Florida Department of Education
Deputy Commissioner for Planning, Budgeting and Management
Educational Data Systems

Comprehensive Management Information System
Automated Student Reporting Format

1998-99 Student Dropout/Match Information

1.   This is a voluntary format used to submit information for students identified as either habitual truants or dropouts to determine whether they are currently enrolled in a Florida Public School.

2.   For report periods 2 and 3, submit this record for each student (PK-12) who has been withdrawn from the school, since the first day of the school year, and for whom any one of the withdrawal codes that would identify the student as a dropout or habitual truant has been applied.

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1998-99 STUDENT DROPOUT/MATCH INFORMATION

FIELD CHARACTERISTICS:	TAPE CHARACTERISTICS:	
A = Alphabetic only	9 Track (odd Parity)	Date: February 1998
A/N = Alphanumeric	1600 or 6250 BPI, EBCDIC	Effective Date: July 1998
N = Numeric only	Label Information_____	
Z = Zoned Numeric	Record size _____	Format No.: 6684
P = Packed decimal	Block size _____	
R = Right justified		Record Type: 1 of 1
leading zeros		
L = Left justified		Activity No.: DB9 38B

Item Number	From-To	Size	Field Char.	Field Description
1	**1-2**	**2**	**N/R**	**District Number, Current Instruction/Service**
				The two digit number for the current school district which is providing instruction or services. See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u>, Appendix C, for acceptable codes.
2	**3-4**	**2**	**N/R**	**District Number, Current Enrollment**
				The two digit number for the current school district in which the student is officially enrolled for graduation. See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u>, Appendix C, for acceptable codes.
3	**5-8**	**4**	**A/N/R**	**School Number, Current Enrollment**
				The state assigned four digit school number in which the student is officially enrolled for graduation during the current school year. Number Definition 0001-9899 District school sites assigned a unique number in the state Master School ID File. (CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				N999 DPS/MIS reporting number for out-of-state or PK-12 non-public in-state schools or home education setting.
4	**9-18**	**10**	**A/N**	**Student Number Identifier, Florida**
				A code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult postsecondary vocational students, adult basic skills students and adult secondary education students. <u>If the student has a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X".</u>
				nnnnnnnnnX Example: 123456789X
				If a student <u>does not</u> have a social security number, the school district should assign a number using the common method statewide.
				<u>First 2 Digits</u>
				NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.
				<u>Last 8 Digits</u>
				NNNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.
				See Data Element Number 175625 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for more information.

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Item Number	From-To	Size	Field Char.	Field Description
5	**19-19**	**1**	**A/N**	**Survey Period Code** ←
				Code Definition 2 October 3 February
6	**20-23**	**4**	**N**	**School Year**
				The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which data are reported. School Year is: YYYY Example: 9091
7	**24-33**	**10**	**A/N**	**Student Number Identifier - Alias, Florida**
				A ten character code used to identify the last Florida Student Number Identifier assigned to a student. See data element number 175630 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for definition. For procedure see the Automated Student Permanent Record, Florida Student Number Identifier and Category B Records, revised 1/95.
8	**34-75**	**42**	**A/N/L**	**Student Name, Legal**
				The student's last, first and middle name including appendage as follows:
	34-50	17		Last Name
	51-53	03		Appendage
	54-65	12		First Name
	66-75	10		Middle/Maiden Name or Initial
				This is a fixed field.

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Item Number	From-To	Size	Field Char.	Field Description
9	**76-81**	**6**	**A/N**	**Filler**
10	**82-82**	**1**	**A**	**Sex**
				The student's sex. Code Definition M Male F Female
11	**83-83**	**1**	**A**	**Racial/Ethnic Category**
				Racial/ethnic group to which the student belongs or with which the student identifies: Code Definition W White, Non-Hispanic: Persons having origins in any of the original peoples of Europe, North Africa or the Middle East. B Black, Non-Hispanic: Persons having origins in any of the black racial groups of Africa. H Hispanic: Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race. A Asian or Pacific Islander: Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent. This area includes for example, China, India, Japan, Korea, the Philippine Islands and Samoa. . (CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				I <u>American Indian or Alaskan Native</u>: Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition. M <u>Multiracial</u>: Persons having parents of different racial/ethnic categories.
12	**84-84**	**1**	**A/N**	**Filler**
13	**85-95**	**11**	**A/N**	**MSRTS Student Record Number**

				Unique student identification assigned by the federal Migrant Student Record Transfer System. The first eight characters are numeric and the last three are alphabetic and may not contain A, E, I, O, U.
				
				    NNNNNNNNAAA
				
				         00032385BXC Sample MSRTS Number
				         00000000000 Not Applicable

14-16	**96-99**	**4**	**A/N**	**Filler**
17	**100-101**	**2**	**A/N**	**Grade Level**
				The student's current grade level placement or the grade level for which data are being reported: <u>Code</u> <u>Definition</u> PK Pre-Kindergarten KG Kindergarten 01-12 First through Twelfth Grade 23 Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year. (CONTINUED ON NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				30 Adult, Non-High School Graduate 31 Adult, High School Graduate If a student is in an ungraded setting, assign the student to the grade in which he or she would normally be enrolled.
18-24	102-118	17	A	**Filler**
25	119-121	3	A/N	**Withdrawal Reason (Code)**
				For PK-12, a state defined code indicating the status under which the PK-12 student withdrew from a school or district. Valid codes for PK-12: DNE, W05, W11, W13-W22
26	122-127	6	A/N	**Filler**
27	128-135	8	N	**Birth Date**
				The numeric representation of the date on which the student was born. YYYYMMDD Example: 19691201 = December 1, 1969
28	136-143	8	A/N	**Withdrawal Date**
				See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> (Data Element Number 188825) for definition. MMDDYYYY Example: 06051983
29	144-160	17	A/N	**Filler**

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