X0000 - #0900
Doris Scott	Teacher	Jefferson County Adult School	08/03/16 – 05/31/17	3.75 hours/day J0069 - #0045

Janet Williams	Teacher	Jefferson County Adult School	08/03/16 – 05/31/17	3.75 hours/day J0070 - #0045
Willie Carr	Substitute Bus Driver	Transportation	08/22/16 – 05/26/17	Up to 3 hours/day N1251 - #0900
Willie Hawkins	Substitute Bus Driver	Transportation	09/13/16 – 05/26/17	6 hours/day N1201 - #0900
Nicky Seaton	Substitute Bus Driver (Emergency Only)	Transportation	09/13/19 – 05/26/17	Up to 3 hours/day N1201 - #0900
Mazie White	Substitute Bus Driver	Transportation	11/28/16 – 05/26/17	6 hours/day
Andre Hawkins	Student Worker	Transportation	01/03/17 – 05/23/17	Up to 2 hours/day NOP01 - #2637B
Howard Marx	Teacher	Homebound	08/03/16 – 05/31/17	Up to 6 hours/week J0071 - #0900
Doris Scott	Teacher	Homebound	08/03/16 – 05/31/17	Up to 6 hours/week J0069 - #0900
Tanishia Barnhart Transfer	From MTSS Coordinator to Academic Interventionist	District-Wide	11/08/16 – 05/31/17	7.5 hours/day J003 - #2127B
Yvonne Soloff	ESOL Paraprofessional	District-Wide	09/19/16 – 05/26/17	7.5 hours/day N1101 - #0900
Robert Lloyd Termination	Chief Financial Officer	JCSB	12/02/16	N/A
Erma (Jeanie) Walker	Chief Financial Officer	JCSB	01/02/17 – 06/30/17	7.5 hours/day AFO01 - #0900
*Shannon Davis	PreK Teacher	JES	01/19/17-5/31/17	7.50 hours/day J0096 34% -0048 66% - 0900
*James Lamm	Math Teacher	JMHS	01/17/17	7.50 hours/day J0096 -#0900
*Barbara Myers	ESE Specialist	District-Wide	02/6/17-06/30/17	7.5 hours/day ADR00-#0900
*Sherica Howard	ELA Teacher	JCMHS		7.5 hours/day

Transfer				J0030-#0900
*Elizabeth De Cardenas	Director of Curriculum	District-Wide	02/20/17-06/30/17	7.5 hours/day ADRXX-#0900

*Going to the board on February 9, 2017

Organizational Chart



**Superintendent of Schools
(72000)
Marianne Arbulu**

**Administrative Assistant to the Superintendent
(72090)
TBA**

**Human Resources Analyst
(77336)
Vicki Boland**

**Receptionist
(72095)
Vacant**

**Principal – JES
(73001)
Elijah Key**

**Principal – JCMHS
(73002)
Middle/Junior High
(73003 – Senior High)
TBD
Nancy Whitty,
Interim**

**ESE Specialist
Barbara Myers**

**Federal Programs and Grants Specialist
(61010)
Tammy McGriff**

**Director, Technical Support (65005)
Tom Vogelgesang**

**Curriculum, Instruction and School Improvement
Elizabeth De Cardenas**

**Chief Financial Officer (75023)
Jeanie Walker**

**School Food Service Specialist
(76010)
Reathe Knowles**

Instructional Staff JES
(1) Assistant Principal (73008) Vacant
(3) Pre – K Teachers (52015)
Nikki Barrington – 4 yr
Tamara Helms – 3yr
(1) Vacant – 4 yr
(3) Kindergarten Teachers (51044)
Cayco Brooks
Jessica McGale
Hannah Routt
(4) First Grade Teachers (51055)
Kathy Barker
Twynetta Howard
Kristie Lamb
Cathy Watt
(4) Second Grade Teachers (51056)
Cynthia Barrington
Terri Clark
Jamie Gordon
Theresa Stubbs
(4) Third Grade Teachers (51057)
Terri Green
Susan Jones
Indy Mack
Nicole Roddenberry

Instructional Staff JCMHS
(1) Assistant Principal (73009)
Genleah Swain
(3) Social Studies Teachers (51062)
Sierra Jennings
Michael Dross
(1) Vacant
(1) Music Teacher (51035)
Lonnie Hill
(4) Math Teachers (51032)
Bobby Angry
Regina Cox
(2) Vacant

ESE Staff
(1) Administrative Assistant/ESE Parent Liaison (72091)
Taneathia Mascoe
(1) District Gifted Coordinator/Teacher (51057)
Brenda Wirick
(1) District Staffing Specialist (51076)
Vacant
(1) District MTSS Coordinator/Child Find Specialist (51071)
Vacant
(1) Homebound Teacher - (52009)
Howard Marx
(1) Paraprofessional (Vocational Rehab)
Mazie Glenn
(1) Paraprofessional (52055)
Shaundra Buggs

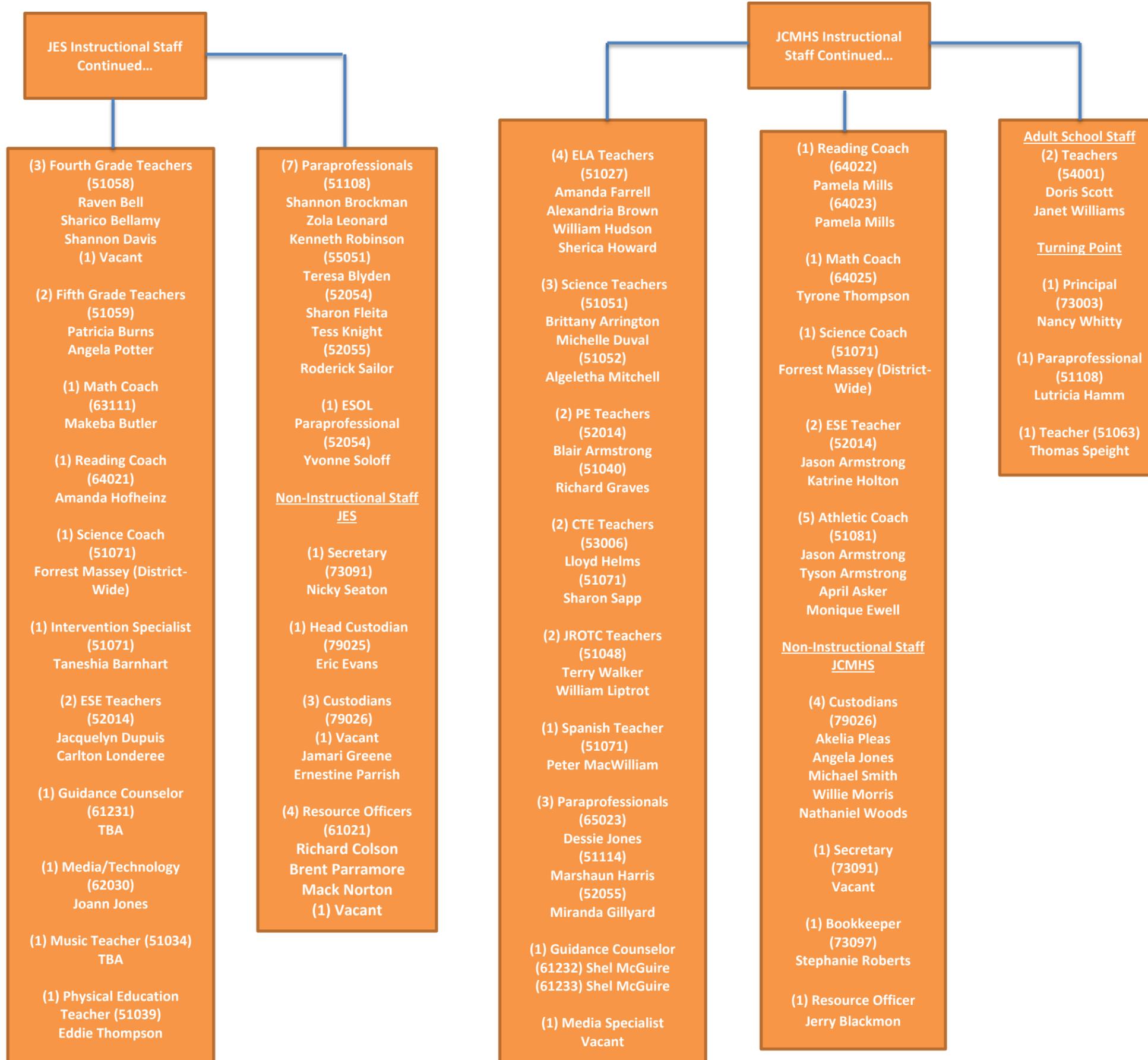
(1) Federal Programs Secretary (77391)
Tomura Byrd
(1) Parent Involvement Coordinator (91034)
Gloria Cox
(1) Franklin Academy Part-Time Instruction -TBD

(1) Instructional Technologist (65021)
Edward Paschall
(1) System Analyst (65035)
William Tellefsen
(1) MIS Coordinator (77213)
Alfa Lingle

**Transportation Facilities Specialist (78010)
Alfreddie Hightower**
(1) Secretary, Transportation (78091)
Gwen Keys
(1) Lead Mechanic/Bus Inspector (78026)
Willie Carr
(1) Lead Maintenance Specialist (81051)
Raymond Nelson
(2) Maintenance Specialist (81043)
Hayward Bell
Johnny Jackson
(11) Bus Drivers (78030)
Ada Pender Bellamy
Annette Benjamin
Jerry Cummings
Mae Alice Howard
LaShara Macon
Teresa Martinez
Irria Parris
Gary Scott
Minnie Simmons
Lucious Wade
Hubert Williams
(1) Substitute Bus Driver (78031)
Grace Johnson

(1) Finance & Payroll Specialist (75010)
Mary Harris
(1) Federal Fiscal Specialist (75034)
Ursie Thomas
(1) Fiscal Specialist (75099)
Susan Edwards

(1) Account Clerk I (75032)
Rebecca Brock
(1) Food Service Manager – JES (76013)
Tammy Bowling
(4) Food Service Workers – JES (76023)
Mary Agner
Annette Holland
Ronald James
Yesenia Rosas
(1) Food Service Manager – JCMHS (76013)
Jackie Johnson
(3) Food Service Workers – JCMHS (76013)
Inita Frazier
Eloise Washington
(3) Substitute Workers (76030)
Jacquelyn Abbot
Brenda Guerrero
Mallory Mims



Staffing Summary

SUMMARY

Jefferson County Middle High

Jefferson Elementary School		School		DISTRICT	
Principal	1	Principal	1	Superintendent	1
Assistant Principal	1	Assistant Principal	1	Administrative Assistant to Superintendent	1
Secretary	1	Secretary	1	Receptionist	1
Pre-K	3	Science	3	Finance	4
Kindergarten	3	Math	4	Human Resources	1
First	4	Math Coach	1	Technology and Support Services	4
Second	4	Social studies	3	ESE	7
Third	4	CTE Teachers	2	ESE Paraprofessional	1
Fourth	4	ELA	4	Federal Programs and Grants	3
Fifth	2	ESE	2	Science Coach (District wide)	1
ESE	2	Paraprofessional	3	Food Service	5
Paraprofessional	7	Reading Coach	1	Transportation	15
ESE Paraprofessional	1	Physical Education	2	Maintenance	3
Math Coach	1	Athletic Coach	4	Curriculum, Instruction and School Improvement	1
Reading Coach	1	Music	1	Adult School	2
Media/Technology	1	Spanish	1	Academy Part- time	1
Music Teacher	1	JROTC	2	Total	51
Physical Education	1	Food Service	4		
		Media Specialist	1		
		Guidance Counselor	1		
Custodian (1Vacant)	4	Bookkeeper	1		
Food Service	5	Custodian	4		
Intervention Specialist	1	Resource Officer	1		
Guidance Counselor	1	Total	48		
Resource Officer	4	TURNING POINT			
Total	57	Teacher	1		
		Paraprofessional	1		
		Total	2		

Jefferson Elementary School-
reported by Mr. Key as of
February 27, 2017

Jefferson Middle/ High School-
reported by Ms. Swain for progress
monitoring in January 2017. Total of
304 students (7th grade-12th grade-
this does not include Adult School
students)

Pre-K 56
K 56
1st 59
2nd 71
3rd 71
4th 59
5th 46
Total of **418** students (Pre-K
thru 5th grade)

Staffing Ratio

Florida Department of Education

Jefferson County School District

Staff Count Comparisons - Full-Time Staff (without charters), 2016-17 October Survey

Category	Jefferson		Franklin		Glades		Gulf		Lafayette		Liberty	
	Student Count	Student Ratio										
	-1-	-2-	-3-	-4-	-5-	-6-	-7-	-8-	-11-	-12-	-13-	-14-
District Administrators Including Superintendent	5		7		6		4		5		6	
Principals	2		1		4		5		1		3	
Assistant Principals	2		1		3		-		2		2	
Deans, Curriculum Coordinators, Consultants, Supervisors of Instruction, Community Education Coordinators	-		3		-		2		-		1	
Total Administrative Staff	9	81.56	12	81.08	13	108.23	11	178.18	8	158.50	12	117.25
Elementary Teachers	24		27		42		53		33		37	
Secondary Teachers	21		26		27		48		29		58	
Exceptional Education Teachers	8		8		13		16		9		13	
Substitute and Other Teachers	5		1		3		-		1		11	
Teacher, Adult Education	-		-		-		2		-		1	
Guidance Counselors, Social Workers, School Psychologists	2		2		3		5		3		3	
Librarians/AV Workers	2		-		2		4		1		-	
Other Professional Staff - Athletic Coach, Science Coach, Pupil Personnel Services, Psychological Services, Technology Specialist, Reading Coach, Match Coach, Teachers on Special Assignment, Other Specialists	13		2		1		17		5		10	
Total Instructional Staff	75	9.79	66	14.74	91	15.46	145	13.52	81	15.65	133	10.58
Non-Instructional Staff - School Resource Officer, Fiscal Services Specialist/Manager, Food Services Specialist/Manager, Safety and Security Officer, Personnel Specialist/Manager, Transportation Specialist/ Manager, Information Specialist, Technology Specialist/Manager, Other Specialists	12		7		3		9		3		14	
Paraprofessionals	13		21		16		37		14		30	
Secretary, Receptionist, Bookkeeper, Clerk	10		11		15		21		14		15	
Service Workers												
Custodian	8		12		8		-		6		18	
Food Service	7		23		12		20		7		12	
Bus Driver	12		15		12		23		10		20	
Transportation - Foreman, Bus Attendant, Other Transportation Personnel	-		1		2		9		-		-	
Maintenance	1		-		1		1		-		-	
Other Service Workers, Skilled Craftsman, and Unskilled Laborers	4		5		4		10		6		17	
Total	32		56		39		63		29		67	
Total Support Staff	63	11.65	76	12.80	68	20.69	109	17.98	59	21.49	109	12.91
Total Staff	147		154		172		265		148		254	
District Membership (not including charter schools)	734		973		1,407		1,960		1,268		1,407	

Florida Department of Education

Jefferson County School District
 Staff Count Comparisons - All Staff (without charters), 2016-17 October Survey

Category	Jefferson		Franklin		Glades		Gulf		Lafayette		Liberty	
	Student Count	Student Ratio										
	-1-	-2-	-3-	-4-	-5-	-6-	-7-	-8-	-11-	-12-	-13-	-14-
District Administrators Including Superintendent	5		7		6		4		5		9	
Principals	2		1		4		5		1		3	
Assistant Principals	2		1		3		-		2		2	
Deans, Curriculum Coordinators, Consultants, Supervisors of Instruction, Community Education Coordinators	1		3		-		2		-		1	
Total Administrative Staff	10	73.40	12	81.08	13	108.23	11	178.18	8	158.50	15	93.80
Elementary Teachers	24		27		42		53		33		37	
Secondary Teachers	21		26		27		81		29		58	
Exceptional Education Teachers	8		8		13		23		11		20	
Substitute and Other Teachers	5		35		22		36		1		32	
Teacher, Adult Education	2		-		1		3		-		1	
Guidance Counselors, Social Workers, School Psychologists	2		2		3		5		3		3	
Librarians/AV Workers	2		-		2		4		1		-	
Other Professional Staff - Athletic Coach, Science Coach, Pupil Personnel Services, Psychological Services, Technology Specialist, Reading Coach, Match Coach, Teachers on Special Assignment, Other Specialists	13		5		2		17		5		10	
Total Instructional Staff	77	9.53	103	9.45	112	12.56	222	8.83	83	15.28	161	8.74
Non-Instructional Staff - School Resource Officer, Fiscal Services Specialist/Manager, Food Services Specialist/Manager, Safety and Security Officer, Personnel Specialist/Manager, Transportation Specialist/ Manager, Information Specialist, Technology Specialist/Manager, Other Specialists	16		9		3		9		3		39	
Paraprofessionals	13		43		20		37		18		58	
Secretary, Receptionist, Bookkeeper, Clerk	10		11		15		21		14		15	
Service Workers												
Custodian	8		12		8		-		6		18	
Food Service	7		23		12		20		7		12	
Bus Driver	12		15		12		23		10		20	
Transportation - Foreman, Bus Attendant, Other Transportation Personnel	-		1		2		9		-		-	
Maintenance	1		-		1		1		-		-	
Other Service Workers, Skilled Craftsman, and Unskilled Laborers	4		5		4		10		6		17	
Total	32		56		39		63		29		67	
Total Support Staff	71	10.34	119	8.18	77	18.27	130	15.08	64	19.81	179	7.86
Total Staff	158		234		202		363		155		355	
District Membership (not including charter schools)	734		973		1,407		1,960		1,268		1,407	

Tab 6

Capital Outlay Budget - Jefferson County School District
 Fiscal Year 2016-2017
 As of March 23, 2017

	Capital Projects - Capital Outlay and Debt Service Fund CO & DS 360	Capital Projects - Local Capital Improvement Fund Non-Voted 1.5 Mil 371	Classrooms 1st Fund 392	Capital Projects - Other Fund	Other Governmental PECO Funds 340	Interest	Total Governmental Funds
Estimated Funds Available	20,000.00	877,096.00	70,741.00	-	-	500.00	968,337.00
Beginning Fund Balance 7-1-16							
Restricted for Capital Projects	231,303.51	554,687.85	-	16,139.91	-	-	802,131.27
Total Available	251,303.51	1,431,783.85	70,741.00	16,139.91	-	500.00	1,770,468.27
Projects							
Fire/Life Safety Repairs		4,000.00		16,000.00			
Repairs/Upgrades to HVAC Systems		200,000.00					
Consolidation Equipment (see doc)		476,600.00	70,741.00				
Xerox Copier Contract Payment		45,000.00					
Enterprise Software (FOCUS Student)		30,000.00					
Security System Monitoring/Maint.		42,000.00					
Property and Casual Ins Payment		56,618.00					
School Bus 5 yr Lease Purchase (3)		73,000.00					
Auditorium Air Conditioner Repair		17,000.00					
Maintenance Transfer to General Fund		200,000.00					
Total Projects	-	1,144,218.00	70,741.00	16,000.00	-	-	1,230,959.00
Difference (Available-Estimated Expenditures)	251,303.51	287,565.85	-	139.91	-	500.00	539,509.27

Tab 7

Task Name	Start	Finish	March 2017							April 2017							May 2017							June 2017							July 2017												
			2	5	8	11	14	17	20	23	26	29	1	4	7	10	13	16	19	22	25	28	1	4	7	10	13	16	19	22	25	28	31	3	6	9	12	15	18	21	24	27	30
Portables: FDOE spot survey	Mon 3/6/17	Fri 3/10/17	█																																								
Technology: Complete modifications to Dig Class Plan	Mon 3/6/17	Fri 3/10/17	█																																								
Technology: Obtain estimates for intercom (ITV, data, alarm)	Mon 3/6/17	Mon 3/13/17	█																																								
Portables: Acquire site plans for portables	Fri 3/10/17	Fri 3/17/17	█																																								
Prep, Clean, Move: Send food service boxes to JES	Fri 3/10/17	Fri 5/12/17	█																																								
Library and Media: Purge old books at both sites	Fri 3/10/17	Tue 5/30/17	█																																								
Portables: Move students from portables into pods	Mon 3/13/17	Sun 3/19/17	█																																								
Technology: Review contracts for escape / assignment	Wed 3/15/17	Thu 3/30/17	█																																								
Technology: Design network (consultant)	Wed 3/15/17	Thu 3/30/17	█																																								
Technology: Contract and schedule fiber to portables	Wed 3/15/17	Thu 3/30/17	█																																								
Technology: Contract and schedule HUB relocation	Wed 3/15/17	Thu 3/30/17	█																																								
Portables: Contract for site development	Fri 3/17/17	Fri 3/31/17	█																																								
Portables: JCSB approve spot survey	Mon 3/20/17	Fri 3/24/17	█																																								
Portables: Contract and schedule sidewalks and walkways	Mon 3/20/17	Fri 3/31/17	█																																								
Technology: Purchase ITV system	Sat 4/1/17	Fri 4/14/17	█																																								
Technology: WAP wiring	Sat 4/1/17	Thu 4/6/17	█																																								
Cafeteria: Order three ovens	Sat 4/1/17	Fri 4/7/17	█																																								
Portables: Contract and schedule plumbing, electrical, and data	Mon 4/3/17	Thu 4/13/17	█																																								
Library and Media: Design JCMHS media retrofit	Sat 4/15/17	Sun 4/30/17	█																																								

Manager	Task	Critical Need	Non-Critical Need	Begin Date	Duration	End date
Alfreddie	Systems and Utility Infrastructure	Tom	Electric outlets all classrooms	3-May-17	28	31-May-17
			Exhaust fans for bathrooms	29-May-17	32	30-Jun-17
			AC maint repairs, filter-belt replacement	15-Jun-17	15	30-Jun-17
	Totals					
Alfreddie	Portables					
		Acquire site plans for portables		3/10/2017	7	3/17/2017
		FDOE spot survey		3/6/2017	4	3/10/2017
		JCSB approve spot survey		3/20/2017	4	3/24/2017
		Contract for site development		3/17/2017	14	3/31/2017
		Move students from portables into PODS		3/13/2017	6	3/19/2017
		Contract and schedule sidewalks and walkways		3/20/2017	11	3/31/2017
		Contract and schedule plumbing, electrical, and data		4/3/2017	10	4/13/2017
		Complete site work for portables		4/20/2017	26	5/16/2017
		Complete rough plumbing, electrical and data		5/16/2017	4	5/20/2017
		Dismantle and reinstall portables		5/29/2017	22	6/20/2017
		Complete finish plumbing, electrical and data		6/20/2017	11	7/1/2017
	Totals					
Tom	Technology					
		Complete modifications to Dig Class Plan		3/6/2017	4	3/10/2017
		Obtain estimates for intercom (ITV, data, alrm)		3/6/2017	7	3/13/2017
	Jeanie	Review contracts for escape /assignment		3/15/2017	15	3/30/2017
		Design network (consultant)		3/15/2017	15	3/30/2017
		Contract and schedule fiber to portables		3/15/2017	15	3/30/2017
		Contract and schedule HUB relocation		3/15/2017	15	3/30/2017
		Purchase ITV system		4/1/2017	13	4/14/2017
		WAP wiring		4/1/2017	5	4/6/2017
		Purchase flat panel TVs for each class		5/30/2017	5	6/4/2017
		Move HUB		6/5/2017	5	6/10/2017
		Run fiber to portables		6/6/2017	14	6/20/2017
		Install network - move switches		6/10/2017	5	6/15/2017
		Reassign IP addresses		6/20/2017	10	6/30/2017
		Move install equipment and wiring		6/20/2017	10	6/30/2017
		Install ITV alarmsystem		6/20/2017	10	6/30/2017
	Totals					
Barbara	ESE Records					
		Move ESE records from JES		5/30/2017	3	6/2/2017
Reathe	Cafeteria					
		Order three ovens		4/1/2017	6	4/7/2017
		Contract and schedule utility retrofits		6/1/2017	6	6/7/2017
		Clean and prepare storage room and other space		6/7/2017	7	6/14/2017

		Move and install equipment, fixtures and supplies		6/15/2017	13	6/28/2017
			Jr. and Sr. Lounge	7/3/2017	7	7/10/2017
	Totals					
Alfreddie	Playground					
			Purchase new swings (3 sets)	5/15/2017	16	5/31/2017
			Site prep (rent equipment)	6/10/2017	10	6/20/2017
			Re-install bounce zone (rubber mulch)	6/20/2017	10	6/30/2017
			Re-install all playground equipment	7/1/2017	9	7/10/2017
	Totals					
Alfreddie	Prep, Clean, Move					
Reathe		Send food service boxes to JES		3/10/2017	63	5/12/2017
Elijah		JES teachers pack		5/8/2017	4	5/12/2017
Nancy		Clear JCMHS classrooms - surplus storage		5/12/2017	3	5/15/2017
Teachers		Clean JCMHS classromms		5/15/2017	3	5/18/2017
Maintenance		JCMHS teachers move to new classrooms		5/15/2017	4	5/19/2017
Custodians		Turning Point and Adult Ed move to Waters St.		5/15/2017	4	5/19/2017
Prison Workers		Clean all new elementary classrooms at JCMHS		5/22/2017	4	5/26/2017
		Move materials from JES to JCMHS		5/30/2017	3	6/2/2017
		Move needed furniture and equipment JES-MCMHS		6/18/2017	2	6/20/2017
	Totals					
Alfreddie	JCMHS Remodeling Classrooms					
Alfreddie	Design and Construct Walkways					
		Move, or design and construct covered walkways		6/1/2017	29	6/30/2017
	Totals					
Elizabeth	Library and Media					
			Purge old books at both sites	3/10/2017	81	5/30/2017
			Design JCMHS media retrofit	4/15/2017	15	4/30/2017
			Collect chromebooks, carts -inventory	5/15/2017	15	5/30/2017
			Move JES media to new site	6/1/2017	29	6/30/2017
	Totals					
	TOTALS					

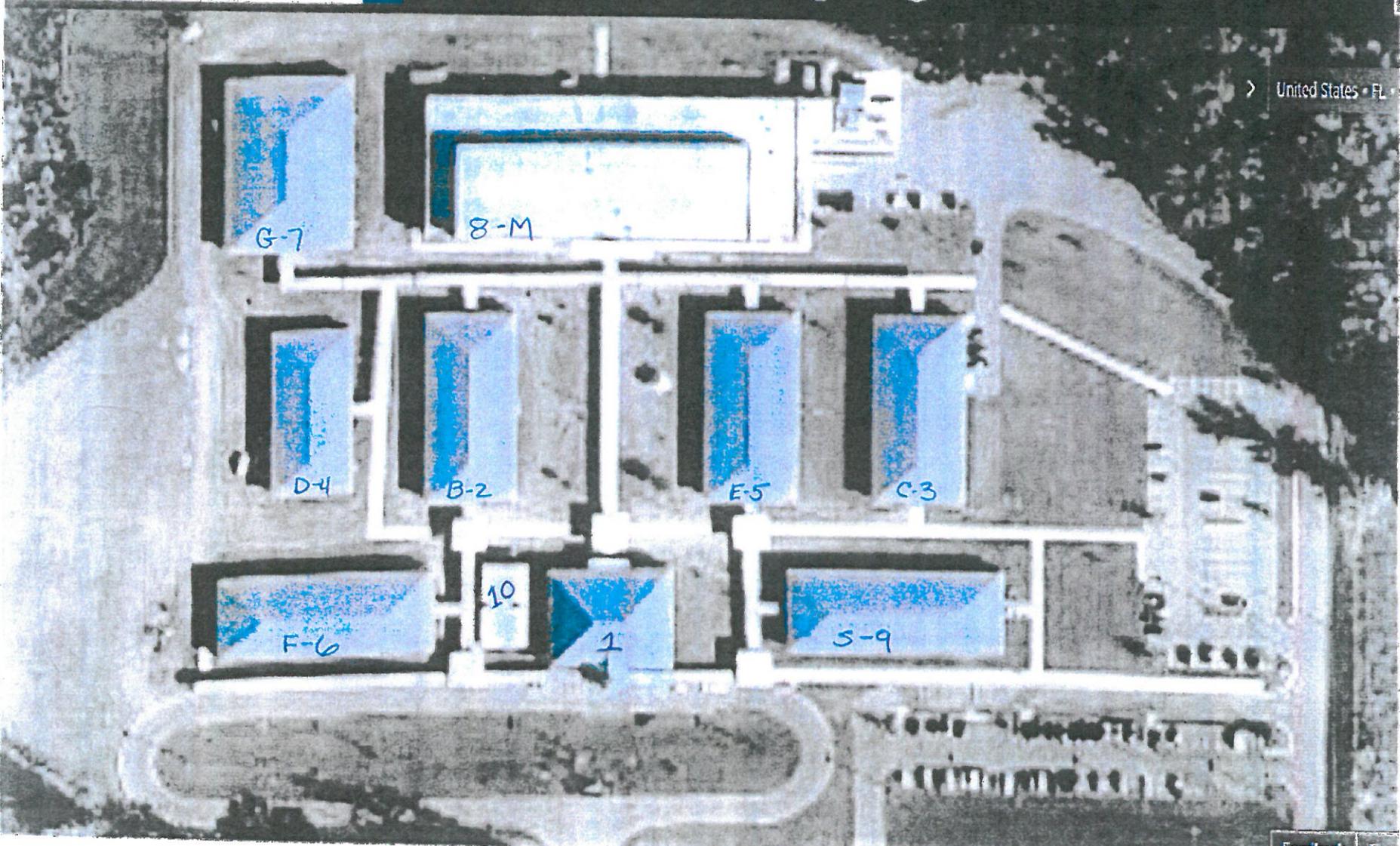
JEFFERSON CONSOLIDATION – CLASSROOMS NEEDED

(BASED ON FEBRUARY 2017 SURVEY DATA)

GRADE	ENROLLMENT SURVEY 3 2016-17	CLASS SIZE MAXIMUM	MINIMUM CLASS ROOMS REQUIRED
Pre-K & VPK	52 est.	18	3
K	55	18	3
1	60	18	4
2	73	18	4
3	72	18	4
4	61	22	3
5	46	22	2
K-5 Total	367		20
6	74	22	4
7	44	22	2
8	35	22	2
6-8 Total	153		8
9	34	25	2
10	38	25	2
11	40	25	2
12	36	25	2
9-12 Total	148		8 + electives below
			P.E./Gym
			ROTC
			Band/Chorus
			PAEC online
			Agriculture
			Digital Technology (CTE)
			Spanish

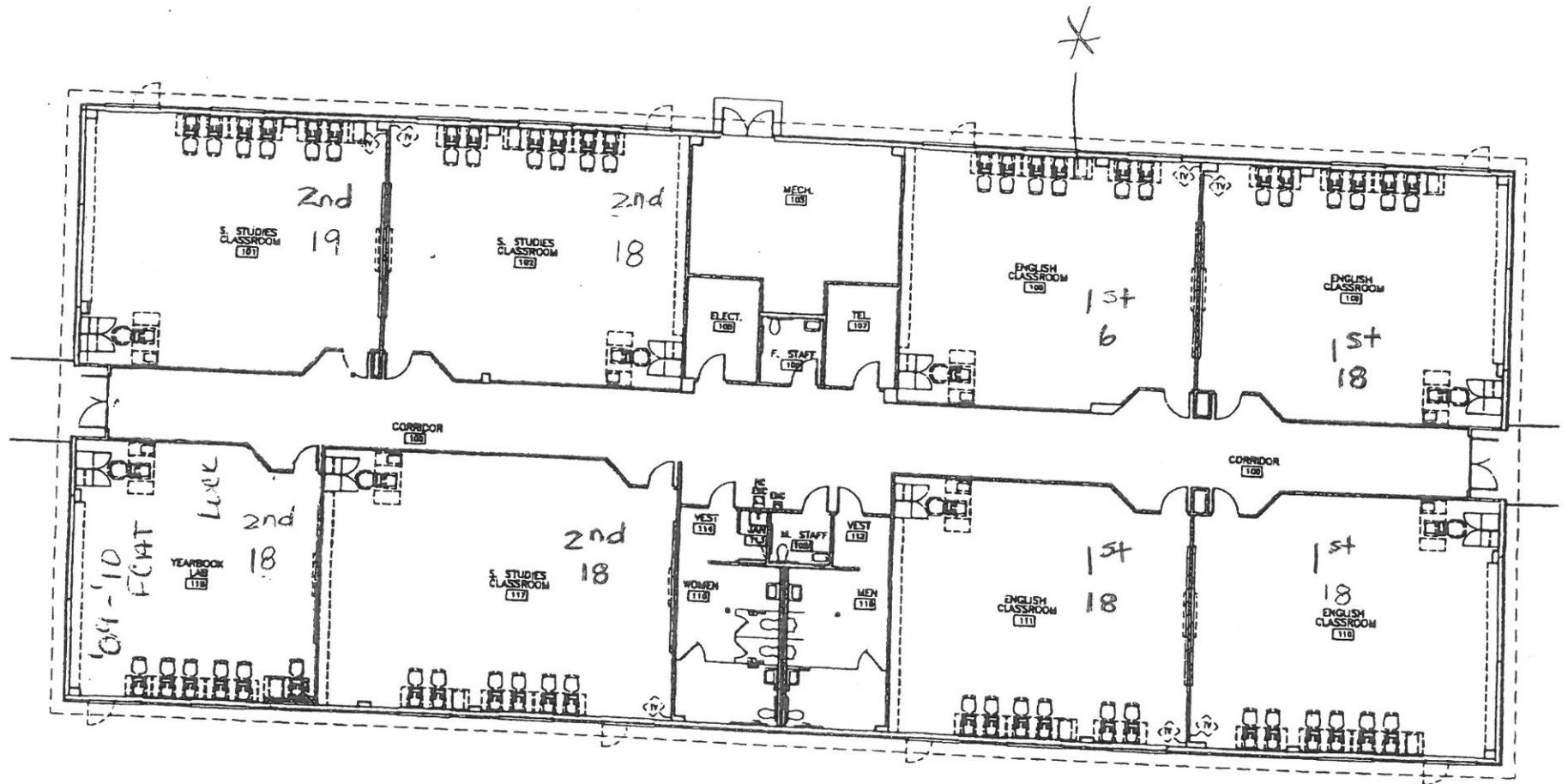
MEMBERSHIP BY SCHOOL BY GRADE
SCHOOL YEAR 2016-17, SURVEY 3 AS OF 02/22/17
SCHOOL TOTALS

DISTRICT #	DISTRICT NAME	SCHOOL #	SCHOOL NAME	PK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total Membership
33	JEFFERSON	0111	JEFFERSON COUNTY ELEM. SCHOOL	33	55	60	73	72	61	46								400
33	JEFFERSON	9005	JEFFERSON COUNTY ESE SCHOOL									1			1			2
33	JEFFERSON	0021	JEFFERSON COUNTY MIDDLE/HIGH SCHOOL								74	44	35	34	38	40	36	301
33	JEFFERSON	6016	TURNING POINT									5	6	8	11	7	3	40
33	JEFFERSON	0000	TOTAL	33	55	60	73	72	61	46	74	50	41	42	50	47	39	743



United States • FL

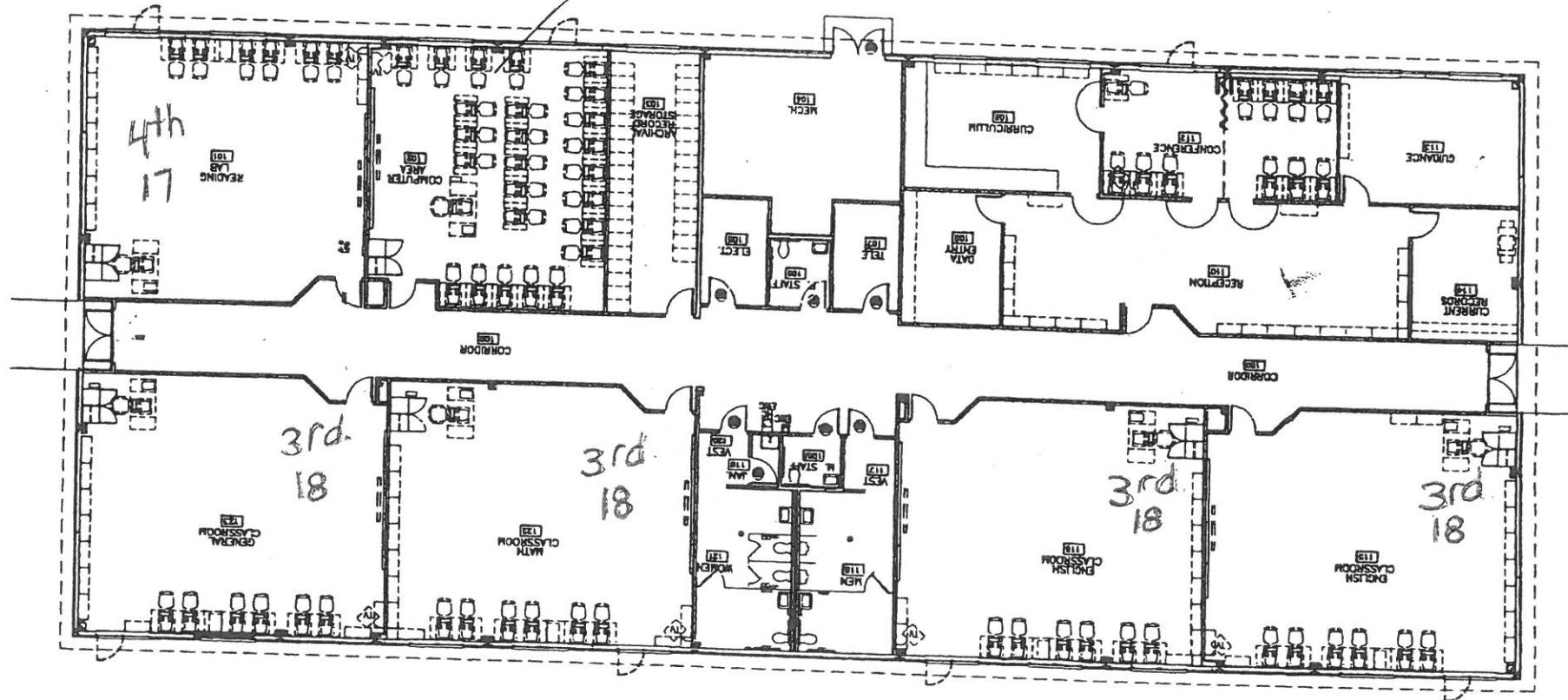
Jefferson County High School—Building F



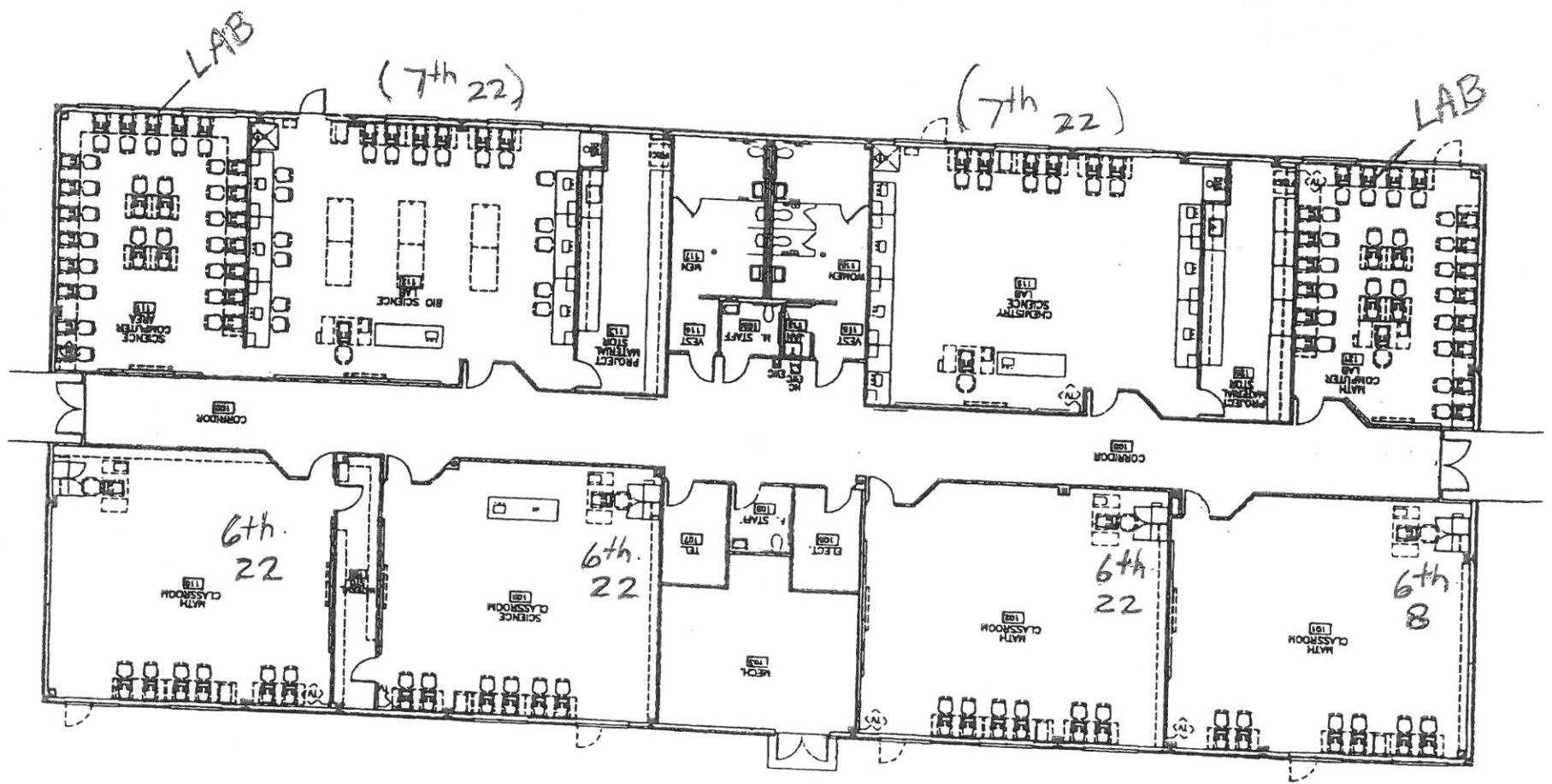
PRE-K ESE 13	VPK 19	VPK 20	KG 18	KG 18	KG 19		
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Jefferson County High School—Building B

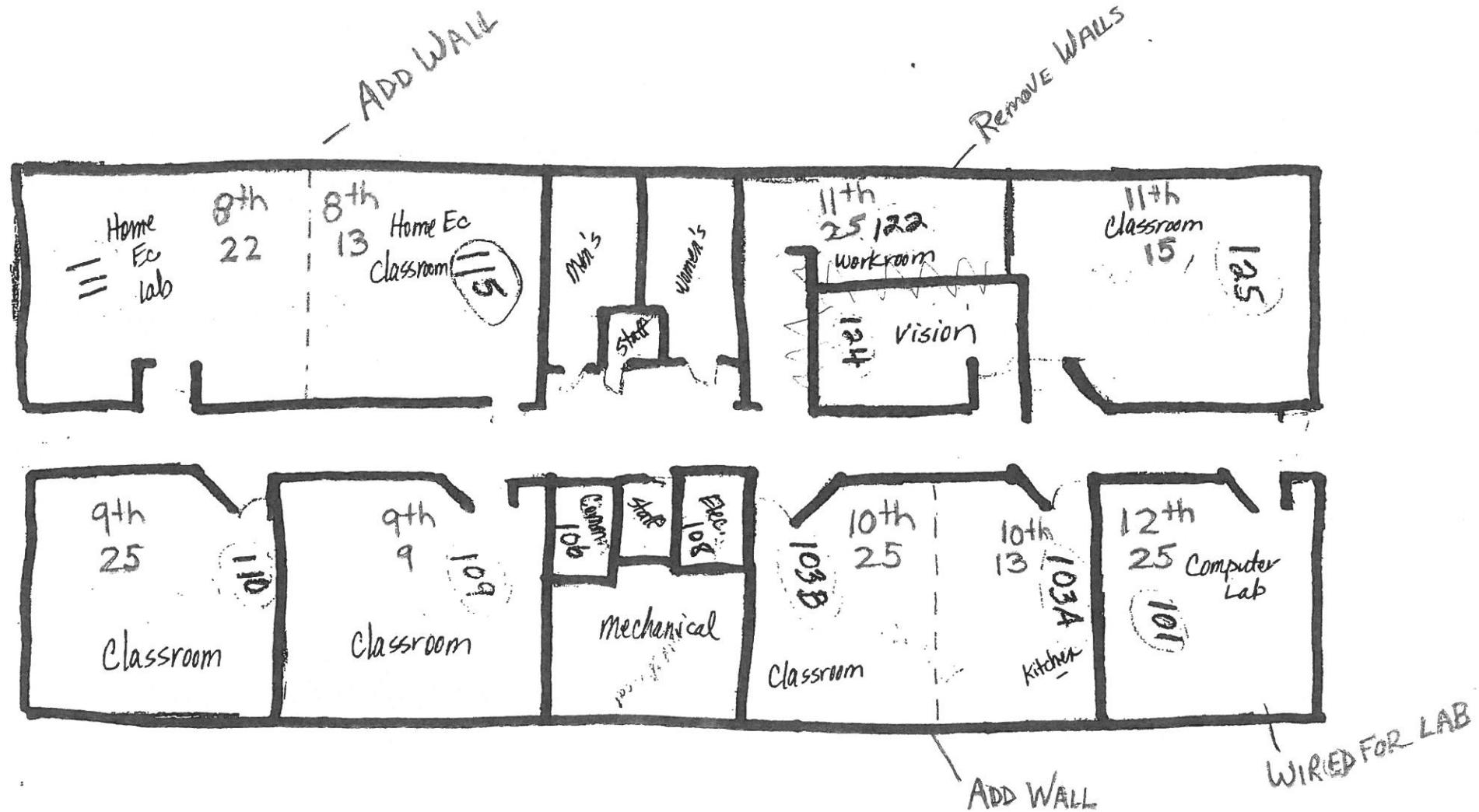
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Wired for
LAB



Jefferson County High School—Building S

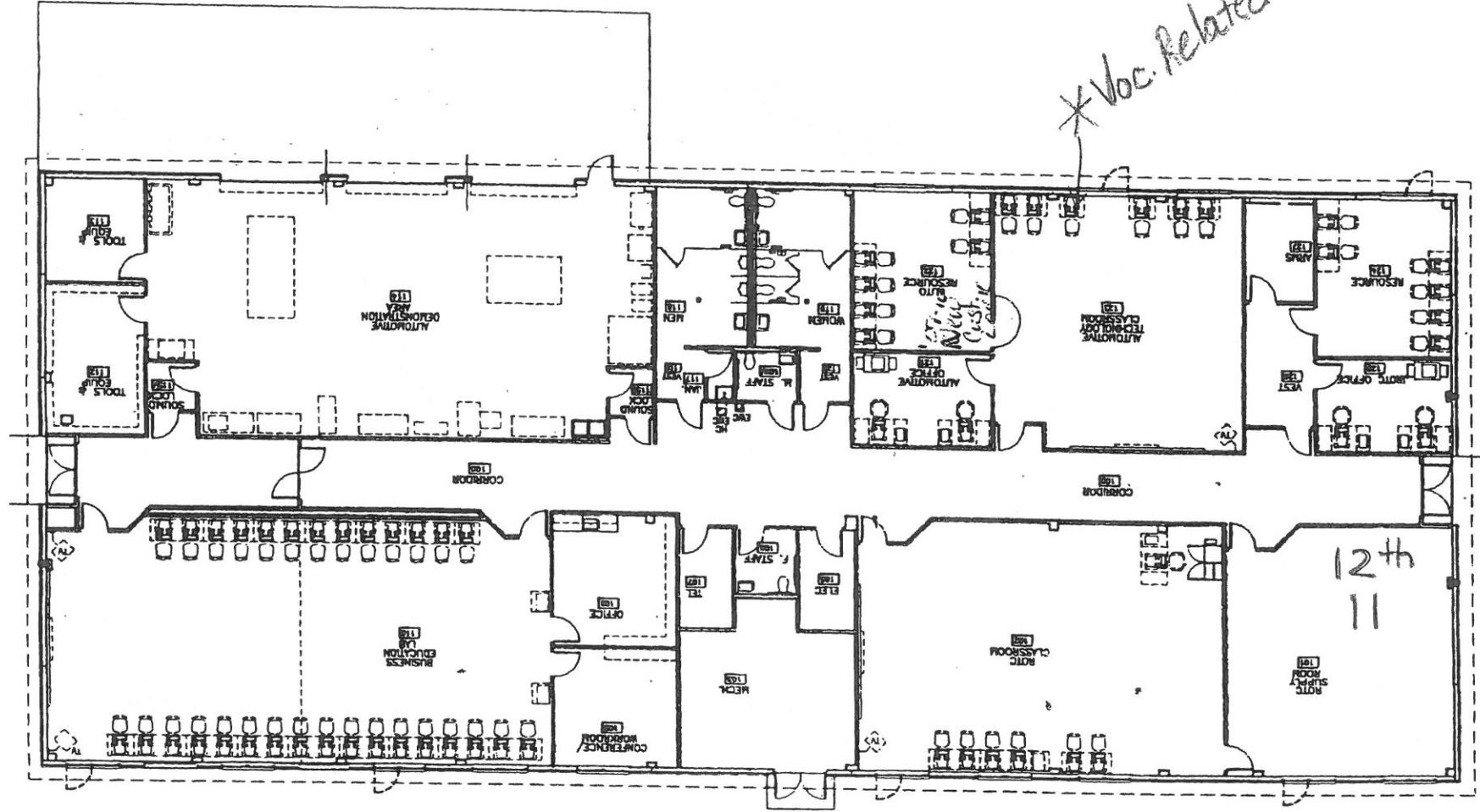


Jefferson County High School—Building E

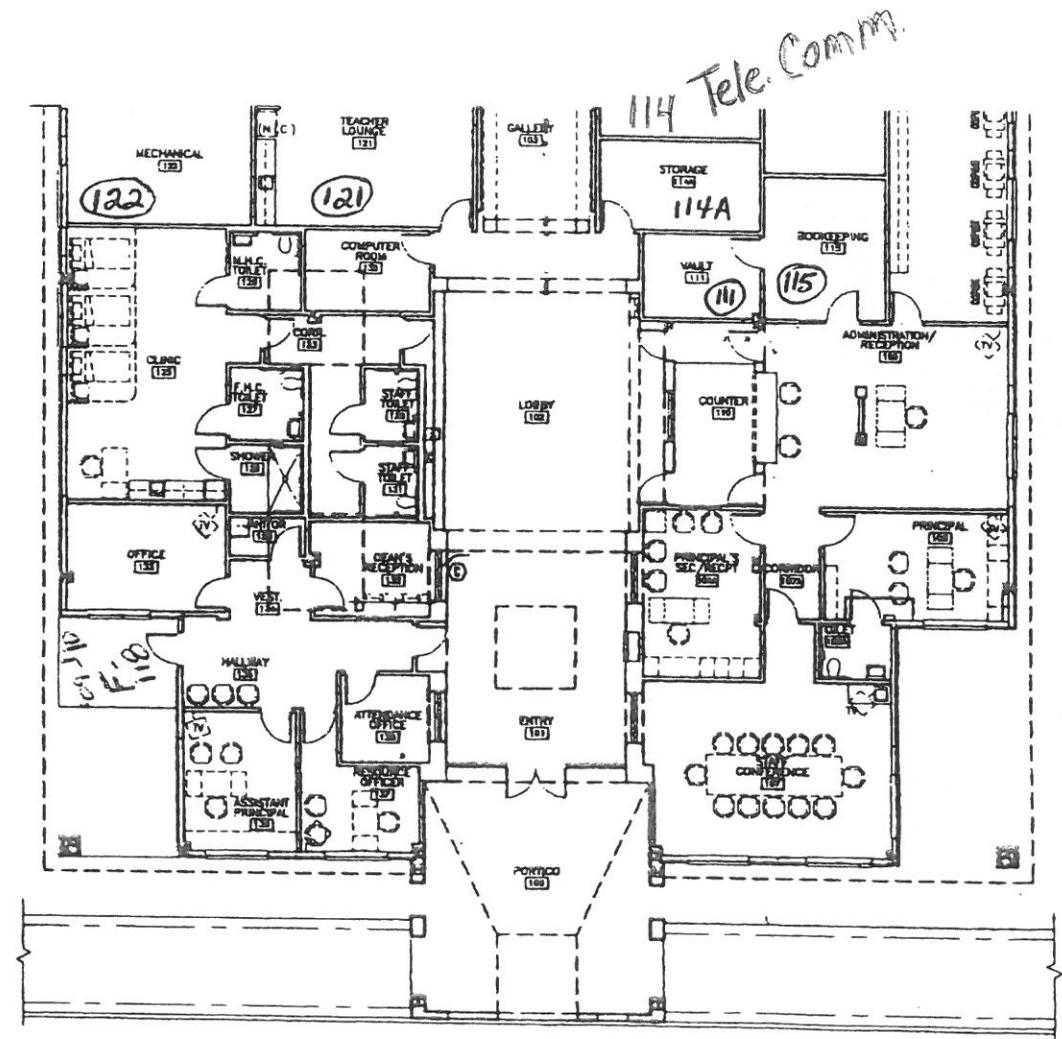


Jefferson County High School—Building C

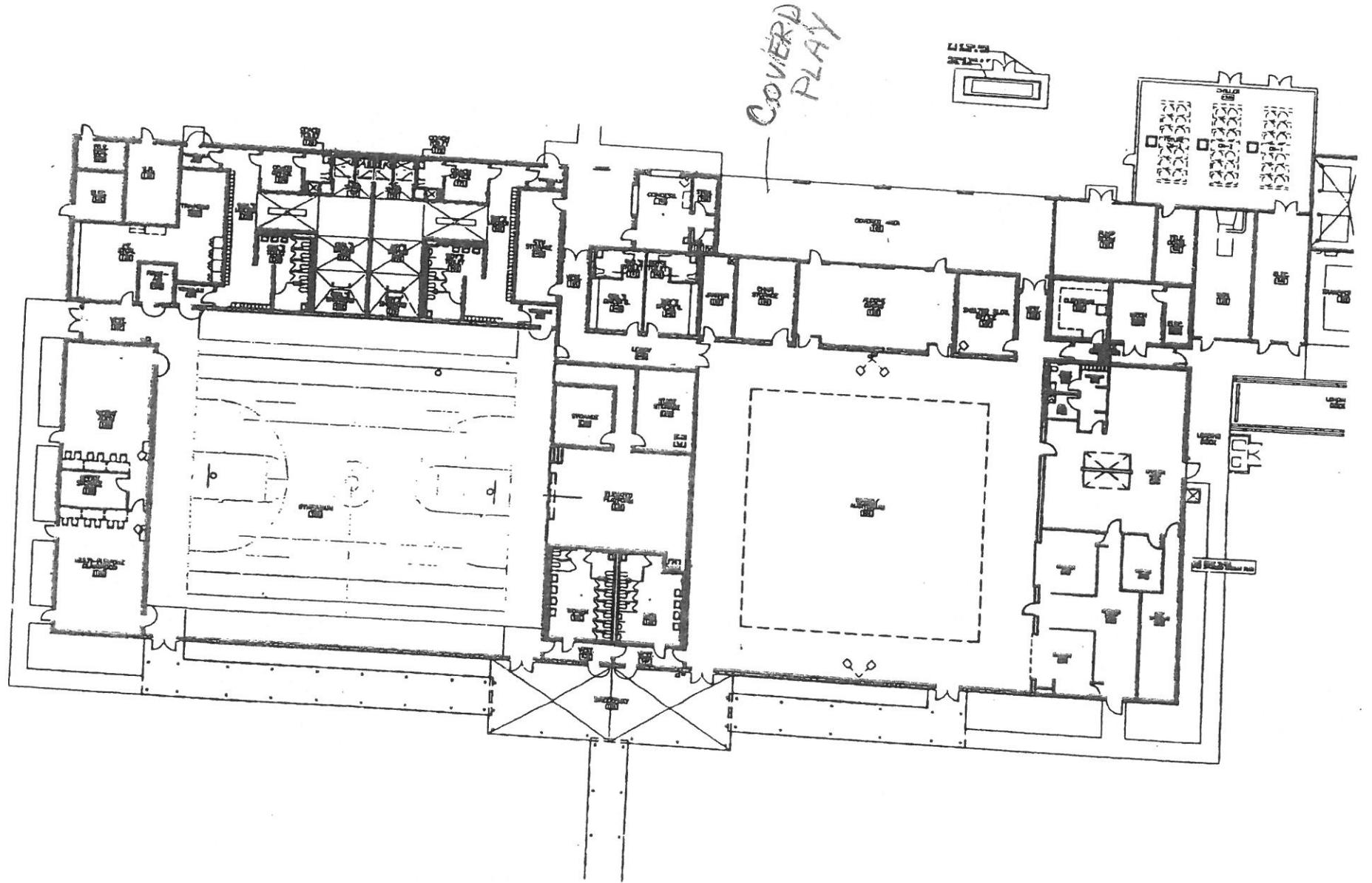
*Voc. Related CR



Jefferson County High School—Building A



Jefferson County High School—Building M



Tab 8

Jefferson County School District

Marianne Arbulu, Superintendent

1490 W. Washington Street

Monticello, FL 32344

www.jeffersonschooldistrict.org

To: Mrs. Marianne Arbulu
Superintendent

From: Tammy McGriff, EdS
Federal Programs Specialist

Date: March 24, 2017

Re: Request for Approval

In compliance with Commissioner Stewart's memorandum dated, September 19, 2016 prohibiting Jefferson County School District from incurring new costs without her expressed permission, this memorandum is submitted as an official request to expend funds from federal sources as indicated below.

1. Hire four (4) teachers to provide academic instruction during the 2016-2017 summer session. The positions will be funded through Title I, Part A and Title I School Improvement. Positions will be advertised in order to ensure the most effective individuals are employed. The summer program will serve students enrolled at Jefferson County Middle High School and Jefferson County Turning Point Alternative Schools who have failed to meet graduation requirements.
2. Hire five (5) educational paraprofessionals to support academic instruction during the 2016-2017 summer session. Positions will be advertised in order to ensure the most effective support staff is employed and will be funded through Title I, Part A and Title I School Improvement. The educational paraprofessionals will support Jefferson County Middle High School, Jefferson County Turning Point Alternative School and Jefferson County Elementary School's mandatory Third Grade Reading Camp.
3. Purchase instructional materials/supplies and progress monitoring tools to ensure effective instruction during the summer session. The supplemental materials and supplies will be aligned with the Florida Standards and directly address students' needs.
4. Provide transportation to facilitate attendance/participation.

The Summer Intervention Camp activities will be funded through federal dollars, except teachers for the mandatory Third Grade Reading Camp, which is funded through the K12 Reading Allocation (General Fund categorical). Included with this request is the funding plan for the Summer Intervention Camp (June 5—June 30, 2017, under Jefferson County School District.)

BOARD MEMBERS

District 1
Gladys Roann-Watson
Superintendent

District 2
Sandra Saunders

District 3
Shirley Washington

District 4
Bill Brumfield

District 5
Charles Boland

Title I Summer Interventions Camp & Support of Third Grade Reading Camp

Projected Staffing

Position	Schedule	Costs	Funding Source
3 Certified Teachers to serve JCMHS	Monday – Thursday 7:30 am – 12:30 pm	Stipends: \$7,200.00 5 hrs/day x 4 days/week x 4 wks x \$30 hr x 3 tchrs = \$7,200.00	Title I, Part A Title I, School Improvement
		Benefits: \$550.80 \$7,200 x 7.65% = \$550.80	Title I, Part A Title I, School Improvement
1 Certified Teacher to serve Turning Point	Monday – Thursday 7:30 am – 12:30 pm	Stipends: \$2,400.00 5 hrs/day x 4 days/week x 4 wks x \$30 hr x 1 tchr = \$2,400.00	Title I, Part A
		Benefits: \$183.60 \$3,600 x 7.65% = \$183.60	Title I, Part A
3 Educational paraprofessionals to serve JCMHS and Turning Point	Monday – Thursday 7:45 am – 12:00 pm	Stipends: \$3,060.00 4.25 hrs/day x 4 days/wk x 4 wks x \$15/hr x 3 = \$3,060.00	Title I, Part A Title I, School Improvement
		Benefits: \$234.09 \$3,060 x 7.65% = \$234.09	Title I, Part A Title I, School Improvement
2 Educational paraprofessionals to serve JES	Monday – Thursday 7:45 am – 2:00 pm	Stipends: \$4,500.00 6.25 hrs/day x 4 days/wk x 4 wks x \$15/hr x 2 = \$3,000.00	Title I, Part A Title I, School Improvement
		Benefits: \$229.50 \$3,000.00 x 7.65% = \$229.50	Title I, Part A Title I, School Improvement
		Materials and supplies = \$3000.00 Instructional materials and supplies; progressing monitoring materials and supplies	Title I, Part A Title I, School Improvement
		Transportation (Projected Cost) = \$7179.00 Includes driver costs and fuel	Title I, Part A

2 Highly effective classroom teachers to as SRC instructors	Monday – Thursday 7:30 am – 2:30 pm	Stipends: \$6,944 7 hrs x \$31.00 hr x 2 teachers x 4 days/wk x 4 wk = \$6,944	K12 Reading Plan (General Fund Categorical – K12 Reading Plan)
		Benefits: \$531.22 \$6,944 x 7.65% = \$531.22	(General Fund Categorical – K12 Reading Plan)
		Materials and supplies = \$800.00 SAT 10 Assessment for 3 rd Grd SRC	(General Fund Categorical – K12 Reading Plan)
		Materials and supplies = \$3,000 <u>Reading Triumphs</u> (Reading Interventions Series for 3 rd Grd SRC	(General Fund Categorical – K12 Reading Plan)
	Total Projected Cost (Federal)	\$28,557.99	
	Total Projected Cost (K12 Reading Plan – GF)	\$11,275.22	
	Projected Grand Total	\$39,833.21	