1.   District Number, Current Instruction/Service must be correct for the district submitting the data. -record rejected-

   EXAMPLE

   If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 02	0021	012345679X

   DISTRICT RESPONSIBILITY

   If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

2.   District Number, Current Enrollment must be numeric and in the range 01-70 or 72-76. -record rejected-

EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

3.   School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

4.   The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-70 or 72-76. -record rejected-

Note: For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth and sixth records would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

5. Survey Period Code must be 1, 2, 3, 4, 5 or 9 and must be correct for the submission specified by the district. -record rejected-

EXAMPLE

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, records on the transmission have a Survey Period Code "3". All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The Survey Period Code must be corrected either on the records coming in or the Transmission JCL and all records must be resubmitted.

6. Year must be correct for the submission specified by the district. -record rejected-

EXAMPLE

The Year as specified in the transmission JCL or in statements for tape transmission is identified as "9899". However, records on the transmission have Year coded as "9900". All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The district must correct the Year either on the records coming in or the Transmission JCL and resubmit all the records.

7.   The first nine positions of Student Number Identifier-Alias, Florida must be numeric. The tenth position of Student Number Identifier-Alias, Florida must either be an "X" or numeric.   If the tenth position of Student Number Identifier-Alias, Florida is numeric, the first two digits must be a valid district number in the range 01-70 or 72-76. -record rejected-

Note: For additional information on Student Number Identifier-Alias, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier-Alias, Florida, the tenth digit must be an "X". The fourth and sixth records would be rejected because the Student Number Identifier-Alias, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier-Alias, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier-Alias, Florida and resubmit the records.

8.   The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

> ### EXAMPLE
>
> For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.
>
> ### DISTRICT RESPONSIBILITY
>
> If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

9.   Each Student Demographic record must be unique based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Year. -first duplicate record accepted, all others rejected-

EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Year) of the first and fourth records, respectively.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Year
01	012345675X	2	9900
* 01	012345675X	2	9900
01	012345677X	2	9900
01	012345678X	2	9900
* 01	012345678X	2	9900

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

10. **Homeless Student, PK-12 code must be Y or N. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Homeless Student, PK-12 is not valid.

District Number, Current Instruction/ Service	Student Number Identifier,Florida	Homeless Student, PK-12
05	123456789X	Y
05	123456790X	N
* 05	123456791X	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Homeless Student, PK-12 code and resubmit the record.

20.   The Student Name, Legal: Last Name must not be blank (Z-fill is NOT allowed).   Allowable characters include double or single quotation marks, commas, slashes, periods, parentheses, hyphens and accent marks.   -record rejected-

    EXAMPLE

    The record listed below would be rejected because the Student Name, Legal: Last Name is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Student Name, Legal: Last Name	Student Name, Legal: First Name	Student Name, Legal: Middle/Maiden Name or Initial
* 01	0123456789		Clinton	S

    DISTRICT RESPONSIBILITY

    If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Name, Legal: Last Name and resubmit the record.

21.   The Student Name, Legal: First Name must not be blank (Z-fill is NOT allowed).   Allowable characters include double or single quotation marks, commas, slashes, periods, hyphens and accent marks.   Student middle name/appendage may be blank but must not include nondisplayable characters. Allowable characters include double or single quotation marks, commas, slashes, periods, parentheses, hyphens and accent marks. -record rejected-

EXAMPLE

The record listed below would be rejected because the Student Name, Legal: First Name is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Student Name, Legal: Last Name	Student Name, Legal: First Name	Student Name, Legal: Middle/Maiden Name or Initial
* 01	0123456789	Williams		L

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Name, Legal: First Name and resubmit the record.

22. Birth Date must be numeric and a valid date in the format MMDDYYYY. -record rejected-

EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Birth Date is not numeric; the second record would be rejected because Birth Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345678X	2	9900	ZZZZZZZZ
* 012345679X	2	9900	02301985

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Birth Date and resubmit the records.

23. Sex code must be M or F. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the sex code is not M or F. The second record would be rejected because sex code was left blank.

Student Number Identifier, Florida	Sex	Racial/Ethnic Category
* 012345678X	Z	W
* 012345679X		I

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Sex code and resubmit the records.

24. **Racial/Ethnic Category code must be W, B, H, A, I or M. -record rejected-**

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Racial/Ethnic Category code is not valid. The second record would be rejected because the Racial/Ethnic Category code was left blank.

Student Number Identifier, Florida	Sex	Racial/Ethnic Category
* 012345678X	M	Z
* 012345679X	F	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Racial/Ethnic Category code and resubmit the records.

25.   Migrant Status code must be in the range 0 - 7. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Migrant Status code is not in the appropriate range. The second record would be rejected because the Migrant Status code was left blank.

Student Number Identifier, Florida	Migrant Status
* 012345678X	9
* 012345679X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Migrant Status code and resubmit the records.

27.   Limited English Proficient code must be LY, LN, LF, LP, LZ, or ZZ. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Limited English Proficient code is not valid. The second record would be rejected because the Limited English Proficient code was left blank.

Student Number Identifier, Florida	Limited English Proficient
* 012345678X	00
* 012345679X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Limited English Proficient codes and resubmit the records.

STUDENT DEMOGRAPHIC - REJECT RULES

28.   Resident Status, State/County code must be 0, 1, 2, 3, 4, or 5.   -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Resident Status, State/County code is invalid. The second record would be rejected because the Resident Status, State/County code was left blank.

Student Number Identifier, Florida	Resident Status, State/County
* 012345678X	Z
* 012345679X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Resident Status, State/County codes and resubmit the records.

29.   If Survey Period Code = 1-4 or 9, Grade Level code must be PK, KG, 01-12, or 23. If Survey Period Code = 5, Grade Level code must be PK, KG, 01-12, 23, 30 or 31. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Grade Level code is invalid. The second record would be rejected because the Grade Level code was left blank.

Student Number Identifier, Florida	Grade Level
* 012345678X	K
* 012345679X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level codes and resubmit the records.

30.   Student Characteristic, Agency Programs code must be A, C or Z. -record rejected-

EXAMPLE

The records listed below would be rejected. In each case the Student Characteristic, Agency Programs code is not a valid code.

Student Number Identifier, Florida	Student Characteristic, Agency Programs
* 012345678X	P
* 012345679X	0

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Characteristic, Agency Programs codes and resubmit the records.

32.   MSRTS Student Record Number must be all zeroes or the first eight characters must be numeric and greater than zero and the last three characters must be alphabetic excluding A, E, I, O and U (no blanks allowed). -record rejected-

Note: This must be a valid MSRTS Student Record Number. If the student doesn't have a valid MSRTS Student Record Number, enter zeroes in this field.

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the last three positions of the MSRTS Student Record Number are blank. The third record would be rejected because the last three positions of the MSRTS Student Record Number are numeric rather than alphabetic.

District Number, Current Instruction/Service	Student Number Identifier, Florida	MSRTS Student Record Number
01	012345677X	00032385BXC
* 01	012345678X	00032386
* 01	012345679X	00032387999

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the MSRTS Student Record Number and resubmit the records.

33. If Migrant Status is 1-7, Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be numeric and a valid date and vice - versa. If Migrant Status is zero, Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be all zeroes. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because in each case the Qualifying Arrival Date (QAD) for Migrant Program Eligibility is not a valid date.

Student Number Identifier, Florida	Survey Period Code	Year	Migrant Status	Qualifying Arrival Arrival Date (QAD) for Migrant Program Eligibility
0123456789X	3	9899	1	10191996
0123456790X	3	9899	5	01091997
* 0123456791X	3	9899	4	00000000
* 0123456792X	3	9899	3	09311996

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Qualifying Arrival Date (QAD) for Migrant Program Eligibility and resubmit the records.

34.   If Survey Period Code = 1-4, or 9 and Migrant Status is 1-7, Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be less than or equal to survey date. If Survey Period Code = 5 and Migrant Status is 1-7, Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be less than or equal to 08/31/2000. -record rejected-

EXAMPLE

If the survey week for the records listed below were February 7-11, 2000, the first record would be rejected because the Qualifying Arrival Date (QAD) for Migrant Program Eligibility is not less than or equal to the survey date. The second and third records would be loaded to the data base assuming no other reject rule would cause their rejection.

Student Number Identifier, Florida	Survey Period Code	Year	Migrant Status	Qualifying Arrival Date (QAD) for Migrant Program Eligibility
* 0123456789X	3	9900	2	02142000
0123456790X	3	9900	6	01092000
0123456791X	3	9900	3	10191999

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Qualifying Arrival Date (QAD) for Migrant Program Eligibility and resubmit the records.

35.   Lunch Status Must be 0, 1, 2 or 3. -record rejected-

EXAMPLE

Both records listed below would be rejected because the Lunch Status codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Lunch Status
* 01	012345678X	2	4
* 01	012345679X	2	F

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Lunch Status codes and resubmit the records.

40.   If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid school in the district of enrollment. -record rejected-

EXAMPLE

The record listed below would be rejected because the School Number, Current Enrollment would not be valid on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0001	012345678X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

41.   Birth Date must be less than or equal to the last day of the Department of Juvenile Justice (DJJ) Count Period for the survey. -record rejected-

DJJ Count Periods

Survey 1:   July 1, 1999 – August 31, 1999
Survey 2:   September 1, 1999 – October 31, 1999
Survey 3:   November 1, 1999 – February 29, 2000
Survey 4:   March 1, 2000 – June 30, 2000

EXAMPLE

If the survey week for the records listed below were October 11-15, 1999, the first record would be rejected because the Birth Date is not less than the Survey Date. The second and third records would be loaded to the data base assuming no other reject rule would cause their rejection.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345677X	2	9900	11041999
124356788X	2	9900	03121980
123547279X	2	9900	08111981

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Birth Date and resubmit the record.

43.   Native Language, Student must be a valid language code, containing no blanks. (For additional information on the language codes refer to the language codes table, Appendix N of the <u>**DOE Information Data Base Requirements: Volume I -- Automated Student Information System**</u> **Manual.) -record rejected-**

EXAMPLE

The fifth record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first four records would be rejected because the Native Language, Student codes contain blanks or are invalid codes.

Student Number Identifier, Florida	Native Language, Student
* 012345675X	AY
* 012345676X	BJ
* 012345677X	C
* 012345678X	DR
012345679X	CZ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Native Language, Student codes and resubmit the records.

45.   Parent/Guardian Primary Home Language code must be a valid language code as listed in Appendix N of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> Manual. -record rejected-

> **EXAMPLE**
>
> The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the Parent/Guardian Primary Home Language code is invalid.

Student Number Identifier, Florida	Parent/Guardian Primary Home Language
* 012345676X	BB
* 012345677X	EZ
012345678X	BR
012345679X	BA

> **DISTRICT RESPONSIBILITY**
>
> If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Parent/Guardian Primary Home Language codes and resubmit the records.

46.   If Grade Level = PK-12, Country of Birth must be a valid code as listed in
Appendix G or Appendix Q of the <u>DOE Information Data Base Requirements:</u>
<u>Volume I -- Automated Student Information System</u> Manual other than ZZ.   If
Survey Period Code = 5 and Grade Level = 30 or 31, then Country of Birth may be
ZZ. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base
assuming no other reject rule would cause their rejection. The third and fourth
records would be rejected because the Country of Birth codes are not valid.

Student Number Identifier, Florida	Country of Birth
012345676X	CU
012345677X	FJ
* 012345678X	YI
* 012345679X	TX

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required.
However, if the district wishes the data in the rejected records to be loaded to
the data base, the district must correct the Country of Birth codes and resubmit
the records.

47.   If Grade Level = 12, Additional School Year Student code must be Y or Z.
-record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Grade Level is 12 and Additional School Year Student code is blank.

Student Number Identifier, Florida	Grade Level	Additional School Year Student
123456789X	12	Z
123456790X	12	Y
* 123456791X	12	

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Grade Level or the Additional School Year Student code and resubmit the record.

48.   If Grade Level = 30 or 31, Limited English Proficient: Home Language Survey Date may be zero-filled. If Grade Level = PK-12 or 23, Limited English Proficient: Home Language Survey Date must be a valid date. -record rejected-

EXAMPLE

The first and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and third records would be rejected because the Limited English Proficient: Home Language Survey Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Year	Grade Level	LEP: Home Language Survey Date
123456789X	2	9900	12	01151992
* 123456790X	2	9900	PK	06319992
* 123456791X	2	9900	23	02291993
123456792X	2	9900	31	00000000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Limited English Proficient: Home Language Survey Date and resubmit the records.

49. **If Grade Level is PK-12 or 23, then Native Language, Student must be other than ZZ. -record rejected-**

EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because ZZ is not a valid Native Language, Student code for a student with a Grade Level of PK-12 or 23.

Student Number Identifier, Florida	Grade Level	Native Language, Student
* 012345678X	07	ZZ
012345679X	03	CZ

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base the district must correct the Native Language, Student code and resubmit the record.

50.   The Grade Level on the District of Instruction/Service's Student Demographic record must match the Grade Level on that student's Student Course records unless Year-Round/Extended School Year FTE Indicator on the Student Course record = A or B or if Survey Period Code = 1 or 4.   -state validation/NULL-

Batch/update of DEMOGRAPHIC record is applied to the data base but non-matching GRADE on STUDENT COURSE records set to NULL value only during batch updates outside the edit cycle and after the close of the State Records Processing Cycle.

EXAMPLE

The first and fourth sets of records listed below would pass this edit.   The second and third set of records would not pass the edit because the Grade Levels on the Student Demographic record and the Student Course record do not match. (These Student Demographic records, if they pass all other element edits, would be loaded to the data base as they are received.   However, non-matching Grade Level codes on the Student Course records would be set to null after the close of the State Records Processing Cycle.)

Student Demographic Records		*Student Course Records*	
Student Number Identifier, Florida	Grade Level	Student Number Identifier, Florida	Grade Level
2978666556	12	2978666556	12
* 2978666656	12	2978666656	23
* 2978666756	12	2978666756	30
2978666856	12	2978666856	12

DISTRICT RESPONSIBILITY

The district must correct the Grade Level on the Student Demographic record or the Student Course record, so that the correct Grade Level for that student is on both record types.

51.   For Survey Periods 1-4 and 9 each Student Demographic record must have at least one matching record of another format based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. For Survey Period 5 there must be a matching Student End of Year Status record based on District of Enrollment, Student Number Identifier, Florida, Survey Period Code and School Year . -state validation 3-

ALLOWABLE for Batch/update. FTE Earned, Course on Student Course record is set to NULL value after the close of the State Records Processing Cycle.

EXAMPLE

If the record listed below is the only one submitted with these same four elements (no records of other formats match on elements listed in edit), then it will not pass the edit because each Student Demographic record must have at least one other record of a different format to accompany it for each original transmission.

District Number, Current Instruction/Service	Student Number Identifier, Florida	Survey Period Code	Year
* 01	012345678X	3	9900

DISTRICT RESPONSIBILITY

The district must delete the Student Demographic record if there should be no matching record of another format or submit the matching record if it should have been submitted with the original transmission.

STUDENT DEMOGRAPHIC - STATE VALIDATIONS/NULL EDIT RULES

52.   If Grade Level = PK-12 or 23, Limited English Proficient: Home Language Survey Date must be less than or equal to the last day of the Department of Juvenile Justice (DJJ) Count Period for the survey,* unless Survey Period Code = 1, 4, or 5 or Year-Round/Extended School Year FTE Indicator = A. If Survey Period Code = 5, Limited English Proficient: Home Language Survey Date must be less than or equal to August 31, 2000. -state validation 3-

ALLOWABLE for Batch/update

    *DJJ Count Period for:

     Survey 2, 9900 ends 10/31/99

     Survey 3, 9900 ends 02/29/00

    EXAMPLE

The second and third Student Demographic records listed below would pass this edit. The first record would not pass the edit because the LEP: Home Language Survey Date is after October 31, 1999.

Student Demographic				*Student Course Schedule*		
Student Number Identifier, Florida	Survey Period Code	Year	Grade Level	LEP: Home Language Survey Date	Student Number Identifier, Florida	Year-Round/ Extended School Year FTE Indicator
* 2345678901	2	9900	02	01012000	2345678901	Z
2345678902	2	9900	12	01051992	2345678902	Z
2345678903	2	9900	05	11091992	2345678903	A

DISTRICT RESPONSIBILITY

The district must correct any elements listed in the edit that are in error so that the appropriate relationship exists.

53.   If Survey Period Code = 2, each Student Demographic record must have a matching Federal/State Indicator record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. -state validation 3-

EXAMPLE

The first and third Student Demographic records listed below would pass this edit. The second Student Demographic record would not pass the edit because it has no matching Federal/State Indicator record.

Student Demographic records   *Federal/State Indicator records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
26	012345678X	2	9900	26	012345678X	2	9900
* 26	012345679X	2	9900	26	012345680X	2	9900
26	012345680X	2	9900				

DISTRICT RESPONSIBILITY

The district must delete the Student Demographic record if sent in error, or submit the matching Federal/State Indicator record.

54.   If the Limited English Proficient code = LF, then Limited English Proficient: Exit Date must be a valid date. -state validation 3-

ALLOWABLE for Batch/update

EXAMPLE

An error message would be generated for the student Demographic record marked with an asterisk below. This is because the Limited English Proficient: Exit Date on the matching Limited English Proficient Student Information record is not a valid date.

Student Demographic Information records

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Limited English Proficient
01	0021	012345678X	2	LF
* 01	0021	012345679X	2	LF

Limited English Proficient Student Information records

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Limited English Proficient: Exit Date
01	0021	012345678X	2	01041998
* 01	0021	012345679X	2	02301998

DISTRICT RESPONSIBILITY

The district must correct the Limited English Proficient: Exit Date and/or the Limited English Proficient code so that a valid relationship exists between the elements.

60.   If the District Number, Current Instruction/Service is not equal to the District Number, Current Enrollment then all other fields, except Resident Status, State/County, must be exact replicas of corresponding fields found on that student's Student Demographic record which was submitted by the district of enrollment. -exception report-

EXAMPLE

The two records listed below would cause a message to be generated. They are for the same student (same Student Number Identifier, Florida). However, the Grade Levels are different and the Limited English Proficient codes are different.

District Number, Current Enrollment	District Number Current Instruction/ Service	Student Number Identifier, Florida	Grade Level	Limited English Proficient
* 42	01	422345678X	11	LN
* 42	42	422345678X	12	LY

DISTRICT RESPONSIBILITY

The district should verify the data submitted on the Student Demographic records and correct if in error.

63. **If Grade Level is KG-12, the student must be at least 5 years old on or before September 1 of the school year being reported. -exception report-**

Note: Students who transfer to Florida from states with different minimum starting ages are accepted into the grade into which they are transferring.

EXAMPLE

The record listed below would cause a message to be generated because Grade Level is KG and age is less than 5.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Birth Date
* 0123456789	9900	2	KG	02191995

DISTRICT RESPONSIBILITY

The district should verify the Birth Date and correct if in error.

64. **If Grade Level is PK-12, then Resident Status, State/County must be in the range 0-3. If Grade Level is 30-31, then Resident Status, State/County must be 4 or 5. -exception report-**

EXAMPLE

The records listed below would cause a message to be generated because the relationship between Grade Level and Resident Status, State/County is not the expected relationship as stated in the edit.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Resident Status, State/County
* 123456789X	9900	2	05	5
* 123456790X	9900	2	30	2

DISTRICT RESPONSIBILITY

The district should verify the Resident Status, State/County and the Grade Level, and correct if in error.

65.   If Limited English Proficient code = LY, then Native Language, Student must not be EN. -exception report-

EXAMPLE

The second record listed below would pass this edit. The first record would cause a message to be generated because the Limited English Proficient code is LY and the Native Language, Student is EN.

Student Number Identifier, Florida	Limited English Proficient	Native Language, Student
* 123456789X	LY	EN
123456790X	LY	FR

DISTRICT RESPONSIBILITY

The district should verify the Limited English Proficient code and the Native Language, Student code, and correct if in error.