

## Statewide Email

**DATE:** November 10, 2020

**FROM:** Henry Mack, Chancellor, Career and Adult Education

**TO:** District Technical College Directors  
District Career and Technical Education Directors

**Via:** [Chancellor2@fldoe.org](mailto:Chancellor2@fldoe.org)

**SUBJECT:** Final District CIP Review Workbook and Instructions

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Colleagues:

As many of you know, the National Center for Education Statistics (NCES) Classification of Instructional Programs (CIP) provides a classification system for postsecondary programs for tracking and reporting purposes. NCES published updated six-digit CIP codes for 2020, which reflect the various programs of study being offered at postsecondary institutions around the country. Florida uses a ten-digit CIP code, of which the middle six digits encapsulate the federal CIP code.

The Division of Career and Adult Education (DCAE) will transition to the 2020 CIP codes in the 2021-2022 curriculum frameworks. To that end, the Bureau of Standards, Benchmarks and Frameworks has conducted a comprehensive review of the federal 2010 to 2020 crosswalk. For the most part, this crosswalk rolls over the very same codes from 2010 to 2020. There were only 14 programs where the crosswalk suggested new CIP codes.

Early on, however, the Department made the decision not to rely exclusively on the crosswalk, and conducted a comprehensive review of ~600 lower-division program 2020 CIP codes. The majority were appropriately aligned to the program, where in other cases the DCAE identified a more appropriately aligned 2020 CIP code.

As a next step, we would like to hear from you by extending the opportunity to review the 2020 CIP code alignment recommendations we are making for all lower division award types. You may recall that the Division of Florida Colleges has already engaged baccalaureate institutions in a parallel conversation.

**Henry Mack**  
**Chancellor of Career and Adult Education**

[www.fldoe.org](http://www.fldoe.org)

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To facilitate the review, please find the following attached:

1. A school district workbook contains individual worksheets (tabs); one for each school district. This is the survey mechanism that will be used to facilitate the review. Each worksheet contains the lower division programs (career certificates and applied technology diplomas) for which enrollment/completion was reported in 2019-20 mapped to the 2020 CIP code DCAE is recommending. For school districts with multiple technical colleges, we recommend you work collaboratively to respond to this request.
2. A directions document that details how to review the worksheet and provide your feedback on the proposed 2020 CIP codes, as well as instructions for returning the worksheet to DCAE.

My team is hosting an information webinar on **Wednesday, November 18 from 11:00 a.m. to 12:00 p.m. (Eastern Time)**.

Please register for 2020 Transition to Lower Division Career and Technical Education Classification of Instructional Programs (CIP) Codes on Nov 18, 2020 11:00 AM EST at:

<https://attendee.gotowebinar.com/register/5645281235158864400>

**After registering, you will receive a confirmation email containing information about joining the webinar.**

**Call in Number: +1 (415) 655-0052**

**Audio Pin: 711-779-032**

We welcome your feedback by **Friday, December 11, 2020**. Please contact Kathleen Taylor, Bureau Chief for Standards, Benchmarks and Frameworks at 850-245-9062 or by email at [Kathleen.taylor@fldoe.org](mailto:Kathleen.taylor@fldoe.org) if you have any questions.

Thank you for your assistance and attention to this important matter!

Best Regards,

Henry

**Henry Mack**

Chancellor

**Florida Department of Education**

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