



Title I Supplemental Educational Services Reported in Survey 9

The Title I Supplemental Educational Services record is reported for each student who was assigned to receive Title I Supplemental Educational Services with a state-approved provider at any time from the beginning of the school year through the survey period. For each student served submit a separate format for each state-approved Supplemental Educational Services - Service Provider.

Record the cumulative number of hours of contact that the student had with the Title I Supplemental Educational Service Provider for the subject indicated. If the student has been assigned to a provider by the district (including students with and without approved Student Learning Plans) but has not been reported by the provider as receiving services, report 000 for the hours of contact. If the student has not been assigned to receive services in a specific subject area, report 999 for the hours. Title I Supplemental Educational Services – Hours of Contact must be reported separately for each term and each service provider.



Staff Salary Updates for Survey 3, 2012-13

To align with revised and future salary schedule changes for instructional personnel and school administrators, it is necessary to modify data elements, coding, and edits in the 2012-13 Staff Information Database System to provide districts with appropriate reporting options for Survey 3, 2012-13 and to capture accurate and quality data for the 2012-13 reporting year. A technical assistance paper, in addition to changes to data elements, edits, and related items, will be disseminated to school districts in the coming weeks.

FTE Earned for Unpaid Credits

As per legislation passed in 2012, districts may earn additional FTE for unpaid high school credits for students who graduate early. Pursuant to Section 1011.62(1)(p), F.S., each unpaid high school credit delivered by a school district during the student's prior enrollment may be reported by the district as 1/6 FTE when the student graduates early pursuant to Section 1003.4281, F.S. A district may report up to 1/2 FTE for students who graduate one semester in advance of their cohorts and up to 1 FTE for students who graduate a year or more in advance of their cohorts.

Although this information is not reported until Survey 5, districts should begin collecting this information now to prepare for reporting this coming summer. To report a student for funding for this category, the district must submit a Student End-of-Year Status format in Survey 5 for the student with the additional FTE amount indicated in the element *FTE Earned, Unpaid High School Credits* (http://www.fldoe.org/eias/dataweb/database_1213/197238.pdf).

The student who has received unpaid high school credits is eligible to earn an additional 0.1667 FTE for each full-credit high school course not funded in previous years. Half credit courses may be reported for 0.0834 FTE. Multiple courses may be recorded for the students, as appropriate, for the element *FTE Earned, Unpaid High School Credits* on the Student End-of-Year Status format. If the student has been in the district less than 2 years, the district shall also report the unpaid FTE from high school credits delivered by the district in which the student was previously enrolled and shall transfer a proportionate share of the funds earned for the unpaid FTE to that district.

Recent Reports and Publications

We have released a few publications in the last few months. They are listed below with their corresponding web links.

- Florida Federal High School Graduation Rates, 2011-12
http://www.fldoe.org/eias/eiaspubs/word/Fe dGradRate_1112.doc
- 2011-12 School Public Accountability Reports
<http://doeweb-prd.doe.state.fl.us/eds/nclbspar/index.cfm>

State Processing for Survey 7 Begins December 10

The purpose of the Survey 7 data collection is to populate the Comprehensive English Language Learning Assessment (CELLA) data file used for pre-gridding of CELLA test materials and for reporting of CELLA results. The English Language Learners Information format at http://www.fldoe.org/eias/dataweb/database_1213/1213lep.asp provides details about the population of students to be included in Survey 7 reporting. Other formats districts should send are Student Demographic Information, Exceptional Student, and Federal/State Indicator Status. Please direct questions about this data submission to Kim Ward at kim.ward@fldoe.org.

New Automated Class Size Appeal Process

Districts and charter schools whose Survey 2, 2012-13 class size data show non-compliance with class size requirements as per section 1003.03(4)(c), F.S., have the option to appeal. In the past, non-compliant districts and charter schools that appealed *on the basis of data reporting errors* were required to make corrections to their class size data through a manual process. This year, districts and charter schools that choose to appeal *on the basis of data reporting errors* will be able to correct their errors using a web application, which will automate the process. The new class size appeal web application will improve efficiency, as well as data quality, in the appeal process. Non-compliant districts and charter schools will be contacted directly by the commissioner in the near future and will receive relevant information regarding the class size appeal process and the web application.

Staff Email Address Data Collection

According to Section 1012.05(3)(b), Florida Statutes, "By September 15 and February 15 of each year, each school district shall electronically submit accurate public school e-mail addresses for all instructional and administrative personnel, as identified in s.1012.01(2) and (3), to the Department of Education." The submission period for the February 15 data collection is from January 18, 2013, to February 15, 2013. Files will begin processing on January 18, 2013, and every Wednesday and Friday up to the final processing date on Friday, February 15. For additional details please review the email notification dated August 13, 2012, titled 2012 Personnel Email Address Data Collection.



New Transportation Report

A new transportation comparison report has been added to the Reports for Request list. This report (F71265) compares the current number of base students, weighted ESE students, and buses in each survey to the previous year. Base students include students in Transportation Membership Categories B, E, F, G, H, J, and K. Weighted ESE students include those in Transportation Membership Categories A, C, and I. The format for the report can be found in DPS.DISTRICT.FORMAT.Y1213 (F71265). Please direct questions regarding this report to Sarah Underwood at sarah.underwood@fldoe.org.

Important Dates

- **Dec. 3** – Survey 9, 2012-13: begin state processing
- **Dec. 10** – Survey 7, 2012-13: begin state processing
- **Dec. 12** – Survey 9, 2012-13: due date
- **Jan. 3** – Survey 7, 2012-13: due date
 - Survey C, 2012-13: verification file available, begin state processing
- **Jan. 8** – Survey C, 2012-13: submission deadline
- **Jan. 9** – Survey 7, 2012-13: end state processing
- **Jan. 10** – Survey C, 2012-13: final update
- **Jan. 11** – Survey 9, 2012-13: end state processing
- **Jan. 18** – Staff email files: begin state processing
- **Feb. 11-15** – Survey 3, 2012-13: survey week
- **Feb. 15** – Staff email files: end processing
- **Feb. 18** – Survey 3, 2012-13: begin state processing
- **Feb. 28** – Survey 5, 2011-12: final update
 - Survey 9, 2012-13: final update



Wishing you a safe and happy holiday season!