2009 CELLA Communiqué #7

District Materials Return List

District Name Number:		2009 CE			
Instructions: Complete boxes per label color to are placed. Copy this t Facthis list to ETS at (this form when r each school s loom to enter ad	preparing bo and 2) the num iditional achor	xes for return sher(s) of the ds.	io ETS. Fil palivi(x) on	in the number of which these boxes
SCHOOL NAMEAUMBER	If of GRANGE- Labeled Boxes	on the day or grant N- Labeled Boxes	B of WHITE- Labeled Boses	PALLET	COMMENTS
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				-	
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To be completed by the District Coordinator

- The Materials Return List is found in Appendix B, page 63 of the 2009 CELLA Test Administration Manual.
- Make sufficient copies of the Materials Return List to record information for all schools in your district.
- For larger districts, you may have the school coordinator at each school site complete a Materials Return List however; a consolidated list <u>MUST</u> be returned to ETS by the <u>District Coordinator</u>.
- Be sure to clearly and accurately indicate the number of boxes under each color type.
- Fax the completed list to ETS at (866) 387-2598 on the day of pickup.

<u>Reminder:</u> If you have not done so, remember to register for the On Line Locator test at http://www.awschooltest.com.