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Loretta Costin, Chancellor
Division of Career and Adult Education



February 15, 2011

MEMORANDUM

TO: District Career and Technical Education Directors
Technical Center Directors
Adult Education Directors (district)

FROM: Loretta Costin 

SUBJECT: 2009-10 Tuition Revenue Reported for 2009-10

The Division of Career and Adult Education has reviewed 2009-10 tuition revenue reported for adult general education courses (Acct. 3461), postsecondary vocational courses (Acct. 3462), and continuing workforce education courses (Acct. 3463). Attached are four reports:

1. Comparison of 2008-09 to 2009-10 revenue
2. Career certificate (PSAV and ATD) revenue, instructional hours, and revenue per instructional hour
3. Adult general education revenue, instructional hours, and revenue per instructional hour
4. Continuing workforce education revenue, instructional hours, and revenue per instructional hour

Please review the attached reports to ensure that the revenue data submitted accurately reflects your local tuition revenue for workforce education programs. While the official annual financial reporting to the Department of Education is closed for 2009-10, it is important that this revenue data is accurate for the funding model calculations to determine your district's 2011-12 workforce development fund allocation. Please check to make sure revenue was reported in the

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correct category as well. If you identify errors in the revenue reporting, please contact Tara McLarnon at tara.mclarnon@fldoe.org to report the correct tuition revenue information. Corrected data will be used in the Department's calculation of a tuition revenue estimate for 2011-12. In addition, consult with your finance department to ensure 2010-11 revenue is being reported correctly.

If you have any questions, please contact Tara Goodman at Tara.Goodman@fldoe.org.

Thank you.

LC/tg