

Florida Public Charter School Grant Program
Voluntary Agreement for Administrative Fees

Pursuant to Section 5204(f)(4)(B) of the Elementary and Secondary Education Act amended by the No Child Left Behind Act (NCLB) in 2001, local education agencies (LEA) are prohibited from deducting funds for administrative fees or expenses, **such as indirect costs**, from a sub-grant awarded to an eligible applicant unless the eligible applicant voluntarily enters into a mutually agreed upon arrangement for administrative services with the LEA.

If the charter school voluntarily enters into an agreement with the sponsor allowing the sponsor to withhold **indirect costs** from the sub-grant, the charter school must sign and submit this form certifying the **voluntary agreement for indirect costs**. If this form is not submitted with an original signature, the sponsor may not withhold indirect costs from the sub-grant.

By signing this form I understand that I, as the authorized representative of the charter school (eligible sub-grant applicant), am under no obligation to agree to allow the sponsor to withhold **indirect costs** from the charter school’s federal Charter Schools Program (CSP) sub-grant award.

I further certify that the charter school is voluntarily entering into a mutually agreed upon arrangement for administrative services and the **indirect cost** fee for such services may be deducted from the charter schools CSP grant award, and that such fees are in addition to the 5% administrative services fee the sponsor withholds from the charter school’s Florida Education Finance Program (FEFP) payments pursuant to Section 1002.33(20)(a), Florida Statutes.

The **indirect cost rate** used for each new award letter will be the current negotiated rate between the district (sponsor) and the Department.

School Name: _____

CSP ID: _____

Name (please print)

Title

Signature

Date