Florida Department of Education
Deputy Commissioner for Planning, Budgeting and Management
Educational Data Systems

Comprehensive Management Information System
Automated Student Reporting Format

<u>1998-99 Statewide Assessment Program</u>

1. For survey period 8, use this format to submit <u>one</u> Statewide Assessment Program for every fourth and eighth grade student enrolled in your district during the spring testing period even if the student transferred out of the district prior to the end of the school year. If a fourth or eighth grade student did not take the test in your district, only data format items 1-8, 23, 27 and 28 are required. For test information items 11-22 and 24-26 enter "0's" (zeroes).

2. SCHOOL NUMBER, CURRENT ENROLLMENT: Use the school number for the last school in which the student was enrolled in your district during the regular 180-day school year.

3. Grade Level is the grade level the student was in at the time the test was administered.

4. Subtest scores in reading and mathematics are to be submitted according to the norm-referenced test given. Refer to the attached norm-referenced test information guide for details of subtest scores requested for each norm-referenced test.

5. TEST DATE: Provide the midpoint (month, day, year) of the test administration period, for the district. This data element will be used for pretest and posttest dates for the Compensatory Project Evaluation, Spring testing for the norm-referenced test and for English language proficiency assessment.

6. KEY FIELDS: The key fields for this format are item numbers 1, 4, 5 and 6. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

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FIELD CHARACTERISTICS:	TAPE CHARACTERISTICS:	
A = Alphabetic only	9 Track (odd Parity)	Date: February 1998
A/N = Alphanumeric	1600 or 6250 BPI, EBCDIC	Effective Date: July 1998
N = Numeric only	Label Information_____	
Z = Zoned Numeric	Record size _____	Format No.: 6672
P = Packed decimal	Block size _____	
R = Right justified		Record Type: 1 of 1
leading zeros		
L = Left justified		Activity No.: DB9 20B

Item Number	From-To	Size	Field Char.	Field Description
1	**1-2**	**2**	**N/R**	**District Number, Current Enrollment**
				The two digit number for the current school district or other agency in which the student is officially enrolled for graduation. See DOE Information Data Base Requirements: Volume I -- Automated Student Information System, Appendix C, for acceptable codes.
2	**3-6**	**4**	**A/N/R**	**School Number, Current Enrollment**
				The state assigned four digit school number in which the student is officially enrolled for graduation during the current school year.
				Number Definition
				0001-9899 District school sites assigned a unique number in the state Master School ID File.
3	**7-10**	**4**	**A/N/R**	**School Number, Where Tested**
				The four-digit state assigned school number for the school in which the student was enrolled at the time of testing.
				Number Definition
				0001-9899 District school sites assigned a unique number in the state Master School ID File.
4	**11-20**	**10**	**A/N**	**Student Number Identifier, Florida**
				A code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult postsecondary vocational students, adult basic
				(CONTINUED ON NEXT PAGE)

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				skills students and adult secondary education students.
				<u>If the student has a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X".</u>
				nnnnnnnnnX Example: 123456789X
				If a student <u>does not</u> have a social security number, the school district should assign a number using the common method statewide.
				<u>First 2 Digits</u> NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.
				<u>Last 8 Digits</u> NNNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.
				See data element number 175625 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for more information.
5	**21-21**	**1**	**A/N**	**Survey Period Code - Always '8'** ←
6	**22-25**	**4**	**N**	**School Year**
				The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which the data are reported. School year is:
				YYYY Example: 9091
7	**26-27**	**2**	**A/N**	**Grade Level**
				The student's current grade level placement or the grade level for which data are being reported: (See note on the cover page.) <u>Code</u <u>Grade or Level</u> 04 or 08 Fourth or Eighth

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8	**28-28**	**1**	**A**	**Exceptionality, Primary**
				A code to identify the primary exceptionality for any child, youth or adult postsecondary student enrolled in or eligible for enrollment in the public schools of a district who requires special instruction or related services to take full advantage of or respond to educational programs and opportunities because of a physical, mental, emotional, social or learning exceptionality. Primary indicates that exceptionality which most affects the student's ability to learn. The codes to be used follow: Code — Exceptionality A — Educable Mentally Handicapped B — Trainable Mentally Handicapped C — Orthopedically Impaired F — Speech Impaired G — Language Impaired H — Deaf or Hard of Hearing I — Visually Impaired J — Emotionally Handicapped K — Specific Learning Disabled L — Gifted M — Hospital/Homebound N — Profoundly Mentally Handicapped O — Dual-Sensory Impaired P — Autistic Q — Severely Emotionally Disturbed S — Traumatic Brain Injured V — Other Health Impaired Z — Not Applicable
9-10	**29-35**	**7**	**A/N**	**Filler**
11	**36-38**	**3**	**A/N**	**Test Name**
				A three character code representing the name of the norm-referenced test given to an individual student. Refer to the attached norm-referenced test information guide for test names and codes.
12	**39-39**	**1**	**A/N**	**Test Form - Reading**
				A one character code indicating the specific form of the Reading test which was administered.

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13	**40-41**	**2**	**A/N/L**	**Test Level - Reading**
				A code provided by the test vendor indicating the difficulty level of the subtests. (One character levels are left justified followed by a blank.)
14	**42-43**	**2**	**A/N**	**Test Score Type**
				A two character code indicating the kind of score being submitted. Acceptable code: Code Definition NP National Percentile Rank
15	**44-47**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 11**
				The score achieved on Reading Comprehension Subtest.
16	**48-51**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 12**
				The score achieved on Reading Vocabulary Subtest.
17	**52-55**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 13**
				The score achieved on Word/Phonic Attack/Analysis Subtest.
18	**56-59**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 10**
				The score achieved on Reading (Total).
19	**60-63**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 21**
				The score achieved on Mathematics Computation Subtest.
20	**64-67**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 22**
				The score achieved on Mathematics Problem Solving/ Applications Subtest.
21	**68-71**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 23**
				The score achieved on Mathematics Concepts Subtest.
22	**72-75**	**4**	**N/R**	**Test Score - For Test Subject Content Code - 20**
				The score achieved on Mathematics (Total).

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Item Number	From-To	Size	Field Char.	Field Description
23	**76-76**	**1**	**A**	**Transaction Code**
				A code indicating the appropriate action to be taken with respect to the district's data base reporting records.
				<u>Code</u> <u>Definition</u>
				A Add Record C Update Record D Delete Record
24	**77-78**	**2**	**A/N/L**	**Test Level - Mathematics**
				A code provided by the test vendor indicating the difficulty level of the mathematics subtest. (One character levels are left justified followed by a blank.)
25	**79-79**	**1**	**A/N**	**Test Form - Mathematics**
				A one character code indicating the specific form of the Mathematics test which was administered.
26	**80-87**	**8**	**A/N**	**Test Date**
				The month, day and year in which the student was tested during the school year. (See note on cover page.)
				MMDDYYYY 04151990 Test taken on April 15, 1990 00000000 Test not taken
27	**88-88**	**1**	**A**	**Sex**
				The student's sex.
				<u>Code</u> <u>Definition</u>
				M Male F Female
28	**89-89**	**1**	**A**	**Racial/Ethnic Category**
				Racial/ethnic group to which the student belongs or with which the student identifies:
				<u>Code</u> <u>Definition</u>
				W <u>White, Non-Hispanic</u>: Persons having origins in any of the original peoples of Europe, North Africa or the Middle East.
				(CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				<u>Code</u> <u>Definition</u>
				B <u>Black, Non-Hispanic</u>: a person having origins in any of the black racial groups in Africa.
				H <u>Hispanic</u>: a person of Mexican, Puerto Rican, Cuban or South or Central American origin or other Spanish culture or origin regardless of race.
				A <u>Asian or Pacific Islander</u>: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent. This area includes for example, China, India, Japan, Korea, the Philippine Islands and Samoa.
				I <u>American Indian or Alaskan Native</u>: Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.
				M <u>Multiracial</u>: Persons having parents of different racial/ethnic categories.
29	**90-98**	**9**	**A**	**Exceptionality, Other**
				A code to identify each exceptionality beyond the primary exceptionality for any child or youth enrolled in or eligible for enrollment in the public schools of a district who requires special instruction or related services to take full advantage of or respond to educational programs and opportunities because of a physical, mental, emotional, social or learning exceptionality. A minimum of nine exceptionalities may be included. The codes to be used follow:
				<u>Code</u> <u>Exceptionality</u>
				A Educable Mentally Handicapped B Trainable Mentally Handicapped C Orthopedically Impaired D Occupational Therapy
				(CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				<u>Code</u> <u>Exceptionality</u> E Physical Therapy F Speech Impaired G Language Impaired H Deaf or Hard of Hearing I Visually Impaired J Emotionally Handicapped K Specific Learning Disabled L Gifted M Hospital/Homebound N Profoundly Mentally Handicapped O Dual-Sensory Impaired P Autistic Q Severely Emotionally Disturbed S Traumatic Brain Injured V Other Health Impaired Z Not Applicable
30	**99-100**	**2**	**A**	**Limited English Proficient**
				English proficient on an Aural/Oral Test and is Limited English Proficient pending the Reading and Writing Assessment or the Using the definitions and the codes listed, indicate the status of the student who has been identified as a Limited English Proficient (LEP) student. A Limited English Proficient student is one who: Was not born in the U.S. and whose native language is other than English; or Was born in the U.S. but who comes from a home in which a language other than English is most relied upon for communication; or Is an American Indian or Alaskan Native and comes from a home in which a language other than English has had a significant impact on his or her level of English language proficiency; <u>and</u> CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				Who as a result of the above has sufficient difficulty speaking, reading, writing or understanding the English language to deny him or her the opportunity to learn successfully in classrooms in which the language of instruction is English.
				<u>Code</u> <u>Definition</u>
				LY The student is Limited English Proficient and is enrolled in classes specifically designed for LEP students.
				LN The student is Limited English Proficient and is not enrolled in classes specifically designed for LEP students.
				LF The student is being followed up for a two year period after having exited from the ESOL program.
				LP The student is in 4th-12th grade, tested fully English proficient on an Aural/Oral Test and is Limited English Proficient pending the Reading and Writing Assessment or the student is in K-12th grade, answered "yes" on the Home Language Survey question "Is a language other than English spoken in the home?" and is pending aural/oral assessment.
				LZ The student is one for whom a two-year follow up period has been completed after the student has exited the ESOL program.
				ZZ Not applicable.
31	**101-108**	**8**	**A/N**	**Limited English Proficient: Entry Date**
				The initial date a student entered an ESOL program. YYYYMMDD Entry Date Example: 19950118 = January 18, 1995

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Item Number	From-To	Size	Field Char.	Field Description
32	**109-109**	**1**	**A**	**Reason Not Tested**
				A one-digit alphabetic indicator used to identify why a student was not tested on the statewide assessment test at either grades 4 or 8. The codes to be used are:
				<u>Code</u> <u>Definition</u> A Absent during testing I Excluded due to IEP decision O Other Z Not Applicable or Student took test
33	**110-110**	**1**	**A**	**Alternative Assessment Administered**
				A one-digit alphabetic indicator used to identify when a student with disabilities is administered an alternative assessment in lieu of the regular statewide assessment test at either grades 4 or 8. The codes to be used are:
				<u>Code</u> <u>Definition</u> Y Yes, Alternative Test Administered N No, Alternative Test Not Administered Z Not Applicable, or Student took regular assessment
34	**111-160**	**50**	**A/N**	**Filler**