



## Weekly Memo

### Action Items

#### Notice of Rule Development

The following rule will have a rule development workshop on **November 20, 2023**. Participants may join via the Microsoft Teams link listed in the notice. To submit comments for the following rule, go to the FDOE [State Board Rules Under Review web page](#):

- Rule [6A-6.053](#), Florida Administrative Code (F.A.C.), District K-12 Comprehensive Evidence-Based Reading Plan

#### Position Available in the Statewide Florida Diagnostic & Learning Resources System (FLDRS)

FLDRS, a discretionary project of the Bureau of Exceptional Education and Student Services (BEES) is seeking an exceptional student education (ESE) special projects administrator. This position is located at the North East Florida Educational Consortium. To access the job description and to apply, go to [Putnam County School District Employment web page](#). Click on Search Current Job Openings, Click to View Current Job Openings, then select Admin, ESE Spec Proj NEFEC. Details of the job can be seen by clicking the View Details of Highlighted Position in the top-right-hand corner of the page. The application deadline is **November 13, 2023**.

#### Florida Instructional Materials Center for the Visually Impaired (FIMC-VI) Annual Census Process

The FIMC-VI Info and Updates Part 2 webinar will be on **November 16, 2023**, and will address the steps for completing the Annual Census. The Annual Census will begin on **November 17, 2023**. Directors of ESE will receive an email with a username, password and instructions for accessing the online system to authorize district personnel to complete the Census. This first step of the process must be completed by **December 31, 2023**. **From January 1 to February 3, 2024**, the Census will be open for authorized district personnel (typically teachers of the visually impaired) to update student records. If you or your staff are unable to attend, the webinar will be recorded and posted on the [FIMC-VI's Past Events web page](#). For more information and to register for the webinar, go to the [FIMC-VI Info and Updates 2 web page](#).

The Annual Census allows the State of Florida to calculate the number of legally blind students registered in school districts and receive funding from the Act to Promote the Education of the Blind. The Act to Promote the Education of the Blind authorizes an annual appropriation for the American Printing House for the Blind to produce and distribute educational materials adapted for students who are legally blind and enrolled in formal educational programs below the college level. The production and distribution of accessible instructional materials are done at no cost to the districts where students are registered. For more information about student eligibility, registration

requirements, or the online process contact Liz Anderson at [eanderson@fimcvi.org](mailto:eanderson@fimcvi.org) or Kathee Cagle at [kcagle@fimcvi.org](mailto:kcagle@fimcvi.org), or visit the [FIMC-VI website](#).

### **State Board of Education Approved Amendments to Rules 6M-8.620 and 6M-8.621, F.A.C.**

The FDOE has issued a memorandum regarding [amendments to Rules 6M-8.620 and 6M-8.621, F.A.C.](#) These amendments will be in effect on **November 20, 2023**.

### **Florida Association of Student Services Administrators (FASSA) 2023-2024 Annual Conference & Collaboration**

The FASSA 2023-2024 Annual Conference will be on **December 4, 2023**. This year, annual membership and conference registration will be at a reduced cost. The total cost will be \$75 (\$50 for membership and \$25 for the conference). Please share with other administrators in student services who may be interested in registering and attending – especially as new members. We will be meeting at the TECO Room within the College of Education (EDU) building on the campus of the University of South Florida in Tampa. There is a parking garage conveniently located near the EDU building. You enter the parking garage already on the second level and will find visitor spaces in the northeast corner near the stairwell that exits toward the EDU bldg. There will be more information on parking logistics as we get closer to the event. For members who need to travel in on Sunday, there are multiple hotel options on or near the USF campus. The [Embassy Suites by Hilton](#) and [Holiday Inn Express & Suites](#) are two viable choices. On the day of the conference, registrants will be provided coffee with a light breakfast in the morning and lunch in the afternoon on site. We are still seeking members' input on hot topics and questions you would like the Student Support Services Project team to discuss during an afternoon panel session. Please take a moment to fill out the [FASSA Conference Hot Topics/Questions survey](#) to help us cultivate a list of general topics and specific questions of interest to you. To update your annual membership and register for the one-day conference, see the attached document or go to the [FASSA Conference web page](#).

- Filename: FASSA Conference 2023 - Registration

### **Early Childhood Music Education Incentive Program**

The FDOE has issued a memorandum regarding the [Early Childhood Music Education Incentive Program](#). The Request for Application must be submitted by **December 4, 2023**, per the instructions in the memo.

### **2024 Prekindergarten (Pre-K) ESE Contacts' Conference**

Technical Assistance and Training System (TATS), a discretionary project of the Bureau of Exceptional Education and Student Services, is pleased to announce the 2024 Pre-K ESE Contacts' Conference, "Pathways for Success in Early Childhood," focusing on high-quality, evidence-based practices for each and every child. The conference will be in Kissimmee on **February 27 and 28, 2024**. The target audience for this conference is the district Pre-K ESE contacts. To register, go to the [2024 Pre-K Contacts' Conference Registration web page](#). For questions, contact your TATS regional facilitator at [TATS Regions Map](#).

**Alice Schmitges**  
**Bureau Chief**



For more information, contact  
850-245-0475

# ***FASSA*** ***conference***

**December 4, 2023**

**8:00am-4:00pm**

**University of South Florida,  
Tampa**

**Guest speakers and FLDOE panel discussion.  
You don't want to miss it!**

**Click [HERE](#) to Register**

**Resiliency Education**

**Threat Management  
Teams**

**Youth Mental  
Health First Aid**

**Breakfast and Lunch provided  
thanks to our **AMAZING** sponsors:**

**Charlie Health**

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**Insights to Behavior**