



Tom Grady, *Chair*
Ben Gibson, *Vice Chair*
Members
Monesia Brown
Esther Byrd
Grazie Pozo Christie
Ryan Petty
Joe York

MEMORANDUM

TO: District CTE Directors
District Postsecondary CTE Directors
District Technical College Directors
Florida College System Workforce Administrators

FROM: Kevin O'Farrell, Ph.D.

DATE: September 14, 2022

SUBJECT: Rule Impacting Implementation of the Florida Career and Professional Education Act

On August 17, 2022, the State Board of Education (SBOE) approved one new rule and repealed two rules related to the implementation of the Florida Career and Professional Education (CAPE) Act. These updates were in accordance with new statutory requirements adopted in House Bill 1507. The board actions included the following:

- Adoptions of Rule 6A-6.0756, Florida Administrative Code (F.A.C.), CAPE Industry Certification Funding List.
- Repeal of Rule 6A-6.0573, F.A.C. Industry Certification Process
- Repeal of Rule 6A-6.0574, F.A.C. Industry Certification Process

Information on the rule is available at <https://www.flrules.org/gateway/RuleNo.asp?id=6A-6.0576> and a copy of the rule is attached, for your reference.

The following summarizes the impact of these rule actions:

- The 2022-23 CAPE Industry Certification Funding List is adopted by reference and includes a comprehensive list of all industry certifications and digital tool certificates approved for CAPE funding. The new list is available at the following link: <https://www.fldoe.org/core/fileparse.php/5398/urlt/2223CAPECertFundList.xlsx>.
- Information on the request process for new industry certifications, adoption of the Master Credentials List (MCL) and the creation of one list has been added to the new rule. The MCL is a separate list from the CAPE Funding List. To be considered for the CAPE Funding List the certification must be on the MCL.

Kevin O'Farrell, Ph.D.
Chancellor of Career and Adult Education

- Prior implementation rules for the CAPE Act (Rules 6A-6.0573, F.A.C., and 6A-6.5074, F.A.C.) were repealed and related content was combined into a single rule.
- The new rule includes sections for the following, with some sections only applying to the K-12 implementation. The table below provides a summary of the sections impacting K-12 and postsecondary implementation.

Section of the Rule	K-12 and/or Postsecondary Implementation
(1) Purpose	K-12 and Postsecondary
(2) Definitions	K-12 and Postsecondary
(3) Adoption of the Master Credentials List	K-12 and Postsecondary
(4) Adoption of the annual Funding List	K-12 and Postsecondary
(5) General requirements for inclusion on the Funding List	K-12 and Postsecondary
(6) Designation of K-12 funding eligibility on the Funding List	K-12
(7) Publication Date for the Funding List	K-12 and Postsecondary
(8) Funding weights for certifications on the Funding List. Pursuant to Section 1011.62(1), F.S.,	K-12
(9) Conditions for Florida Education Finance Program (FEFP) calculation and reporting	K-12
(10) Registration of K-12 career and professional academies	K-12
(11) Registration of career-themed courses eligible for funding as specified in Section 1011.62(1),	K-12
(12) Teacher and proctor conduct provisions for maintaining the validity of the industry certification credential for K-12 students	K-12
(13) Teacher conduct provisions for maintaining the validity of digital tool certificates	K-12
(14) Local test administration procedures and training for industry certification exam administration for K-12 students	K-12
(15) Reporting requirements for violations of industry certification test administration provisions for K-12 students.	K-12
(16) Remote proctoring of industry certification exams for K-12 students	K-12

Within the rule several forms were approved for use in the K-12 implementation process:

- FCAPE-01 Career and Professional Academy Registration:
 - <https://www.fldoe.org/core/fileparse.php/8904/urlt/2223-AcademyRegForm.xlsx>.

- FCAPE-02 Career-Themed course Registration:
 - <https://web02.fldoe.org/CAPE/login.aspx>.
- FCAPE-03 Florida Career and Professional Education Act Industry Certification Test Administration and Security Agreement:
 - <https://www.fldoe.org/core/fileparse.php/8904/urlt/FCAPA-03testadmin.pdf>.
- FCAPE-04 Testing Violation Report:
 - <https://www.fldoe.org/core/fileparse.php/8904/urlt/testing-violation-report.pdf>.

Action Required

Florida College System institutions and school districts should review the requirements that apply to the programs they offer. For K-12 implementation, the above required forms list should be used for the 2022-23 academic year and forward.

If you have any questions please contact Kaitlin Vickers, CAPE Industry Certification Manager, at industrycertification@fldoe.org or 850-245-9030.

KO/kv

Attachment