

Ben Gibson, *Chair*  
Ryan Petty, *Vice Chair*  
*Members*  
Esther Byrd  
Grazie P. Christie  
Daniel P. Foganholi Sr.  
Kelly Garcia  
MaryLynn Magar

## **MEMORANDUM**

**TO:** School District Adult Education Directors Florida  
College System Adult Education Directors

**FROM:** Kevin O'Farrell, Ph.D.

**DATE:** February 18, 2025

**SUBJECT:** **Approval of Amendment to Rule 6A-6.014, Florida Administrative Code, (F.A.C.),  
General Requirements for Adult General Education Programs**

On February 18, 2025, the State Board of Education approved revisions to Rule 6A-6.014, F.A.C., which outlines the General Requirements for Adult General Education Programs. These revisions, enacted in accordance with Section 1004.93, Florida Statutes, introduce updated policies governing Adult General Education Programs.

The amendment includes the following changes:

1. Addition of purpose, definitions and enrollment criteria for individual programs.
2. Requirement for school districts and Florida College System institutions offering Adult High School Co-Enrollment Programs to submit policies for enrollment, related to excessive absenteeism and disruptive behavior, to the Department of Education by July 1 of each academic year.
3. Removal of forms 11 and 12 from the Tests of Adult Basic Education to align with the naming of other assessments listed in the rule.
4. Addition of ACT WorkKeys Applied Math and ACT WorkKeys Workplace Documents as approved assessments.
5. Removal of outdated language referencing assessments used for diagnosing students with disabilities.
6. Replaces references to Literacy Completion Points with Measurable Skill Gains.

### **Action Required for Adult High School Co-Enrolled Programs**

Effective immediately, school districts and Florida College System institutions offering Adult High School Co-Enrolled Programs, will be required to submit policies for enrollment related to excessive absenteeism and disruptive behavior to the Department of Education. To meet this requirement, program administrators should evaluate and update their current policies for enrollment to include clear guidelines for managing absenteeism and disruptive conduct. A copy of these policies must be submitted electronically to the Department of Education by July 1 of each academic year at [FloridaAdultEducation@fldoe.org](mailto:FloridaAdultEducation@fldoe.org).

Kevin O'Farrell, Ph. D.  
Chancellor of Career and Adult Education

Approval of Amendment to Rule 6A-6.014, F.A.C., General Requirements for Adult General Education Programs  
February 18, 2025  
Page Two

A copy of the rule is attached for your reference. For questions regarding the new policy related to Adult High School Co-Enrolled Programs, please contact Jane Greenfield at [Jane.Greenfield@fldoe.org](mailto:Jane.Greenfield@fldoe.org) or 850-245-9469. For all other general inquiries, please email [FloridaAdultEducation@fldoe.org](mailto:FloridaAdultEducation@fldoe.org) or call the Adult Education office at 850-245-0450.

KO/jg

Attachment

cc: School District Adult Education Directors  
Florida College System Adult Education Directors