



### EIAS to Participate in FAMIS Conference

The Florida Association of Management Information Systems, Inc. (FAMIS) has generously offered more than 30 slots for DOE presentations at their summer conference. These presentations normally would be a part of the DOE's Annual Database Conference, but because of travel and budget limitations the conference has been suspended. We have presentations scheduled in many areas including the FEFP, Class Size Compliance Calculations, and Overviews of both Student and Staff Data Base Changes for the 2010-11 year, Differentiated Accountability, and many other areas. The FAMIS conference will take place June 7-9, 2010, at the DoubleTree Hotel in Tallahassee. More details, including an agenda, are available at <http://www.stjohns.k12.fl.us/famis/index.html>. We look forward to seeing you there!

### Important Upcoming Dates

- **June 4** – Cutoff for Survey 3 HQT and In-Field/Out-of-Field data to be included in second preliminary NCLB SPARs report
- **June 8** – Final preliminary NCLB SPARs HQT and In-Field/Out-of-Field data file for Survey 3 is available:  
DPS##.GE.S3.F70421.Y0910
- **June 14-18** – Survey 4, 2009-10, survey week
- **June 28** – Survey 4, 2009-10, begin state processing
- **Jul. 2** – Survey 4, 2009-10, due date
- **Jul. 12-16** – Survey 1, 2010-11, survey week
- **Jul. 16** – Survey 4, 2009-10, end state processing
- **Jul. 26** – Survey 1, 2010-11, begin state processing
- **Jul. 30** – Survey 1, 2010-11, due date
- **Jul. 31** – Survey 3, 2009-10, final update
- **Aug. 2** – Survey 5, 2009-10, begin state processing
- **Aug. 3** – Survey A, 2010-11, McKay verification file available  
Survey A, 2010-11, begin state processing
- **Aug. 6** – Survey A, 2010-11, McKay verification file submission deadline  
Survey 5, 2009-10, due date
- **Aug. 10** – Survey A, 2010-11, final update, end state processing
- **Aug. 31** – Survey 4, 2009-10, final update



## Public Schools Administrative and Instructional Staff Terminations Database

In accordance with Section 1012.21(2)(a)(b), Florida Statutes, concerning the "Computer database containing the names of persons whose employment is terminated.... Each district school superintendent shall report to the Department of Education the name of any person terminated under s. 1012.33(1)(a) or (4)(c) within 10 working days after the date of final action by the district school board on the termination." This is a reminder to all public school districts that the staff terminations database is current and active and should be used to continue to adhere to the requirements of the statute. Please direct questions to Teresa Sancho at [teresa.sancho@fldoe.org](mailto:teresa.sancho@fldoe.org).

## Advanced International Certificate of Education (AICE) Exam Reporting

Districts are to report the AICE test information during the Survey 5 reporting period. Submit student assessment records for students who took one or more AICE exams during the school year. The Test Name code for this exam is CAI. This data will be used this fall in the calculation of high school grades under the high school grading system. The format notes assist with determining how to correctly report AICE test data. A copy of this format is at [http://www.fldoe.org/eias/dataweb/database\\_0910/0910sa.asp](http://www.fldoe.org/eias/dataweb/database_0910/0910sa.asp).

Please contact Kim Ward at [Kim.Ward@fldoe.org](mailto:Kim.Ward@fldoe.org) if you have questions concerning reporting AICE test data.

## District Virtual Instruction and Virtual Franchise Student Data

During 2009-10 Survey 4, school districts are to report database records for those students who were enrolled and instructed in District Virtual Instructional Programs (school number 7001) and/or District Franchise Programs (school number 7004). There are four formats to be reported: Student Demographic Information, Student Course Schedule, Teacher Course, and Exceptional Student. For more specific instructions, please see Appendix E in the *2009-10 FTE General Instructions* found at the following link: <http://www.fldoe.org/feftp/pdf/0910JulyFTEInstructions.pdf>.

For the 2010-11 school year, any district that serves as its own virtual instruction provider must provide this information to the department so that the district may be listed in Appendix CC of the student database manuals. For the student records to load, the Virtual Instruction Provider data element must be coded with a provider listed in Appendix CC. Please report your intent to serve as a 2010-11 school district virtual instruction provider to Linda H. Fleming at [linda.fleming@fldoe.org](mailto:linda.fleming@fldoe.org) as soon as possible.

## Summer Reporting Reminders

- Remember to report in surveys 1 and 4 all courses taken by students in Department of Juvenile Justice (DJJ) schools.
- Districts are required to provide summer reading remediation to certain Grade 3 students. This instruction must be reported in surveys 1 and 4.
- For FTE purposes in surveys 1 and 4, the district should report classes that are conducted during survey week using the standard survey week dates for establishing membership and attendance. The district should choose the middle week/day of the class for classes that are conducted outside of the standard survey week period and use this middle week/day to establish membership and attendance for these classes.
- Report all summer instruction occurring prior to July 1 in survey 4 and all summer instruction occurring on and after July 1 in survey 1.

## Recent Reports and Publications

We have released several publications in the last few months. They are listed below with their corresponding web links.

- Non-Promotions in Florida's Public Schools, 2008-09  
<http://www.fldoe.org/eias/eiaspubs/word/nonpro0809.doc>
- Trends in Discipline and the Decline in the Use of Corporal Punishment, 2008-09  
<http://www.fldoe.org/eias/eiaspubs/word/discipline0809.doc>
- Postsecondary Plans of 2008-09 Florida High School Graduates  
<http://www.fldoe.org/eias/eiaspubs/word/postsecond0809.doc>
- Growth of Minority Student Populations in Florida's Public Schools, 2009-10  
<http://www.fldoe.org/eias/eiaspubs/word/minority0910.doc>
- Teacher Demographics in Florida's Public Schools, Fall 2009  
<http://www.fldoe.org/eias/eiaspubs/word/tchdemo.doc> \_



*Have a wonderful summer!*

