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January 21, 2011

Dr. Eric J. Smith Commissioner of Education

Loretta Costin, Chancellor Division of Career and Adult Education



MEMORANDUM

TO: Adult Education Professionals

FROM: Loretta Costip Louve Coster

SUBJECT: Reviewer Registration for Adult Education Career Pathways Competitive Grants

The Division of Career and Adult Education is seeking reviewers for competitive grants for "Building an Adult Education Career Pathways System for Transitioning to Postsecondary Education."

Reviewers must have experience with Adult Education programs. An online registration for potential reviewers is accessible at URL: http://data.fldoe.org/register/wfgrantsCP/.

This competitive grants evaluation process will be conducted via an online scoring system. The system allows our reviewers to participate in this process in the convenience of their office or home environment. Selected reviewers will be notified and required to participate in a training conference call. The anticipated time frame for your services will be in late February or early March.

If you are affiliated with an agency that is submitting an application for this program, you may still qualify to be a reviewer. Reviewers may not evaluate applications from their region or any agency for which they may have a potential conflict of interest.

If you have questions, please contact Linda Meadows by e-mail at <u>Linda.Meadows@fldoe.org</u> or by telephone at (850) 245-9043.

Thank you.

LC/gs