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Division of Career and Adult Education

MEMORANDUM

TO: District Technical Center Directors
District Career and Technical Education Directors

FROM: Rod Duckworth 

DATE: May 26, 2015

SUBJECT: **Allocation of Performance-Based Incentive Funds for Industry Certification Attainment from Specific Appropriation 120 from the 2014 General Appropriations Act (GAA)**

The Florida Department of Education has completed the allocation of the performance-based incentive funds for industry certification attainment that are provided in Specific Appropriation 120 from the 2014 General Appropriations Act (Chapter 2014-51, Laws of Florida). The following statutory guidelines are specified for the distribution of these funds for performance-based incentives:

From the funds in Specific Appropriation 120, \$4,982,722 shall be provided by the Department of Education to district workforce education programs for students who earn industry certifications during the 2014-2015 fiscal year. Funding shall be based on students who earn industry certifications in the following occupational areas: health science to include surgical technology, orthopedic technology, dental assisting technology, practical nursing, medical coder/biller, medical assisting, certified nursing assistant, emergency medical technician and paramedic, clinical lab technician, EKG technician, pharmacy technician, and clinical hemodialysis technician; automotive service technology; auto collision repair and refinishing; medium/heavy duty truck technician; cyber security; cloud virtualization; network support services; computer programming; computer-aided drafting; advanced manufacturing; electrician; and welding; or, industry certifications for Federal Aviation Administration airframe mechanics and power plant mechanics; and heating, ventilation and air conditioning technician. Funding is limited to one certification per student per academic year for programs that are not linked to occupations on the 2014-2015 Florida Statewide Demand Occupations List. These performance funds shall not be awarded for certifications earned through continuing workforce education programs

Section 1011.80 (6)(b), Florida Statutes, provides that “Each school district shall be provided \$1,000 for each industry certification earned by a workforce education student.”

The attached documents provide a summary of the performance-based incentive funds that were distributed to districts on May 26, 2015, as specified in law:

- Attachment 1 – Funding Allocation by District and Category
 - The report summarizes the total funded industry certifications and the allocation provided for each school district.
- Attachment 2 – Funding Allocation Detail by District, Industry Certification, and Category
 - The report provides details on the number of funded industry certifications by district, certification code/title, and funding category.
 - The totals will not match the funding allocation due to the application of the funding cap.

Three categories were included in the industry certification calculation:

- Category 1: Certifications Reported in 2013-14 that were not funded in the 2013-14 performance funding allocation (for 2013-14 Postsecondary Industry Certification Funding List)
- Category 2: Certifications Reported in 2014-15 Surveys F and W for eligible students enrolled in 2013-14 (for 2013-14 Postsecondary Industry Certification Funding List)
- Category 3: Certifications Reported in 2014-15 WDIS Reporting Year for students enrolled in 2014-15 (for 2014-15 CAPE Postsecondary Industry Certification Funding List)

See attachment 3 for a detailed summary of the business rules for the final calculation.

Districts have access to student level reports which provide information on the students and certifications that generated the incentive funds. The files are available at Northwest Regional Data Center (NWRDC) with the student level industry certification information as follows:

- Category 1: DPS**.JU.ICRTCAT1.Y1415, where **is the district’s two-digit district identifier (for example, 01)
- Category 2: DPS**.JU.ICRTCAT2.Y1415
- Category 3: DPS**.JU.ICRTCAT3.Y1415
 - High skill/high wage cap was not applied so the funded certifications will not equal the totals in this file for some districts.

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Northwest Regional Data Center files may be downloaded by district MIS staff with security access. To assist in identifying your district reports coordinator, please visit the following website: <http://data.fldoe.org/ccdir/DistAssignments.cfm>. The final allocation is based on data reported for 2014-15 in surveys F, W, and S of the Workforce Development Information System through May 8, 2015 and final WDIS data files for 2013-14.

Please review these student level reports to ensure that your district has correctly reported industry certifications that were eligible for funding. If your district has received funds for certifications that should not have been funded, please contact Tara Goodman at tara.goodman@fldoe.org immediately.

Since the final calculation did not allocate all of the appropriated funds for industry certification, the remaining funds will be disbursed in June using the allocation methodology specified in the 2014 GAA as follows:

On June 1, 2015, if any funds remain, the balance shall be allocated for performance in adult general education programs based on student performance as measured by learning gains, placements, and special populations served indexed to the proportional share of the funds available.

The remaining funds will be disbursed in the June 26, 2015 payment to districts based upon the methodology specified above for performances in the 2012-13 year.

If you have questions about the disbursement of these funds to your district workforce education program, please contact your district finance office. If you have any questions about the calculated allocation, please contact Tara Goodman at 850-245-9001 or at tara.goodman@fldoe.org. If you have questions about the student level reports, please contact Bruce Harrington at bruce.harrington@fldoe.org.

RD/tg

Attachments

cc: Linda Champion