

# FLORIDA DEPARTMENT OF EDUCATION



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March 21, 2012

## MEMORANDUM

**TO:** District Adult Education Directors

**FROM:** Rod Duckworth, Chancellor, Division of Career and Adult Education

**SUBJECT:** Reporting New Highest Credential/Level of Schooling Data for 2012-13

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The purpose of this memorandum is to clarify specifications for the reporting of two new NRS-required data elements in 2012-13: *Level of Schooling, Adult* and *Origin of Schooling, Adult*. The federal Office of Vocational and Adult Education has informed us that this data should be reported for ALL students enrolled in 2012-13, both new students and students continuing their enrollment from the previous reporting year. The data must be collected from every student enrolled in an adult general education program beginning with the 2012-13 reporting year.

If you have any questions about the collection or reporting of this data, please contact Craig Winger by e-mail at [craig.winger@fldoe.org](mailto:craig.winger@fldoe.org) or 850-245-0720.

Thank you.

RD/mb