

**STATE BOARD OF EDUCATION**  
**Consent Item**  
November 18, 2014

**SUBJECT:** Approval of Repeal of Rules 6M-4.401 and 6M-4.502 related to the School Readiness Program

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**PROPOSED BOARD ACTION**

For Approval

**AUTHORITY FOR STATE BOARD ACTION**

Section 1001.213(2), Florida Statutes

**EXECUTIVE SUMMARY**

The Office of Early Learning (OEL) administers federal and state child care funds and partners with 30 local early learning coalitions to deliver comprehensive early learning services statewide. The office oversees three programs—the School Readiness Program, the Voluntary Prekindergarten (VPK) Education Program, and Child Care Resource and Referral services. OEL is required to submit its rules to the State Board of Education for approval.

The identified rules are being repealed. Some of the content has been superseded by legislative changes and the remaining requirements are being incorporated into other rules related to parent co-payment and reimbursement.

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**Supporting Documentation Included:** Rules: 6M-4.401, Co-payment Collection and 6M-4.502, Records to be Maintained and Monitoring for Reimbursements

**Facilitator:** Shan Goff, Executive Director, Office of Early Learning

**~~6M-4.401 Co-payment Collection.~~**

~~The co-payment amount for which the family is responsible shall be subtracted from the provider's reimbursement, prior to payment by the coalition or its designee. Collection of the family's required co-payment for school readiness services shall be the responsibility of the provider of school readiness services.~~

~~Rulemaking Authority 411.01(4)(e) FS. Law Implemented 411.01(5)(d)4.a. FS. History–New 2-2-05, Formerly 60BB-4.401, Repealed~~

**~~6M-4.502 Records to be Maintained and Monitoring for Reimbursements.~~**

~~(1) Daily attendance documentation shall be maintained by each school readiness provider. At a minimum, this documentation shall include a "sign in/sign out" process, as approved by the coalition, maintained at the provider site to validate the attendance data.~~

~~(2) Each coalition is responsible for implementing a records retention policy ensuring that all documentation is maintained in accordance with the provisions set forth in their sub-grant awards.~~

~~(3) The coalition or its designee must conduct monitoring activities to ensure the accuracy of payments of the monthly reimbursement requests.~~

~~Rulemaking Authority 1001.213(2), 1002.82(2)(f)1.a.(III) FS. Law Implemented 1002.82(2)(f)1.a.(III), 1002.82(2)(p), 1002.84(10) FS. History–New 2-2-05, Formerly 60BB-4.502, Repealed~~